

2025 Show Management Pricing

Labor*

Operations Labor (Airwall Movements, General Labor, etc.)	\$	30.00	Per Hour
Security Guard (4 hr. minimum)	\$	32.00	Per Hour
Security Guard - Entrance (Fee is per building entrance – Lakeside, St. Clair, Hilton)	\$	200.00	Per Day
Security Supervisor (4 hr. minimum) (Required with 5+ guards)	\$	35.00	Per Hour
Police Officer (4 hr. minimum)	\$	75.00	Per Hour
Box Office Manager (4 hr. minimum / Rate goes to time & a half after 8 hours)	\$	47.00	Per Hour
Ticket Seller (4 hr. minimum / Rate goes to time & a half after 8 hours)	\$	37.50	Per Hour
Fire Watch (4 hr. minimum)	\$	85.00	Per Hour
Emergency Medical Technician (4 hr. minimum)	\$	42.00	Per Hour

*Pricing for all labor positions is subject to change

Equipment Rental

Pipe & Drape (8' high)	\$	8.00	Ln. Ft.
Pipe & Drape (3' high)	\$	6.00	Ln. Ft.
Stage Sections - 8' x 4' (Height Range: 36" - 48") (60'x40' Largest Size)	\$	45.00	Each / Event
Riser Sections - 8' x 6' (Height Range: 16" or 24")	\$	35.00	Each / Event
Portable Box Offices (2 Sellers Each)	\$	150.00	Each / Event
Exhibit Hall Chairs* (Conference)	\$	5.00	Each / Event
Exhibit Hall Chairs* (Banquet)	\$	6.00	Each / Event
Exhibit Hall Tables* (72" Rounds, 36" Cocktail Rounds)	\$	15.00	Each / Event
Exhibit Hall Tables* (6'x18", 6'x30", 8'x18", 8'x30")	\$	15.00	Each / Event
Table Covers for Classroom Tables (Fitted)	\$	20.00	Each / Event
Table Linens (Non-Food Functions)	\$	5.00	Each / Event
Vendor Package - Exhibit Hall (skirted table & two chairs)	\$	60.00	Each / Event
Vendor Package - Ballroom & Pre-Function Area (skirted table & two chairs)	\$	45.00	Each / Event
Metal Detectors (additional labor required)	\$	300.00	Each / Event
Body Temperature Scanners (additional labor required)	\$	500.00	Each / Event
Dance Floor (4x4 sections)	\$	10.00	Each / Event
Tensa Barrier (aka Rope & Stanchion)	\$	5.00	Each / Event
Coat Rack	\$	10.00	Each / Event
Safe Rental	\$	125.00	Each / Event
Lecterns	\$	30.00	Each / Event

* Exhibit hall food functions (including concessions) receive complimentary tables & chairs.

Meeting room and ballroom functions include a one-time set of tables & chairs (ie: theater, classroom, banquet, etc.)

Catering (Provided by Levy)

Please Visit our Catering Menu (Customized Menu Plans Welcomed)

[Catering Menu Link](#)

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Audio Visual for Meeting Rooms (Provided by Mills James)*

32" Monitor w/ Cart	\$ 156.00	Each / Day
55" Monitor w/ Stand and Shelf	\$ 364.00	Each / Day
70" Monitor w/ Stand	\$ 520.00	Each / Day
10" Powered Speaker w/ Stand (pair)	\$ 52.00	Each / Day
Wireless Microphones (lavalier or handheld)	\$ 156.00	Each / Day
Wired Microphone	\$ 52.00	Each / Day
Flipchart Package (Post-It)	\$ 63.00	Each / Day
Flipchart Only	\$ 21.00	Each / Day
12' High Velour Drape	\$ 11.00	Ln. Ft. / Day
Kensington Wireless Slide Advancer	\$ \$13.00	Each / Day
LED Uplight	\$ 52.00	Each / Day
Cabling and Adapter Package	\$ 11.00	Each / Day
Breakout Package (8' tripod screen, 5K HD projector, 42" skirted cart & cabling)	\$ 468.00	Each / Day

*A/V pricing subject to 20% service charge. Please contact Mills James directly (614-623-8534) for additional details, work rules, regulations and custom quotes for larger packages or visit www.millsjames.com.

