



Anaheim Convention Center

Meeting & Exhibit Space





Anaheim

The Anaheim Convention Center (ACC) is consistently ranked as one of the top meeting venues in the U.S. in terms of its size, attendance, overall building services and amenities.

The LEED® certified 1.8 million-square-foot ACC is the largest convention center on the West Coast. This ultra-modern facility boasts the capability to host mega-conventions, meetings, tradeshows and events with ease.

ACC offers over one million square feet of exhibit space including three ballrooms totaling 238,000 square feet. The 2017 expansion, ACC North, adds 200,000 square feet of space with a 100,000 square foot carpeted column-free multi-purpose space featuring north-facing windows and movable airwalls for a variety of meeting room layout options.

In addition, the picturesque outdoor Palm Courts, Arena Plaza and Grand Plaza offer sunny possibilities for year-round special events, receptions and networking.

Anaheim Convention Center by the numbers

- Total facility area: **1.8 million square feet**
- Exhibit space: **Over one million square feet**
- Seating space: **Arena seating for 7,500**
- Meeting rooms: **99**
- Meeting space: **352,000 square feet**
- Three ballrooms: **238,000 square feet total**
Two ballrooms: **100,000 square feet each**
One ballroom: **38,000 square feet**
- Pre-function lobby space: **222,192 square feet**
- Outdoor event space: **200,000 square feet**
- Total acreage: **53**

MORE REASONS TO CHOOSE THE ANAHEIM CONVENTION CENTER



Anaheim Convention Center Grand Plaza

EASY ACCESS

Anaheim is centrally located with four airports all within an hour's drive. The closest, John Wayne Airport, Orange County (SNA), is only 13 miles away.

FLEXIBLE SPACES OF ACC NORTH

Opened in 2017, ACC North includes 100,000 square feet of carpeted space on the 100 level and an additional 100,000 square feet of carpeted, column-free space on the 200 level, with direct access to an over 10,000 square foot outdoor balcony. This expansion includes natural light on each level with blackout capabilities, up to 35 rooms on the 200 level and up to 13 rooms on the 100 level with meeting rooms grouped into neighborhoods to allow for customizable climate and lighting control. The multi-purpose rooms and pre-function spaces feature 2,000 lbs. on ten foot centers. That's over 2,100 points to hang!

EXHIBIT SPACE

The ACC features over one million square feet of exhibit space, making it the largest exhibit facility on the West Coast. All halls are directly accessible from spacious pre-function areas.

GRAND PLAZA

Featuring two beautiful cascading fountains, palm and orange trees, the Grand Plaza is the ideal year-round outdoor venue for lunches, receptions, outdoor exhibits and more. Located in front of the ACC, between the Hilton Anaheim and Anaheim Marriott, this area has 36,000 square feet of usable space.

THE ARENA

The mid-century modern domed Arena is the original part of the convention center complex. It features 28,000 square feet (flat floor) and seats up to 7,500.

ARENA PLAZA

The Arena Plaza offers 64,000 square feet of usable space and can accommodate receptions up to 5,500 people. It includes a courtyard area with a dramatic fountain centerpiece.



ACC Arena Plaza

CATERING SERVICES

Our CIA-certified chefs are ready to customize your food and beverage experience with the freshest farm to fork ingredients from our local partners in Southern California. We feature unique culinary experiences throughout the building within each exhibit hall and lobby. On our plaza, we specialize in local award-winning food truck events with up to 27 local chef-owned and operated artisan food trucks paired with our local Anaheim brews.

ACC GREEN PRACTICES

This LEED® certified building features eco-friendly policies that include on-site recycling, a rooftop herb garden, composting, energy and water conservation, solar panels and use of other sustainable solutions.

ADVANCED TECHNOLOGY AND PRODUCTION SERVICES

The ACC features a newly upgraded wired and wireless network with an industry-best 10-gigabyte connection from Smart City Networks, the nation's convention telecommunications and Internet services leader. Free WiFi accessibility is available throughout the ACC. PSAV, the ACC's on-site, preferred production partner, supports the A/V rigging and meeting needs during events.

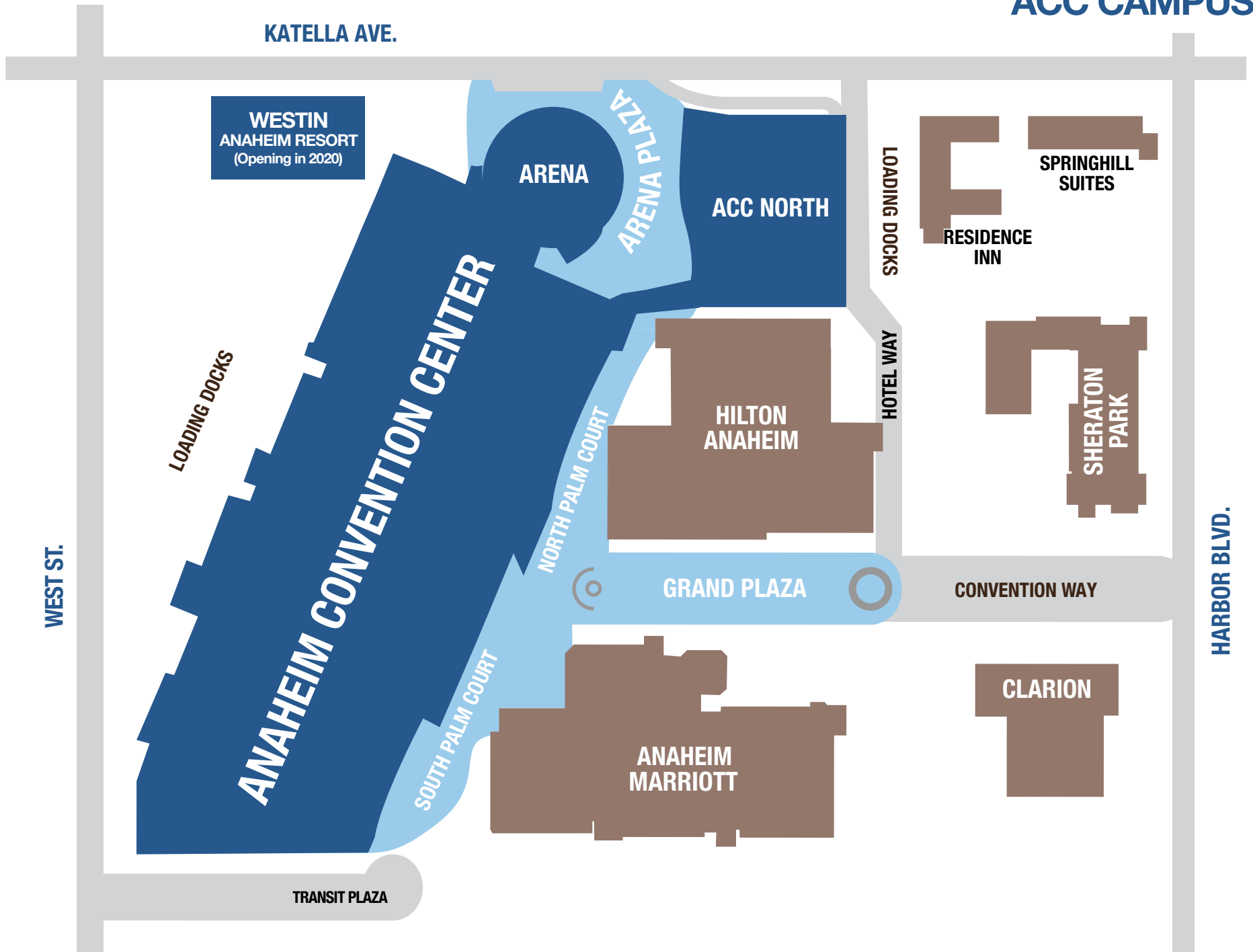
CONCIERGE KIOSK

Concierge Kiosk is staffed by helpful professionals on request to provide visitors with information on restaurants, attraction tickets, transportation options, maps and general destination information.

