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<b>TITLE:</b>	Concessions Cashier
<b>DEPARTMENT:</b>	Food & Beverage
<b>REPORTS TO:</b>	Food & Beverage Operations Supervisor / Supervisor / Concession Stand Lead
<b>TYPE OF POSITION</b>	Part Time, Hourly

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**MINIMUM QUALIFICATIONS:**

- High School graduate or equivalent preferred
- Serving It Right certificate required
- Previous cashier and/or customer service experience
- Must be able to work a fluctuating work schedule that will vary depending on events schedule (including days, evenings, weekends, holidays, etc.)
- Black dress shirt, black dress pants, black shoes

**KNOWLEDGE, SKILLS & ABILITIES:**

- Ability to communicate with employees, co-workers, volunteers, management staff and guests in a clear, business-like and respectful manner which focuses on generating a positive, enthusiastic and cooperative work environment.
- Ability to speak, read and write in English.
- Ability to work well in a team-oriented, fast-paced, event-driven environment.
- Ability to calculate basic math functions (addition, subtraction, multiplication, division, percentages) as they relate to POS cash/credit transactions, cash reconciliation and product inventory.
- Ability to handle cash accurately and responsibly.
- Ability to stand for long periods of time (4+ hours)

**DUTIES & RESPONSIBILITIES:**

- Greet guests and take orders for food and beverage products.
- Responsible for preparing simple foods and beverages utilizing the company recipes and portion standards. Maintain the highest quality standards and portion consistency.
- Responsible for accepting payment from guests and making change as necessary.
- Keep the work area and surroundings clean using sanitation standards.
- Responsible for memorizing the product menu available at each concession location.
- Assist in clean up and break down of the concession area at the end of the event.
- Must show demonstrated ability to meet the company standard for excellent attendance.
- Performs other duties as assigned

**This job description is subject to change.**

**To apply for this position please either email your resume to**  
Dawn Abram, Director of Food & Beverage at [concessions@abbotsfordcentre.ca](mailto:concessions@abbotsfordcentre.ca), or by person  
ATT: Dawn Abram – Director of Food & Beverage  
33800 King Road Abbotsford BC, V2S8H8