

## FINANCE AND FACILITY COMMITTEE MEETING MINUTES

June 23, 2020

11:30 AM - 2<sup>nd</sup> floor conference room – Peoria Civic Center – Teleconference/Video Meeting

PRESENT:	RIK EDGAR	PEORIA CIVIC CENTER
	MINDI BAUMANN	PEORIA CIVIC CENTER
	WILL KENNEY	PEORIA CIVIC CENTER
	DAWN HOLLY	PEORIA CIVIC CENTER
VIA PHONE/VIDEO:	MATT BARTOLO	PEORIA CIVIC CENTER AUTHORITY
	ROBERT MANNING	PEORIA CIVIC CENTER AUTHORITY
	HENRY VICARY	PEORIA CIVIC CENTER AUTHORITY
	JIM SCROGGINS	PEORIA CIVIC CENTER AUTHORITY
	MIKE EDDLEMON	PEORIA CIVIC CENTER AUTHORITY
	RICHARD SEMONIS	PEORIA CIVIC CENTER AUTHORITY
	JOSEPH DALFONSO	PEORIA CIVIC CENTER AUTHORITY
	SID RUCKRIEGEL	PEORIA CIVIC CENTER AUTHORITY
	ROBERT GATES	PEORIA CIVIC CENTER LEGAL COUNSEL
	BEAU SUTHERLAND	PEORIA CIVIC CENTER
	SARAH LUTHY	PEORIA CIVIC CENTER
	ERIN SCHAEFER	PEORIA CIVIC CENTER
	JERRY JOHNSON	PEORIA CIVIC CENTER

### Call to Order

The meeting was called to order by Robert Manning at 11:30 am.

Robert Manning requested a motion that the committee waive the requirement that a quorum of its members be physically present and that this meeting proceed through means of electronic communication as permitted in the Executive Order 2020-07.

### Motion to proceed with the Finance and Facility Committee meeting solely by automated attendance:

Moved: Matt Bartolo. Seconded: Mike Eddlemon. Passed unanimously by voice vote.

### Meeting Minutes

Jim Scroggins made a motion to approve the minutes from the May 26, 2020 Finance and

Facility Committee meeting, Matt Bartolo second. The motion passed unanimously.

### Regular Business

#### May 2020 Financial Statements

Mindi Baumann reviewed the May 2020 Financial Statements. There were no events in May due to Covid-19. There was \$9,500 in Parking Revenue this month. The Peoria Civic Center was holding the parking taxes to submit and was informed that the company in charge of our parking lots will be remitting the taxes. Utilities were down from budget, but up from the past. This was due to a meter issue and a credit will be issued.

## **New Business**

### **IHSA**

Rik Edgar presented information from the actual expenses incurred from the set-up of the IHSA Boys Basketball Tournament. The committee discussed the expenses and decided that IHSA will be billed as usual for these expenses. Rik also discussed the collection process for all past due invoices due to the Peoria Civic Center. He informed the committee that the convention center and the arena have been booked for both weekends that IHSA Boys Basketball has held in the past. Rik stated he worked with the PACVB and staff to lock those new events in quickly. Robert Manning wanted to tell them good work for locking in new events for those dates.

### **Johnson Controls – Planned Service Agreement – Chillers – 3 Year Agreement**

Will Kenney presented a three year maintenance agreement with Johnson Controls for our four chillers. The request was a three year agreement with Johnson Controls at \$16,788 per year for three years beginning on September 1, 2020. Matt Bartolo made a motion to approve the three year maintenance agreement as presented, Jim Scroggins second. The motion passed unanimously.

### **Peoria Civic Center State Funding**

Will Kenney has begun discussions with Dewberry regarding the possibilities for the grant money. Will is also working to confirm the grant criteria and getting the guidelines for how the money is to be spent.

### **PACVB**

Joseph Dalfonso updated the committee on the possible state grants. It is more of a reimbursement program and buildings can apply for reimbursement after the event has taken place. This is a program that might bring us opportunities in the future.

### **Adjournment**

Jim Scroggins made a motion to adjourn the meeting at 11 :51 am. It was seconded by Matt Bartolo. The motion passed unanimously.