VISIT ANAHEIM DESTINATION SERVICES

As destination experts, Visit Anaheim ensures a seamless experience for meeting professionals and their guests. Our consultative approach allows us to customize our entire collection of services to best fit the needs of each client, including efficient site visits, local housing experts, and strategic marketing, communications and welcome programs to maximize attendee engagement.

ACC CAMPUS



THE ANAHEIM CAMPUS



Experience sun-soaked Southern California with the convenience of a meeting destination that's just steps away from everywhere you'll want to be.



EXCEPTIONAL HOTELS

Linked by the plazas, **four world-class hotels** – Anaheim Marriott, Hilton Anaheim, Sheraton Park Hotel at the Anaheim Resort and Westing Anaheim Resort (coming in 2020) – offer business amenities, luxury and a **combined 3,705 rooms** and **317,000 square feet of well-appointed, newly renovated function space**.



WALKABILITY

Having this centralized destination allows exhibitors and attendees to **walk everywhere** to work, stay and even play – all in the **Anaheim Resort™** district. Many options for dining, entertainment, shopping and a thriving nightlife are all within walking distance.

This information is subject to change. Please ask your Event Manager for current guidelines and rates.



CULINARY EXPERIENCES

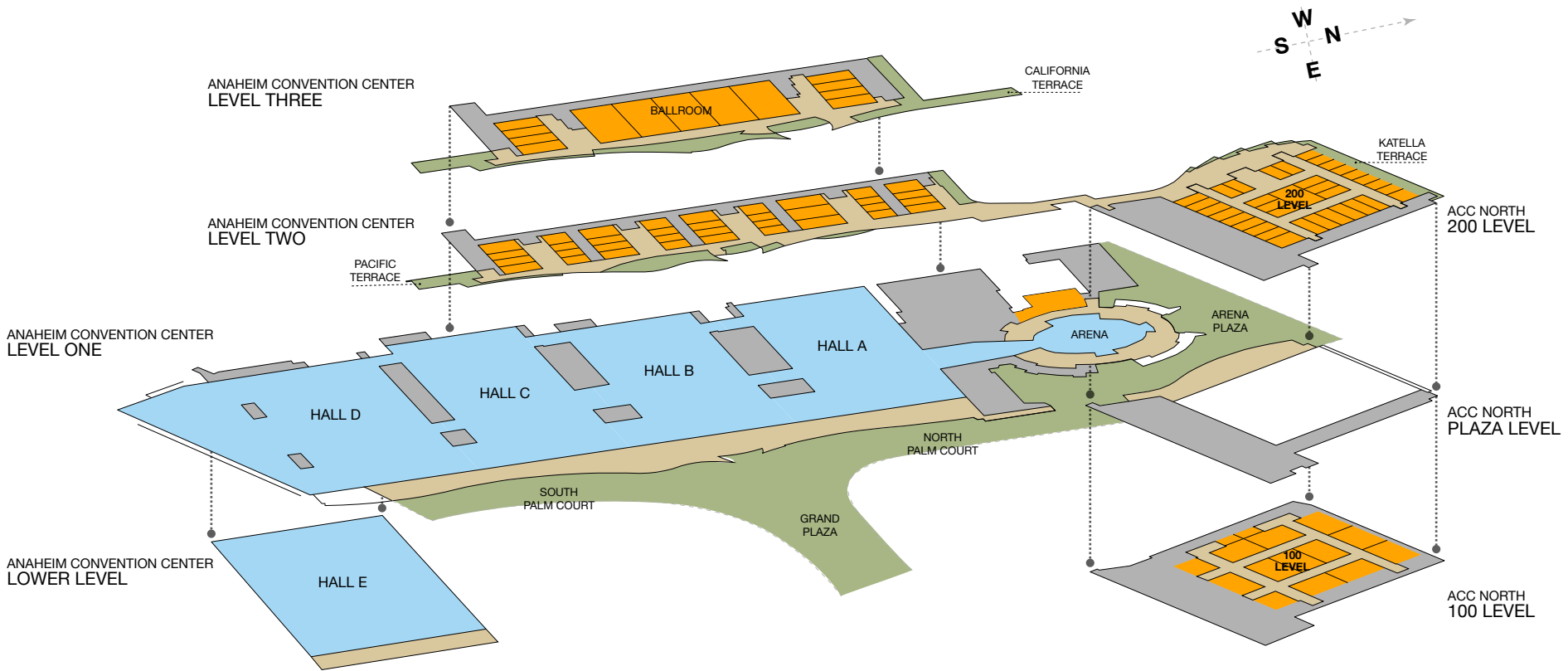
More than **100 nearby restaurants**, from grab-and-go options to upscale chains to **only-in-Anaheim fine dining restaurants** and **artisanal eateries**, create the city's expansive culinary footprint.



ENTERTAINMENT & NIGHTLIFE

Concerts at the **House of Blues® Anaheim**, an **award-winning craft-beer scene**, trendy bars and lounges, happy-hour hangouts, the **Disneyland® Resort**, pro sports and line-dancing at **THE RANCH Restaurant and Saloon®** are all a little more than a two-step away.

