

MINUTES OF THE REGULAR CVB BOARD MEETING HELD ON WEDNESDAY, SEPTEMBER 24, 2025, AT 8:30 AM IN THE BOARD ROOM OF THE BIVINS MANSION, 1000 S. POLK AMARILLO, TEXAS.

ACVB Mission: Hosting guests with "Boots on the Ground" to ensure unique experiences and lifelong memories.

<u>Voting Member</u>	<u>Present</u>	<u>No. Meetings Held</u>	<u>No. Meetings Attended</u>
<u>Angela Knapp Eggers</u>	<u>Y</u>	<u>9</u>	<u>8</u>
<u>Vic Ragha</u>	<u>Y</u>	<u>9</u>	<u>5</u>
<u>Phyllis Golden</u>	<u>Y</u>	<u>9</u>	<u>6</u>
<u>Bobby Lee</u>	<u>N</u>	<u>9</u>	<u>5</u>
<u>Coco Duckworth</u>	<u>Y</u>	<u>9</u>	<u>9</u>
<u>Don Tipps</u>	<u>N</u>	<u>9</u>	<u>6</u>
<u>Jason Fenton</u>	<u>N</u>	<u>9</u>	<u>7</u>
<u>Payal Nathu</u>	<u>N</u>	<u>9</u>	<u>7</u>
<u>Al Patel</u>	<u>Y</u>	<u>9</u>	<u>8</u>
<u>Ex-Officios</u>			
<u>Beth Duke</u>	<u>Y</u>	<u>9</u>	<u>6</u>
<u>Bo Fowlkes</u>	<u>Y</u>	<u>9</u>	<u>6</u>
<u>Brady Ragland</u>	<u>Y</u>	<u>9</u>	<u>6</u>

1. Call to Order

- Coco Duckworth called the meeting to order.

2. Approval of Minutes from August 27, 2025

- *Motion to approve was made by Vic Ragha, Phyllis Golden seconded. After a board vote, the motion for the minutes was approved.*

3. Presentation and Discussion: Hotel Audit Update, Uneill Gerber – City Auditor

- After many issues with the contract with Azavar, the contract was canceled. The City of Amarillo has taken over hotel audits in house. There was discussion on the details of this process.

4. Update: FY 2025.2026 Budget

- Kashion Smith announced that the council passed the ACVB 2025-26 budget.

5. Presentation and Consideration: FY 2025.2026 Reserve Policy Amount

- ACVB's financial policies state there must be funds to cover 90 days worth of expenses in the operating account and reserves account. \$746,922 is the amount of those expenses, so the ACVB would like to set the policy number at \$750,000. The amount currently set is \$700,000.
- *Motion to approve the new 2025-26 reserve policy amount was made by Angela Knapp-Eggers, Al Patel seconded. After a board vote, this policy was approved.*

6. Presentation and Consideration: Prepaid Expense Amortization

- ACVB proposed to institute a policy for amortizing prepaid expenses over \$15,000.
- *Motion to approve the Prepaid Expense Amortization Policy was made by Vic Ragha, Angela Knapp-Eggers seconded. After a board vote, this policy was approved.*

7. Public Forum

- No comments were made

8. General Announcements from Board Members

- Angela Knapp-Eggers announced: congrats to Phyllis and Brady on the Tri-State Fair. Congrats to Amy on

- Miss Rodeo Texas. This will highly impact our brand, which will help to promote all our western events and attractions.
- Brady Ragland announced: a young lady in Amarillo won the first ever Tri-State Fair Ambassador scholarship (\$25,000). The program also works to connect the winner with local businesses that can help them reach their goals. The scholarship matches what the Houston and San Antonio Livestock scholarships give.
 - Sherman Bass announced: the Amarillo International Film Festival is Oct. 9-11 at Arts in the Sunset. VIP night on the 9th is sold out. There were 131 submissions, 62 films are being shown in two screening rooms. 7 foreign countries and 10 total states are represented. 3 are from this region in the student film category, and 5 other short films from the area will be represented. The full schedule for the festival is listed at <https://www.amarillofilmfestival.com>
 - Beth Duke announced: Jazztober will be happening on the lawn of the Bivins Home, every Tuesday night in October. Also, Visit Amarillo's QR code was featured in the Authentic Texas magazine.
 - Bo Fowlkes announced: the Civic Center is sponsoring the Sweet Caroline tour this Saturday night, held at the Globe News Performing Arts Center. Civic Amarillo is also sponsoring the United States Marine Corps band for a free concert on October 22.
 - Kashion Smith announced that Hoodoo Mural Festival is this weekend at Arts in the Sunset.

9. Discussion on future meeting dates and possible agenda items

The next meeting date is October 22, 2025

10. Adjournment

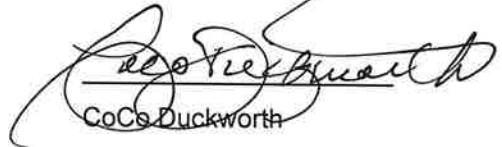
- Coco Duckworth adjourned the meeting.

Respectfully submitted,



Ashley Roberts

Administrative Assistant



Coco Duckworth

CVB Board President