



TITLE:	Changeover / Labourer / Event Operations
DEPARTMENT:	Operations
REPORTS TO:	Director of Operations / Operations Supervisor
TYPE OF POSITION	Part Time, Hourly

JOB SUMMARY: Assist in converting the arena, to and from various events. Assist in any ice maintenance and daily operations needs of the venue.

MINIMUM QUALIFICATIONS:

- High School graduate or equivalent preferred.
- Previous ice or arena experience preferred, but not required
- Ability to climb stairs and lift 50+lbs

KNOWLEDGE, SKILLS & ABILITIES:

- Forklift ticket from a recognized training institute, program or organization (is an asset but not required)
- Man-lift ticket from a recognized training institute, program or organization (is an asset but not required)
- Must be able to work a fluctuating work schedule that will vary depending on events schedule (including days, evenings, weekends, holidays, etc.)
- Knowledge of customer service practices
- Able to work in a fast-paced environment.
- Ability to perform tasks unsupervised as well as helps lead others.
- Previous conversions and/or general labour experience

DUTIES & RESPONSIBILITIES:

- Assist in facility operations, Maintenance and ice maintenance.
- Assist in event conversions and operations.
- Performs other duties as assigned

Physical Demands & Work Environment:

- The Part Time Event Operations Labourer is a physically demanding position. The incumbent must spend the entire time at work standing, walking, lifting heavy objects. The incumbent is required to do a great deal of stretching and bending, often in awkward positions. The Employee will occasionally lift and/or move up to 50 pounds unassisted.

- The noise level in the work environment is usually moderate to loud.

This job description is subject to change.

To apply for this position please either email your resume to
Tyler Rinas, Director of Operations at trinas@abbotsfordcentre.ca,
or by person
ATT: Tyler Rinas – Director of Operations
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