ACC Tri Level Floor Plan Diagram

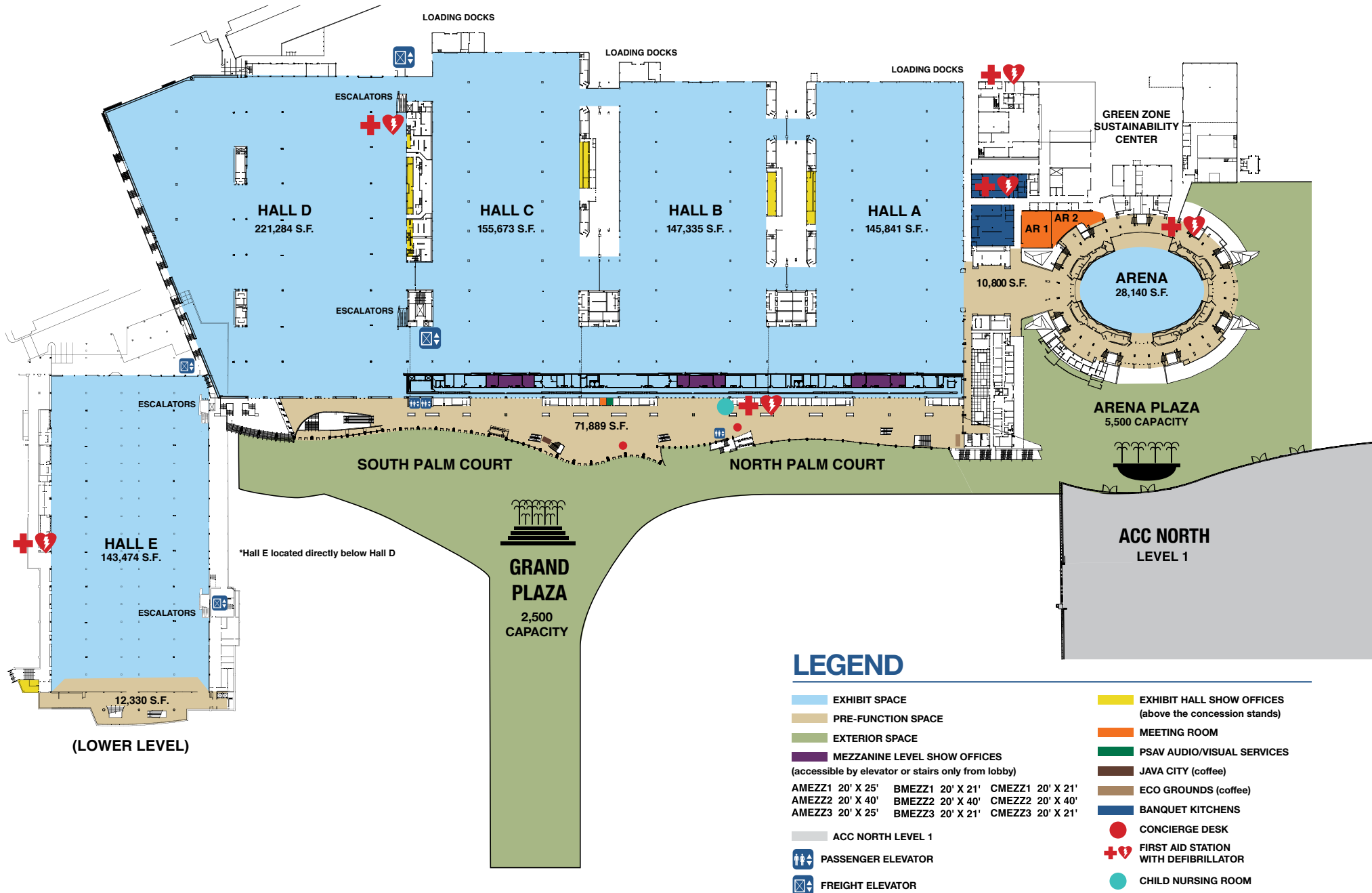


LEGEND

- EXHIBIT SPACE
- MEETING ROOM
- PRE-FUNCTION SPACE
- TERRACE/PLAZA

ANAHEIM CONVENTION CENTER

LEVEL ONE



This information is subject to change. Please ask your Event Manager for current guidelines and rates.

ANAHEIM CONVENTION CENTER CAPACITIES

EXHIBIT HALLS AND ARENA

EXHIBIT HALLS — 813,607 Total Square Feet

ROOM NAME	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	THEATER	BANQUET	10' X 10' BOOTHS	8' X 10' BOOTHS	TOTAL BOOTHS
Hall A	250' x 530'	145,841	18'6"-24'	12,000	9,000	718	18	736
Hall B	250' x 530'	147,335	20'6"-25'	12,250	9,200	718	18	736
Hall C	245' x 575'	155,673	20'6"-25'	12,900	9,700	759	32	791
Hall D	325' x 472'-530'	221,284	25'	15,000	13,800	1,140	–	1,140
Hall E	270' x 535'	143,474	13'8"	–	8,000	650	–	650

ARENA — 28,140 Total Square Feet (flat floor) - 7,500 Capacity, Stadium Style Seating







ROOM NAME	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	THEATER	CLASSROOM	BANQUET	10' X 10' BOOTHS
Arena	146' x 207'	28,140	45'-89'	7,500	–	1,200	145
Arena Lobby	75' x 144'	10,800	8'-21'6"	–	–	–	40
AR1	62' x 50'	3,100	15'	350	175	200	–
AR2	57' x 50'	2,100	15'	150	75	75	–
AR1 + AR2 Combined	62' x 100'	5,200	15'	500	250	275	–

ANAHEIM CONVENTION CENTER

LEVEL TWO



LEGEND

-  PRE-FUNCTION SPACE
-  MEETING ROOM
-  TERRACE
-  FIRST AID STATION WITH DEFIBRILLATOR
-  PASSENGER ELEVATOR
-  FREIGHT ELEVATOR

ANAHEIM CONVENTION CENTER CAPACITIES

LEVEL TWO

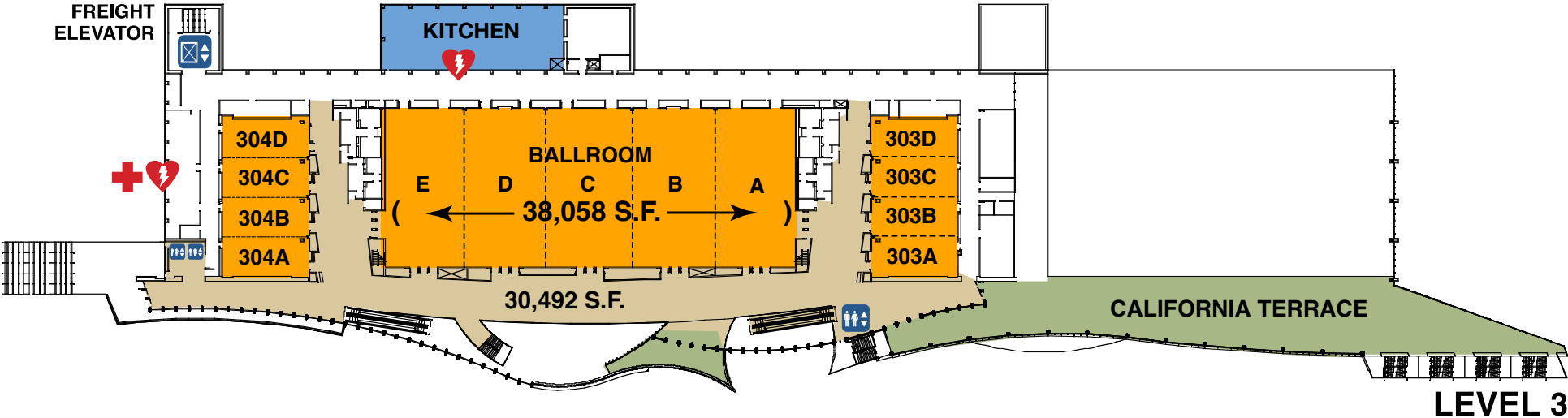
SECOND LEVEL MEETING ROOMS — 65,583 Square Feet

