



## COVID-19 Safety Plan

*Together*  
**AGAIN!**



**SPECTRA**

## PURPOSE

As we prepare to host hockey and small events in our facility, the Abbotsford Centre Covid-19 Safety Plan will inform and educate workers, patrons and clients that we are doing our part in the fight against COVID-19 and all pathogens and viruses.

This plan is divided into sections based upon WorkSafe BC's guidance on COVID-19 as well as new equipment and cleaning and sanitation procedures that are being implemented throughout the facility. This document is a LIVE document and will change from time to time.

*\*Please note all cleaning and sanitation measure will follow all current orders by the Province of British Columbia. All measures in this document may be updated and amended without notice.*

For more information or questions related to this Covid-19 Safety Plan please contact 604-743-5000



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## **ACCESSING THE FACILITY**

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### **ENTRANCE**

All guests of the facility are to enter via the marked 'Staff Entrance / Community Ice Users Entrance' located on the south side of the facility in our fenced production lot area. This is a one way entrance no guests are to exit via these doors. Hand sanitation will be required upon entry.

### **EXITING**

Upon exiting guests are to follow directional signage throughout the facility and exit out the dressing room hallway. This is a one way exit no guests are to enter via these doors.

*\*\*Please note most areas of the facility are closed to public. This includes but not limited to Suite level, Concourse Level, Bowl Seating, general office area's and will be gated off and clearly marked. For assistance in other areas of the facility please contact Operations on duty at 604-226-8013\*\**

### **CONTRACTORS & WORKERS**

All contractors and workers of the Abbotsford Centre require daily temperature checks. Temperatures must be below 38 degrees Celsius. Full Temperature screening policy is posted at the Security office and page 9 in this document. Workers are also required to sanitize hands upon entry.

Signs of illness are not to be permitted into the facility.

### **OCCUPANCY LIMITS AND GENERAL GUIDENCE**

- Face coverings are required to access the facility. All staff, users, contractor and patrons are to wear face coverings at all times.
- No more then 50 people will be permitted in the building at one time. This will be monitored by Abbotsford Centre Staff and licensee holders.
- No spectators are aloud in the facility only ice users. Any spectators requiring access must be pre approved by facility Management.
- Maintaining the 6' physical distancing at all times is mandatory, Signage reminding users and staff will be located throughout the facility.
- If you are unable to maintain 2 meter distancing you will be required to wear a mask.
- No gathering in hallways or corridors is permitted.
- Entrance and Exits will be clearly marked, please follow directional signage.
- Any symptoms of illness including but not limited to fever, dry cough, sore throat, diarrhoea, loss of taste or smell and runny nose are not permitted in the facility.

## EMPLOYEE SAFETY

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All employees of the Abbotsford Centre are to follow the actions from this COVID 19 Safety Plan. General Safety rules are as follows:

- All employees must complete the Temperature Screening policy upon entry
- Employees are required to wear face coverings while in public area's or unable to maintain 6 feet from another employee.
- Employees are encouraged to sanitize their hands after touching any high touch area. Sanitation dispensers are located throughout the facility.
- Covid-19 signage will be placed in all staff only area's reminding staff to cover up and sanitize regularly.
- Visitors of an Abbotsford Centre employee must follow all safety guidelines set out in this document and sign in at the temperature screening location (Security Office).
- Employees are encouraged to stay home if they are showing any signs of illness.
- When possible, employees are encouraged to work from home.
- While holding staff meetings employees are to wear masks or maintain a 6' distance from one and other around the table or encouraged to attend via a web meeting.
- Employees who develop COVID-19 Symptoms or have been exposed to someone who has symptoms are required to notify their supervisor immediately and will follow all health authority guidelines in relation to self isolation.

## **COMMUNITY USERS**

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### **BUILDING ENTRY**

- Users are to only arrive 15 minutes prior to their ice time and enter the facility through the designated entrance area.
- Licensee is responsible for pre-screening all their participants prior to entering the facility.
- Dressing rooms will be provided. Follow social distancing and occupancy limited listed on each dressing room.
- Hand sanitation and/or cleaning stations are in each dressing room and entrance areas to the benches.
- Users are recommended to come dressed in full gear prior to arrival.
- User groups are responsible for the safety and security of their items at all times.

### **SESSIONS**

- Capacity is no more than 50 people involved with the ice rental at any time.
- Game play is limited to no more than 20 players, 2 coaches and 1 trainer for each team. It is recommended to keep social distancing while off the ice as much as possible.
- Scorekeepers are to wear masks.
- Shower facilities are closed to public use at this time.
- At the end of each ice time teams are asked to promptly exit the surface and leave the facility within 15 min to allow the next group to enter.
- Users must leave the facility through the designated exit area.

### **SPECTATORS**

- At this time the Abbotsford Centre is not allowing spectators in the facility and has no accessible spectator seating open. *(This will be reviewed and changed based on current covid guidelines)*
- If you are not a player, coach or official you should not enter the facility.

### **GENERAL NOTES**

- All users will be responsible for all first aid and medical assistance.
- There has been an increase in the break between groups to 30 minutes to allow for cleaning and to keep occupancy to a maximum of 50.
- To ensure our facility can remain open and safe, please respect, and follow all guidelines.
- Water fountains and vending machines are not in service at this time.

## CLEANING: ELECTROSTATIC DISINFECTANT SPRAYER

The Abbotsford Centre is committed to the health and safety of all staff, guests & clients. We are introducing the Victory Innovations Professional Cordless Electrostatic Handheld Sprayer as well as the Professional Cordless Electrostatic Backpack Sprayer to our day-to-day disinfectant routine throughout the facility.

The following tasks will be done on a daily, weekly (non-event) and pre-event routine. Please note disinfectant can only be applied once the surface has been cleared of all debris and cleaned using our current cleaning chemicals.

