

# Rigging Rules and Regulations

Rigging includes anything attached to the building structure and hanging overhead; for example, overhead objects, signage, truss and lighting. Mills James is the exclusive rigging service provider at the Center. Floor plans and specifications (weight loads, etc.) must be submitted to Mills James and the Event Manager for written approval. The jurisdiction of the Center's Exclusive Rigging Service Provider, Mills James, is briefly summarized as follows:

## **Exhibit Halls A, B, C:**

- Mills James is the exclusive provider of aerial rigging in the exhibit halls, including provision and operation of aerial lifts.
- Rigging is to be done as close to the pre-installed rigging points as possible and only from the structural steel, not from any duct work or sprinkler piping.
- Each point can support a maximum vertical load of 2,500 lbs. No rigging may be hung from the high steel unless approved in advance by the Center in writing.

## **Grand Ballroom A, B, C:**

- Mills James is the exclusive provider of all aerial rigging in the Grand Ballrooms, including provision and operation of aerial lifts.
- All equipment must be assembled and attached by Mills James, on the ground and/or in the air.
- Each point can support a maximum vertical load of 1,500 lbs.

## **Atrium Ballroom:**

- Mills James is the exclusive provider of all aerial rigging in the Atrium Ballrooms, including provision and operation of aerial lifts.
- All equipment must be assembled and attached by Mills James, on the ground and/or in the air.
- Each point can support a maximum vertical load of 1,500 lbs.

## **Lobbies and Pre-function Areas:**

- Signs weighing 15 lbs. or less can be hung in designated areas throughout the Center upon receiving advance approval in writing by the Center.
- Mills James can work with Show Management to advise on available rigging locations. Locations must be pre-approved by your Event Manager.
- No rigging is permitted in the Atrium.

## **Meeting Rooms:**

- Rigging is not permitted in any meeting room.
- Signs/banners can be displayed through ground supported crank-ups.
- Ground supported crank-ups are not exclusive to Mills James but must be inspected by a Mills James employee once installed.