ROOM NAME	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	THEATER	CLASS-ROOM 8' X 18" TABLES	BANQUET 66" ROUNDS
OVER HALL A						
201A	62'6" x 30'	1,875	17'6"	188	124	130
201B	62'6" x 30'	1,875	17'6"	188	124	130
201C	62'6" x 30'	1,875	17'6"	188	124	130
201D	62'6" x 36'	2,250	17'6"	225	152	150
201AB	62'6" x 60'	3,750	17'6"	376	248	260
201ABC	62'6" x 90'	5,625	17'6"	564	372	390
201ABCD	62'6" x 126'	7,875	17'6"	789	524	540
202A	45'6" x 30'	1,365	17'6"	136	92	100
202B	45'6" x 30'	1,365	17'6"	136	92	100
202AB	45'6" x 60'	2,730	17'6"	272	184	200
203A	45'6" x 30'	1,365	17'6"	136	92	100
203B	45'6" x 36'	1,638	17'6"	164	112	110
203AB	45'6" x 66'	3,003	17'6"	300	204	210
204A	83' x 30'	2,490	17'6"	249	168	170
204B	83' x 60'	4,980	17'6"	498	336	340
204C	83' x 36'	2,988	17'6"	299	200	200
204AB	83' x 90'	7,470	17'6"	747	504	510
204BC	83' x 90'	7,968	17'6"	797	536	540
204ABC	83' x 126'	10,458	17'6"	1,046	704	710
OVER HALL B						
205A	45'6" x 30'	1,365	17'6"	136	92	100
205B	45'6" x 30'	1,365	17'6"	136	92	100
205AB	45'6" x 60'	2,730	17'6"	272	184	200
206A	45'6" x 30'	1,365	17'6"	136	92	100
206B	45'6" x 36'	1,638	17'6"	164	112	110
206AB	45'6" x 66'	3,003	17'6"	300	204	210
207A	62'6" x 30'	1,875	17'6"	188	124	130
207B	62'6" x 30'	1,875	17'6"	188	124	130
207C	62'6" x 30'	1,875	17'6"	188	124	130
207D	62'6" x 36'	2,250	17'6"	225	152	150

ROOM NAME	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	THEATER	CLASS-ROOM 8' X 18" TABLES	BANQUET 66" ROUNDS
207AB	62'6" x 60'	3,750	17'6"	376	240	260
207ABC	62'6" x 90'	5,625	17'6"	564	372	390
207ABCD	62'6" x 126'	7,875	17'6"	789	524	540
208A	49' x 30'	1,470	17'6"	147	100	100
208B	49' x 30'	1,470	17'6"	147	100	100
208AB	49' x 60'	2,940	17'6"	294	200	200
209A	49' x 30'	1,470	17'6"	147	100	100
209B	49' x 36'	1,764	17'6"	176	120	120
209AB	49' x 66'	3,234	17'6"	323	220	220
OVER HALL C						
210A	64'6" x 30'	1,935	17'6"	194	128	130
210B	64'6" x 30'	1,935	17'6"	194	128	130
210C	64'6" x 30'	1,935	17'6"	194	128	130
210D	64'6" x 36'	2,322	17'6"	232	152	160
210AB	64'6" x 60'	3,870	17'6"	388	256	260
210ABC	64'6" x 90'	5,805	17'6"	582	384	390
210ABCD	64'6" x 126'	8,127	17'6"	814	536	550
211A	45'6" x 30'	1,365	17'6"	136	92	100
211B	45'6" x 30'	1,365	17'6"	136	92	100
211AB	45'6" x 60'	2,730	17'6"	272	184	200
212A	45'6" x 30'	1,365	17'6"	136	92	100
212B	45'6" x 36'	1,638	17'6"	164	112	110
212AB	45'6" x 66'	3,003	17'6"	300	204	210
213A	62'6" x 30'	1,875	17'6"	188	124	130
213B	62'6" x 30'	1,875	17'6"	188	124	130
213C	62'6" x 30'	1,875	17'6"	188	124	130
213D	62'6" x 36'	2,250	17'6"	225	152	150
213AB	62'6" x 60'	3,750	17'6"	376	248	260
213ABC	62'6" x 90'	5,625	17'6"	564	372	390
213ABCD	62'6" x 126'	7,875	17'6"	789	524	540

ANAHEIM CONVENTION CENTER

LEVEL THREE



LEGEND

- PRE-FUNCTION SPACE
- MEETING ROOM
- TERRACE
- + ♥ FIRST AID STATION WITH DEFIBRILLATOR
- ↑ ↓ PASSENGER ELEVATOR
- ⊠ FREIGHT ELEVATOR

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ANAHEIM CONVENTION CENTER CAPACITIES