Cleaning Services

Pre/Post Show Cleaning - Exhibit Hall A*	\$ 1,190.00	Flat Fee
Pre/Post Show Cleaning - Exhibit Hall B*	\$ 1,625.00	Flat Fee
Pre/Post Show Cleaning - Exhibit Hall C*	\$ 1,625.00	Flat Fee
Pre/Post Show Cleaning - Grand Ballroom A, B or C (price is per ballroom)*	\$ 170.00	Flat Fee
Cleaning - Booths (vacuuming carpeted booths/sweeping non-carpeted booths)	\$ 0.35	Sq. Ft. / Day
Cleaning - Aisles (vacuuming carpeted aisles/sweeping non-carpeted aisles)	\$ 0.03	Sq. Ft. / Day
Waste Removal Dumpster (30 yard)	\$ 750.00	Each

*Pre/Post Show Cleaning provides for a crew to clean/remove exhibitor trash during the official move-in/out hours.

Services

Room Set Changeover (Individual Spaces Under 2,500 SF)*	\$ 200.00	Each
Room Set Changeover (Individual Spaces Under 5,000 SF)*	\$ 400.00	Each
Room Set Changeover (Individual Spaces Under 10,000 SF)*	\$ 800.00	Each
Room Set Changeover (Individual Spaces Under 15,000 SF)*	\$ 1,200.00	Each
Room Set Changeover (Individual Spaces Under 20,000 SF)*	\$ 1,600.00	Each
Room Set Changeover (Individual Spaces Under 30,000 SF)*	\$ 2,400.00	Each
Lost Key Card Replacement	\$ 50.00	Per Card
Digital Signage (Meeting Room Monitors and Video Walls)	See Event Manager	
Sponsorship/Branding Opportunities (Signage/Clings)	See Event Manager	

*Room Set Changeovers going into a full meal function are complimentary.

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Internet*

Presenter Internet Access (Up to 5 Days)	\$ 156.00	Each / Event
Wireless Buy-Out for Individual Meeting Rooms (Up to 5 Days)	\$ 250.00	Each / Event
Shared Hardline Basic (Up to 512K)	\$ 156.00	Each / Event
Shared Hardline Premium (Up to 1.5 Mbps)	\$ 312.00	Each / Event
Dedicated Hardline (1.5 Mbps / 1.5 Mbps)	\$ 430.00	Each / Event
Dedicated Hardline (3 Mbps / 3 Mbps)	\$ 858.00	Each / Event
Dedicated Hardline (5 Mbps / 5 Mbps)	\$ 1,716.00	Each / Event
IT Engineer Labor	\$ 150.00	Per Hour

*For larger services, full-facility wireless packages or additional questions please contact IT Services at 216-920-1447.

Electrical (Provided by Edlen Electric)*

120 Volt / 1000 Watts / 10 amps	\$ 136.00	Each
120 Volt / 2000 Watts / 20 amps	\$ 198.00	Each
208 Volt / 20 Amps (single phase)	\$ 383.00	Each
208 Volt / 30 Amps (single phase)	\$ 459.00	Each
208 Volt / 60 Amps (single phase)	\$ 605.00	Each
208 Volt / 100 Amps (single phase)	\$ 947.00	Each
208 Volt / 20 Amps (three phase)	\$ 507.00	Each
208 Volt / 30 Amps (three phase)	\$ 608.00	Each
208 Volt / 60 Amps (three phase)	\$ 795.00	Each
208 Volt / 100 Amps (three phase)	\$ 1,050.00	Each
Electrical Labor ST (Mon-Fri, 8am-4:30pm; Excluding Holidays)	\$ 115.00	Per Hour
Electrical Labor OT (Mon-Fri, 4:30pm-8am; Sat, Sun & Holidays)	\$ 230.00	Per Hour

*Please contact Edlen directly (216-928-1540) for additional details, work rules, regulations & additional fees.