### Daily Tasks

- High contact surfaces. Examples, Door handles, Washroom dividers, Restroom equipment, Light Switches, Handrails, and Elevator buttons.

### Weekly Tasks

- High contact surfaces, Offices, Washrooms

### Pre-Event tasks

- High contact surfaces, Seats, Public washrooms and equipment, Entrance ways, Condiment locations, sanitation dispensers and box office windows as needed Tasks
- Locker Rooms (pre and post use), Back of house rooms and specialty areas.



*For more information on the Victory Electrostatic Sprayers see attached Spec sheet.*

## CLEANING AND ALCOHOL HAND SANITIZER STATIONS

The Abbotsford Centre is committed to the health and safety of all staff, guests & clients. We are introducing SC Johnson Deb InstantFOAM® Alcohol sanitizer stations throughout the facility. These stations will be located at all entrances to the facility, concession stands, locker rooms and portable locations.

**Guests:** will be asked to sanitize hands prior to entry into the Abbotsford Centre.

These dispensers will also be stationed outside each dressing room for both users and performers to sanitize prior to entering and exiting the dressing rooms

**Staff:** will be asked to sanitize hands prior to entry into the Abbotsford Centre. Staff will be reminded through an internal awareness campaign the importance of maintaining clean hands.

**Clients:** will be asked to sanitize hands prior to entry and have additional sanitation dispensers available to them in the back of house environment.





## **CLEANING - CONTINUED HIGH CLEANING STANDARDS**

Whether it is 1 person or 7000 people, the Abbotsford Centre is dedicated to a clean safe environment. Since our opening in 2009 we have held high standards in the cleanliness of the facility using EPA and ECO friendly cleaning and disinfecting solutions.

We are continuing to work with both our day-to-day cleaning staff as well as our contractors to maintain our high standards of cleaning and to ensure the safety of all that enter our facility.

Some additional cleaning measure to be implemented at the Abbotsford centre are:

### Box office / Guest services

- Wipe down and sanitize debit terminal pin pads between uses.
- Maintaining glass and plastic barrier shields by wiping them down with an ammonia-based glass cleaner during each event.

### General Area's

- Periodical sanitation of ATM and parking machines located inside the venue.
- Continued sanitation of high touch locations throughout the facility during events.
- Continued 30 min check and sanitation for each washroom throughout the facility.

### Back of house / Dressing rooms

- During ice users, dressing rooms will be sanitized prior to each team with a 30 min down time between users in each dressing room for a proper sanitation of the space.

### Food & Beverage area's

- Currently all F&B area's are closed. We will update accordingly once we reopen.

*\*Please note all cleaning and sanitation measure will follow all current orders by the Province of British Columbia. All above measures may be updated and amended without notice.*

## **TEMPERATURE SCREENING POLICY: ABBOTSFORD CENTRE**

**PURPOSE:** To ensure that all persons entering the venues for purposes other than attending an event at the venue are temperature screened to help reduce the spread of COVID-19.

### **POLICY & PROCEDURE:**

**All Staff are to enter the venue through the production lot into the security office and perform a self-temperature check using the following directions:**

1. Upon arrival, please use hand sanitizer before handling the thermometer
2. Confirm that your forehead is clean, dry and unobstructed
3. Turn on the thermometer by pressing trigger button
4. Hold the thermometer perpendicular to your forehead, 1cm – 5cm away
5. Press the trigger button to take temperature reading
  - a. If temperature reads 37.9°C or lower, proceed to work
  - b. If temperature reads 38°C or higher, please remain in the security office, wait 10 minutes and re-take temperature. If temperature is still high – do not enter the venue. Contact your supervisor immediately for further instructions
6. Use disinfectant to sanitizer thermometer after each use

*\*The thermometer will turn off automatically after 8 seconds*

### ***Refusal to Participate***

*Any person who refuses to undergo a temperature screen must be denied entry to the venue, and should be advised to immediately notify his/her supervisor that he/she has been sent home*

### **A) Admitting/Denying Entry to the Venue**

#### **Fevers:**

- If the thermometer indicates no fever, the person shall be permitted to enter the venue.
  - o A temperature of 100.4° F (38°C) or higher shall be considered a fever
- If the thermometer indicates that the person has a fever, that person should be sent to a private, climate-controlled area (if possible) to wait for a second screening.
- After waiting at least 10 minutes, the person shall take their temperature again.
- If the second attempt indicates no fever, the person shall be permitted to enter the venue. o If the second attempt also indicates a fever, the person should contact their supervisor, be sent home immediately and advised to seek medical attention.

### **B) Documenting Results of Screenings**

If a person is sent home because he/she refused to undergo a screening or had a fever, the venue should document that the person was sent home and indicate the reason.

- This documentation should be done by the supervisor in a log.

- Only those persons sent home must be logged in the Results Log.
- All Results Logs must be kept confidential and in a secure location.

### **C) Returning to Work**

Any Spectra employee sent home because of a fever, must be provided written notice of:

- When he/she will be permitted to return to work and what procedures will apply for such return; and
- Whether he/she will be allowed to work remotely, or if that's not possible, whether he/she will be placed on paid or unpaid leave during this time.
- This notice should be sent to him/her within 24 hours of being sent home.

### **Returning to Work Continued**

No person sent home because of a fever will be admitted to the venue until:

- The person certifies in writing that
  - (A) he/she is fever free and has been completely symptom free for at least 3 days, achieved without medication, and
  - (B) at least 10 days have passed since the later of the onset of any symptoms or a positive COVID-19 TEST; **or**
- The person provides documentation from a medical provider confirming that he/she can return to work, that he/she had a negative test for COVID-19, and that any lingering symptoms, if applicable, are not the result of a contagious illness.