LEVEL THREE

THIRD LEVEL MEETING ROOMS — 15,840 Square Feet

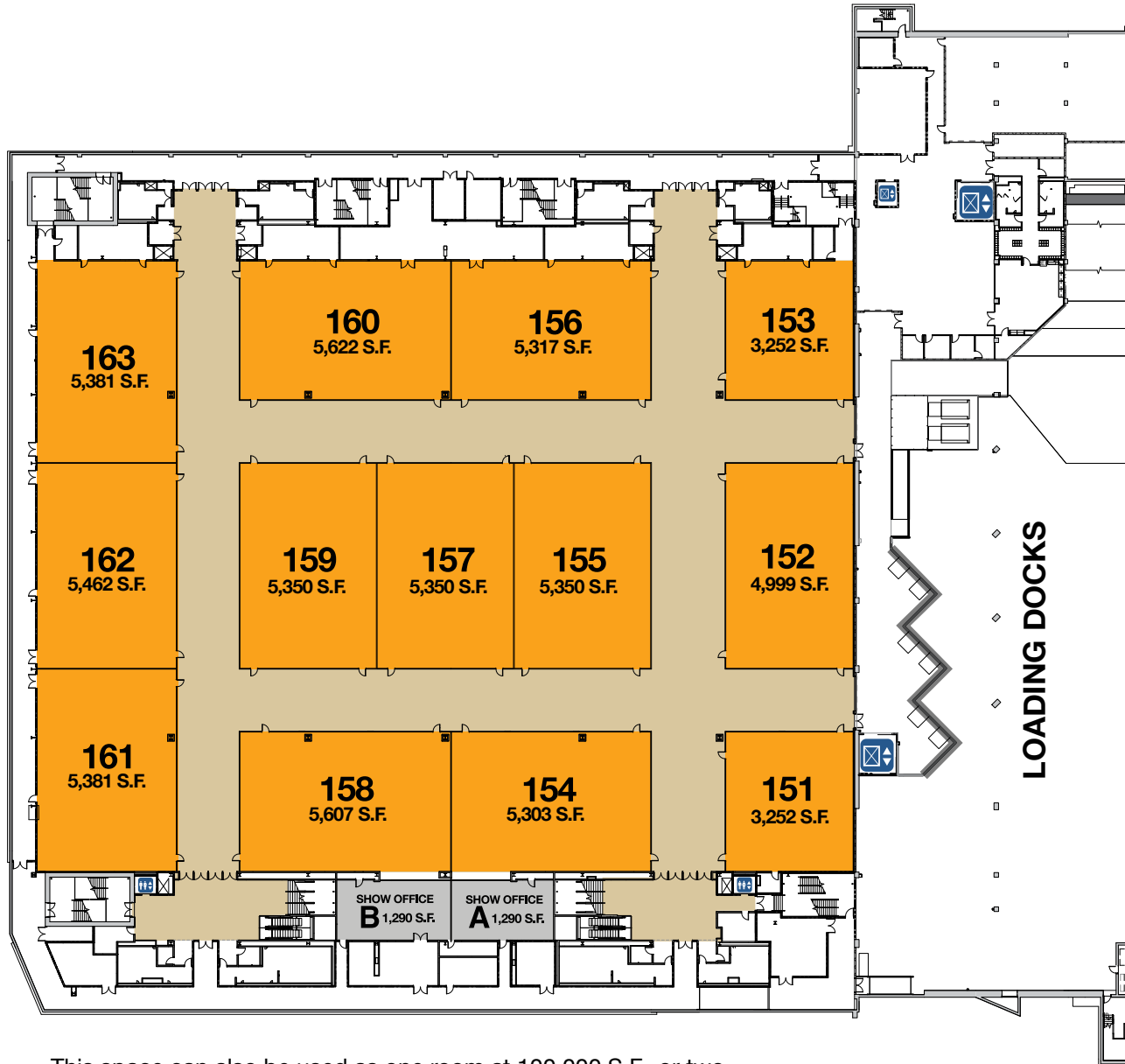
ROOM NAME	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	THEATER	CLASSROOM 8' X 18" TABLES	BANQUET 66" ROUNDS
303A	66' x 30'	1,980	17'6"	198	132	140
303B	66' x 30'	1,980	17'6"	198	132	140
303C	66' x 30'	1,980	17'6"	198	132	140
303D	66' x 30'	1,980	17'6"	198	132	140
303AB	66' x 60'	3,960	17'6"	396	264	270
303ABC	66' x 90'	5,940	17'6"	594	396	420
303ABCD	66' x 126'	7,920	17'6"	792	528	560
304A	66' x 30'	1,980	17'6"	198	132	140
304B	66' x 30'	1,980	17'6"	198	132	140
304C	66' x 30'	1,980	17'6"	198	132	140
304D	66' x 30'	1,980	17'6"	198	132	140
304AB	66' x 60'	3,960	17'6"	396	264	270
304ABC	66' x 90'	5,940	17'6"	594	396	420
304ABCD	66' x 126'	7,920	17'6"	792	528	560

THIRD LEVEL BALLROOMS — 38,058 Square Feet

ROOM NAME	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	THEATER	CLASSROOM 8' X 18" TABLES	BANQUET 66" ROUNDS
Ballroom A	120' x 63'	7,560	27'3"-28'3"	756	504	510
Ballroom B	122' x 62'6"	7,625	27'3"-28'3"	763	508	510
Ballroom C	123' x 62'6"	7,688	27'3"-28'3"	769	512	520
Ballroom D	122' x 62'6"	7,625	27'3"-28'3"	763	508	510
Ballroom E	120' x 63'	7,560	27'3"-28'3"	756	504	510
Ballroom AB	Combined	15,185	27'3"-28'3"	1,519	1,012	1,020
Ballroom ABC	Combined	22,873	27'3"-28'3"	2,288	1,524	1,540
Ballroom ABCD	Combined	30,498	27'3"-28'3"	3,051	2,032	2,050
Ballroom ABCDE	Combined	38,058	27'3"-28'3"	3,807	2,536	2,560

ACC NORTH

100 LEVEL



LEGEND

- MEETING ROOM
- SHOW OFFICES
- PRE-FUNCTION SPACE
- ↑
↓
↑
↓
 PASSENGER ELEVATOR
- ↑
↓
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↓
 FREIGHT ELEVATOR

This space can also be used as one room at 100,000 S.F., or two rooms at 50,000 S.F., or many other combinations.

ACC NORTH CAPACITIES

100 LEVEL

100,000 gsf of carpeted, flexible multipurpose meeting or exhibit space

Maximum of 13 meeting rooms (Ranging from 3,435 S.F. - 5,720 S.F.)

Ceiling Height = 25 ft

ROOM NAME	DIMENSIONS	SQUARE FEET	THEATER	CLASSROOM 8' x 18" Tables	BANQUET ROUNDS 66" Rounds	10' X 10' BOOTHS
Entire First Level		100,000	10,000	4,160	8,320	500
151	55'9" x 58'4"	3,252	355	219	260	16
152	55'9" x 89'8"	4,999	544	336	408	24
153	55'9" x 58'4"	3,252	355	219	260	16
154	87'2" x 60'10"	5,303	570	350	430	26
155	59'8" x 89'8"	5,350	570	350	430	26
156	87'2" x 61'	5,317	570	350	430	26
157	59'8" x 89'8"	5,350	570	350	430	26
158	92'2" x 60'10"	5,607	610	370	450	27
159	59'8" x 89'8"	5,350	570	350	430	26
160	92'2" x 61'	5,622	610	370	450	26
161	60'11" x 88'4"	5,381	570	350	430	26
162	60'11" x 89'8"	5,462	570	350	430	26
163	60'11" x 88'4"	5,381	570	350	430	26
COMBINATIONS						
154 + 158	179'4" x 60'10"	10,910	1,180	720	880	53
155 + 157 + 159	179' x 89'8"	16,050	1,710	1,050	1,290	78
156 + 160	179'4" x 61'	10,939	1,180	720	880	52
161 + 162 + 163	60'11" x 266'4"	16,224	1,710	1,050	1,290	78

ACC NORTH

200 LEVEL



This space can also be used as one room at 100,000 S.F., or two rooms at 50,000 S.F., or many other combinations.

LEGEND

- MEETING ROOM
- PRE-FUNCTION SPACE
- TERRACE
- +
+ FIRST AID STATION
- ↑
↓ PASSENGER ELEVATOR
- ⊠
⊠ FREIGHT ELEVATOR

ACC NORTH CAPACITIES

200 LEVEL

100,000 gsf of carpeted, pillar-free, flexible multipurpose meeting space

Maximum of 35 meeting rooms (Ranging from 1,200 S.F. - 5,325 S.F.)

Ceiling Height = 25 ft

ROOM NAME	DIMENSIONS	SQUARE FEET	THEATER	CLASSROOM 8' x 18" Tables	BANQUET ROUNDS 66" Rounds	10' X 10' BOOTHS
Entire Second Level		100,000	10,000	4,160	8320	500
251 A	58'7" x 28'4"	1,660	180	110	130	8
251 B	58'7" x 29'8"	1,738	180	110	130	8
251 C	58'7" x 29'8"	1,738	180	110	130	8
251 AB	58'7" x 58'	3,398	360	220	260	16
251 BC	58'7" x 59'4"	3,476	360	220	260	16
251 ABC	58'7" x 87'8"	5,136	540	330	430	24
252 A	58'7" x 29'8"	1,738	180	110	130	8
252 B	58'7" x 29'8"	1,738	180	110	130	8
252 C	58'7" x 29'8"	1,738	180	110	130	8
252 AB / 252 BC	58'7" x 59'4"	3,476	360	230	260	16
252 ABC	58'7" x 89'	5,214	540	350	390	24
253 A	58'7" x 29'8"	1,738	180	110	130	8
253 B	58'7" x 29'8"	1,738	180	110	130	8
253 C	58'7" x 43'5"	2,543	270	170	200	12
253 AB	58'7" x 59'4"	3,476	370	230	280	16
253 BC	58'7" x 73'1"	4,281	440	270	320	20
253 ABC	58'7" x 102'9"	6,019	640	390	460	29
254 A	29'8" x 58'4"	1,731	180	110	130	8
254 B	29'8" x 58'4"	1,731	180	110	130	8
254 AB	59'4" x 58'4"	3,462	360	230	260	16
255 A	59'8" x 29'8"	1,770	190	120	140	8
255 B	59'8" x 29'8"	1,770	190	120	140	8
255 C	59'8" x 29'8"	1,770	190	120	140	8
255 AB / 255 BC	59'8" x 59'4"	3,540	380	240	280	16
255 ABC	59'8" x 89'	5,310	570	360	420	24
256 A	29'8" x 73'3"	2,173	220	130	160	10
256 B	29'8" x 73'3"	2,173	220	130	160	10
256 AB	59'4" x 73'3"	4,346	440	290	320	24
257	59'8" x 89'8"	5,350	570	350	430	26
258 A	29'8" x 73'3"	2,173	220	130	160	10
258 B	29'8" x 73'3"	2,173	220	130	160	10

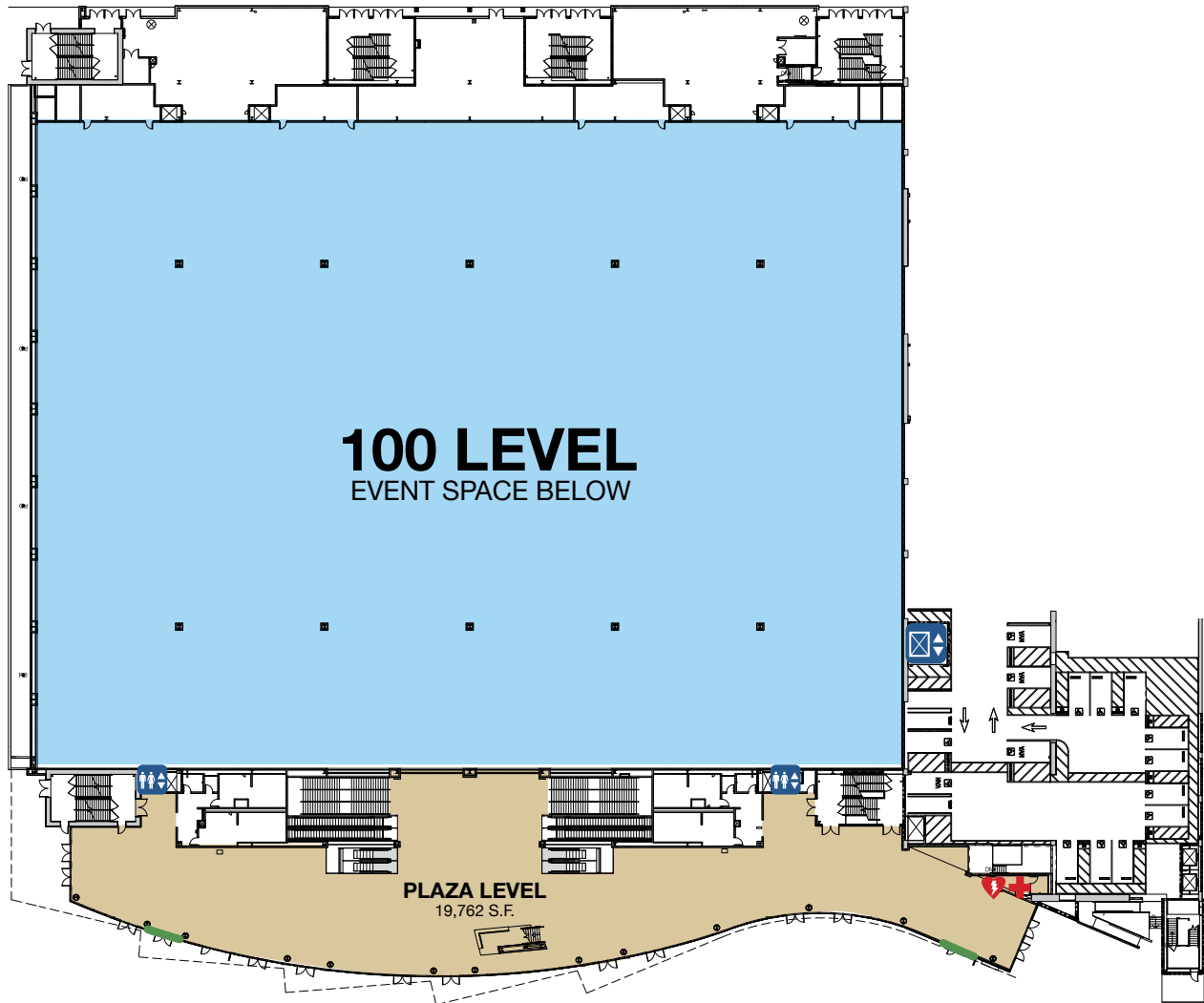
ACC NORTH CAPACITIES

200 LEVEL

ROOM NAME	DIMENSIONS	SQUARE FEET	THEATER	CLASSROOM 8' x 18" Tables	BANQUET ROUNDS 66" Rounds	10' X 10' BOOTHS
258 AB	59'4" x 73'3"	4,346	470	290	320	20
259 A	29'8" x 58'4"	1,731	180	110	130	8
259 B	29'8" x 58'4"	1,731	180	110	130	8
259 AB	59'4" x 58'4"	3,462	370	230	260	16
260 A	59'8" x 29'8"	1,770	190	120	140	8
260 B	59'8" x 29'8"	1,770	190	120	140	8
260 C	59'8" x 29'8"	1,770	190	120	140	8
260 AB / 260 BC	59'8" x 59'4"	3,540	380	240	280	16
260 ABC	59'8" x 89'	5,310	570	360	420	24
261 A	29'8" x 73'3"	2,173	220	130	160	10
261 B	29'8" x 73'3"	2,173	220	130	160	10
261 AB	59'4" x 73'3"	4,346	440	290	320	20
262 A	40'4" x 28'4"	1,143	130	80	90	
262 B	40'4" x 29'8"	1,197	130	80	90	
262 C	40'4" x 29'8"	1,197	130	80	90	
262 AB	40'4" x 58'	2,340	260	160	180	
262 BC	40'4" x 59'4"	2,394	260	160	180	11
262 ABC	40'4" x 87'8"	3,537	400	240	270	16
263 A	40'4" x 29'8"	1,197	130	80	90	
263 B	40'4" x 29'8"	1,197	130	80	90	
263 C	40'4" x 29'8"	1,197	130	80	90	
263 AB / 263 BC	40'4" x 59'4"	2,394	260	160	200	11
263 ABC	40'4" x 89'	3,591	400	240	290	16
264 A	40'4" x 29'8"	1,197	130	80	90	
264 B	40'4" x 29'8"	1,197	130	80	90	
264 C	40'4" x 43'4"	1,748	180	110	130	8
264 AB	40'4" x 59'4"	2,394	260	160	200	11
264 BC	40'4" x 73'	2,945	320	190	240	14
264 ABC	40'4" x 102'8"	4,142	440	270	320	20
COMBINATIONS						
251 + 252 + 253	58'7" x 279'5"	16,369	1,720	1,070	1,280	77
255 + 257 + 260	179' x 89'8"	15,970	1,710	1,070	1,270	74
256 + 258 + 261	178' x 73'3"	13,038	1,350	870	960	64
262+ 263 + 264	40'4" x 279'4"	11,270	1,240	750	880	52

ACC NORTH

PLAZA LEVEL



ARENA PLAZA (Street Level)

LEGEND

- EXHIBIT SPACE
- PRE-FUNCTION SPACE
- LOADING DOORS
- ♥+ FIRST AID STATION
- ↑↓ PASSENGER ELEVATOR
- ⊠ FREIGHT ELEVATOR

ANAHEIM CONVENTION CENTER

Frequently Asked Questions & Answers

We welcome you to the Anaheim Convention Center (ACC) and look forward to working with you. The information contained herein is provided by Visit Anaheim and is intended as a guide only. Please do not hesitate to contact your ACC Event Manager with any additional questions or for more information on any of the items below.

Acronyms

ACC Anaheim Convention Center
GSC General Service Contractor
HVAC Heating, Ventilation and Air Conditioning

ACC Exclusive Vendors

Catering Services - Aramark
Production Services - PSAV
Technology Services - SmartCity

ARENA

- Events in the Arena may require an electrician on standby during show hours.
- Rigging points are permanent and rigging must be done by PSAV. The west side of the Arena has more rigging points than the north side.
- There is a fee per unit per day for the eight spotlights, plus labor.
- The sound system in the Arena is a Bose system and generally not suitable for general sessions. For details, please contact PSAV.

AV, HOUSE SOUND AND RIGGING

- Patching into house sound is not permitted.
- PSAV must provide the microphones and mixers into the house sound system to ensure a uniform audio experience and to protect the integrity of the sound system. If they do not wish to use PSAV, clients may provide their own standalone sound systems in the meeting spaces and ballroom.
- PSAV is the exclusive rigging supplier of all labor and hoists for the following areas: Arena, Arena Lobby, ACC Level Two, ACC Level Three and ACC North 200 Level (which includes the pre-function space and Bridge Connection). PSAV is also the exclusive rigging supplier for the ACC North 100 Level and Exhibit Halls A – E when exhibition booths are not present (for example, for a session or a meeting). PSAV's exclusivity extends to all banner rods and all rigging points in these areas.
- GSCs are permitted to rig and hang signage (including those on the existing banner rods) on both the ACC

North 100 Level and ACC North Plaza Level, all hall and in the lobbies when signage does not exceed 100lbs. and does not require a hoist.

Please see the ACC Floor and Rigging Loads document for additional information.

CAD DRAWINGS

- The client's AV company, GSC or production company is responsible for developing CAD drawings.

CARPET PROTECTION

- When rolling handcarts, show boxes, electrical carts, hand-pulled pallet jacks and similar items on any carpeted area, reinforced Visqueen must be used to create a path for all equipment.
- When employing any heavy mechanized lift (including but not limited to a forklift, scissor lift, cherry picker or motorized pallet jack), a path of Visqueen covered by Masonite must be used. This carpet protection is required whenever equipment is moved.
- ACC requires approved 3M Clear Scotch Tape #3565 for securing cords/lines on any carpeted space. If an identifying colored or warning tape needs to be used, the approved tape must be placed on the carpet first. No other tape is permitted.
- For the terrazzo flooring, the only approved tape for use is painter's tape.
- No items may be taped or affixed to any walls within or on the exterior of the ACC without prior approval of the Deputy Director.

ELECTRIC AND HVAC

- Standard house electrician hours are 7 a.m. to 11:30 p.m. Early/late calls for events starting at 7 a.m. or earlier or extending past 11:30 p.m. will result in overtime.
- Standard HVAC hours are 7 a.m. to 11:30 p.m. Early/late calls for events starting at 7 a.m. or earlier or extending past 11:30 p.m. will result in overtime. ACC maintains a comfort level of 68 to 72 degrees during event hours.
- Events utilizing a GSC must use one of ACC's approved electrical contractors. Those without a GSC that need a large amount of power may also be required to use an approved electrical contractor.
- Convenience wall outlets in each meeting room may be used at no charge. If applicable, clients should always check with the facility and/or with their electrical contractor on requirements and use.
- All power inside of the exhibit halls comes from the ceiling. There are also utility connections in most of the columns.
- Electrical boxes are located on the floor of each level of ACC North. The boxes are located on a 30-by-30-foot grid. There is power in the ceiling for rigging and signage. The ceiling power is 30amp 3phase at every 30 feet. All utilities come from floor boxes including, air, gas, water, phone and internet.
- The Katella Terrace has 120V power and network data connectivity.

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FIRE ALARM SYSTEM/FIRE LANES

- The fire alarm system is set up in zones throughout the facility.
- Fire Bypass: In order to conduct hazing or pyrotechnics, a request must be submitted to your event manager a minimum of two weeks in advance of the event. Firewatch staffing will be required.
- Fire Access Lanes: There are 20-foot fire access lanes required in several locations on the exteriors of ACC and ACC North. These must be kept clear at all times.
- There is a fire hydrant located in the Arena Plaza that requires clearance. No equipment may be placed in this area. Clients should speak with their event manager for additional details.

FOOD SERVICE & CONCESSION STANDS

- Concession stands inside the halls may be opened based on attendance and food and beverage minimum. Concession stand revenue does not apply to meeting room food and beverage credits. Seating for concession areas is provided by Catering Services at no charge. For seating requests outside of the concession area, a fee will apply.
- China service is available for up to 6,000 people and is not recommended for exhibit halls. Buffet standard in all exhibit halls is biodegradable flatware and dishes.
- Food and beverage revenue from any room that has been sublet will not apply to meeting room credits.

TECHNOLOGY SERVICES

- Technology Services provides high-speed internet access to all exhibit spaces and meeting rooms using ethernet protocols and turnkey data networking services, including local area networks (LANs), wide area networks (WANs) and virtual private networks (VPNs) using the latest technology and telephone services. Custom configurations are available upon request.
- Technology Services offers two 10 Gigabit Internet circuits with separate points of entry for redundancy and a full-facility, high-density Cisco 802.11 a/g/n/ac wireless network supported by a Gigabit Ethernet backbone.

The equipment utilizes Cisco Gigabit switches, which are suited for high-bandwidth capabilities and allows for maximum download and data transfer speeds.

- Electrical boxes are located on the floor of each level of ACC North where fiber optics are laid on a 30-by-30-foot grid designed for flexible access. All cabling is premium Cat6, allowing for performance speeds of up to 250 MHz.
- For more information or for questions about telephone, internet, networking and event technology services, please contact Technology Services at 714-765-8600.

LIGHTING

- Light programming or removal is available. A minimum labor or per light removal charge will apply.

LOADING DOCKS, LOAD-IN AND STORAGE

- There are 37 non-exclusive docks in Halls A through E, plus six docks in ACC North. They are shared between shows.
- Load-in for the ballrooms and second/third-level meeting space is through the freight elevator located at the Hall E docks. The push to the elevator is approximately 300 feet. Load-in for ACC North is through the docks located on the ACC North 100 Level. For access to the ACC North 200 Level, load-in is available via parking ramp. Weight restrictions apply.
- Production or GSC trailers may be left in the docks overnight during contracted dates with approval. The ACC does not have a marshalling yard.
- All freight and show-related deliveries must be scheduled to arrive on or after the first day of move-in. The ACC does not have a shipping and receiving area or storage. All deliveries must be accepted by GSC or show management representative.

OUTDOOR SPACE

- Equipment for events on the California Terrace must be set 24 feet from the railing per fire code.
- Equipment for events on the Katella Terrace must be set 10 feet from the railing per fire code.
- Exterior plazas and terraces may be used for outdoor events and are subject to availability and approval. Clients should consult with their Visit Anaheim sales representative or ACC event manager for more information.
- There is no rental fee for food and beverage events on the Arena Plaza or Grand Plaza. For other events, a rental fee may apply.
- Amplified sound is permitted on the Arena Plaza and Grand Plaza from 7 a.m. to 10 p.m.

PARKING

- Parking availability is based on event need. Designated parking will be determined by the parking manager. The ACC does have agreements with nearby overflow lots based on need and availability.
- Exhibitors may have in/out privileges in paid parking lots for a fee.

RE-KEY FEES

- Charges apply to high-secure a room. Each meeting room typically has two to four cylinders. Should a key be lost, a replacement fee will be charged.

SHOW OFFICES

- Halls A, B and C have a suite of show offices inside the hall above the concession stand and a second suite of offices on the mezzanine level.
- Hall D has two suites of show offices on either end inside the hall above the concession stand.
- ACC North 100 Level has two show offices: Show Office A and Show Office B. Please note, these show offices are accessible from the show floor or via the service corridor on the ACC North 100 Level.
- The Arena has two rooms (AR 1 and AR 2) that can be used as show offices if contracted.

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SIGNAGE

- All signage must be approved through the client's event manager.
- Sponsorship signage is not allowed on the exterior of the building or street pole banners.
- Sponsorship window clings may be used on ACC doors facing the lobby if they are not visible from the outside. Clings promoting the event in general, without sponsorship information, may be shown outside.
- Fees for interior sponsorship signage will be charged per piece, or based on the overall sponsorship amount, as determined by the ACC Deputy Director.
- Clings promoting the event may be used on the pavers with event manager approval. Damages to the pavers will incur a fee. Clings are not permitted on the terrazzo flooring.
- There are designated areas for signage on the outside of the building for each exhibit hall and ACC North. Clients must discuss placement of signage with their event manager.
- There are no exterior hang points for ACC North. All branding on the exterior windows of ACC North must be via the installation of clings.

STAFFING/SECURITY

- ACC reserves the right to require security as deemed necessary. There are minimal security requirements for all events. ACC crowd control and security staff are required for public events and any event in the arena. Clients may use an approved outside security vendor for a private event with submission of the proper paperwork. Clients must also submit a security schedule to the security and safety manager for approval.
- Armed security is not allowed unless provided by the Anaheim Police Department and scheduled through the facility.
- Each event is required to have its own crowd control staff (one for every 500 people). This may vary depending on the type of event.
- Public events are required to utilize ACC box office staff for ticketing.

- An ACC nurse is required during all event hours when attendance reaches 300 or more people. Certain types of events may require a nurse during move-in and move-out activity. Nurse stations are located in Lobby AB, Hall D, Arena, ACC Level Three and ACC North 200 Level, and will be scheduled based on the event location and activity.

STANDARD SET UP & RESET FEES

- The rental fee includes one standard room set (theater, schoolroom, rounds, et cetera) for each meeting room. A standard set includes a riser, a lectern, a registration table, water service for the head table and an easel, by request only. Additional equipment requests may incur charges. All equipment is based on inventory availability.
- A standard schoolroom setup includes 8-by-18 tables with white vinyl and four chairs per table. There are also a minimum number of 6-by-18 tables available, primarily for ACC North.
- Table linens can be provided for a fee and are not included as part of an initial setup.
- Rounds are 66 inches and set with 10 chairs per table. There will be a charge for banquet table linens for non-food functions.
- Catering Services will provide standard linens at no charge for meeting rooms with meal service.
- For a general session on each level of ACC North, 6,000 chairs are included in the rental. For a general session in each of the exhibit halls, 2,000 chairs are included in the rental. Additional chairs are subject to a fee. All chairs are based on inventory availability.
- Up to 20 pieces of complimentary riser will be provided in the arena, meeting rooms, ballroom and ACC North for an initial room setup, based on inventory availability. Additional riser sections are subject to a fee.
- Room resets on the same day or overnight will incur a fee, unless the space is reset to a catered food function. A fee will apply for resets from a catered function back to a meeting room setup.

TRASH & CLEANING

- Trash removal and cleaning of the exhibit areas and carpet are the responsibility of the GSC during move-in, event hours and move-out. ACC handles public trash receptacles, concession trash and services the restrooms and public lobby space during event hours.
- There is a trash removal charge for compactors and drop-off bins. The GSC is responsible for removing all exhibitor-related trash.

UNIONS

- ACC hourly employees are represented by unions, including SEIU, Teamsters, AMEA and IBEW Local 46, UNITE HERE Local 11 and IATSE.
- Union workers are not required by the ACC; however, GSCs utilize union workers and have union guidelines.

VEHICLES IN EXHIBIT HALLS

- Vehicles for display inside exhibit halls must have less than a quarter-tank of gas or 5 gallons of fuel, whichever is less. The battery must be disconnected and floors must be protected.
- Vehicles must be clearly marked on floor plan.

WATER

- ACC provides complimentary filtered tap water stations (Cambros®) in finger lobbies of contracted meeting space upon request at no charge. Water service (pitcher with cups) will be provided for the speaker/head tables upon request. ACC will provide a water station inside meeting rooms for a fee per room.
- Catering Services will provide water coolers inside meeting rooms by request at a rate per cooler. Water on the exhibit show floor or in registration areas is ordered through Catering Services.
- Corkage for custom logo water bottles is 50 percent of the retail sale price per bottle.



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