



PEORIA CIVIC CENTER AUTHORITY

March 24, 2022 at 4:00PM – Regular Meeting No. 6

MINUTES

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:02 pm, Thursday, March 24, 2022 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the 2nd Floor Conference Room via video, conference call, and in person.

Voting Authority Members Present:

Chairman Matt Bartolo
Commissioner Karrie Ross
Commissioner Richard Semonis
Commissioner Robert Manning
Commissioner Christell Frausto Aboytes – Called in, but did not vote.
Commissioner Lon Lyons

Voting Authority Members Absent:

Commissioner Yvonne Greer-Batton

Non-Voting Authority Members Present:

Commissioner Sid Ruckriegel

Non-Voting Authority Members Absent:

Commissioner Deborah O’Fallon Roethler
Commissioner Joseph Dalfonso
Commissioner Norris Chase

PCC / ASM Global Staff Present

Rik Edgar, General Manager
Mindi Baumann, Director of Finance
Will Kenney, Director of Operations
Beau Sutherland, Director of Sales and Marketing
Ashley Clayton, Booking Coordinator
Robert Gates, PCCA Legal Counsel

Others Present

Cassie Jungers, Event Manager
John Fleming, Dewberry – On the phone.
Elaine Hopkins, Resident of the City of Peoria – On the phone.

Chairman Bartolo called the meeting to order at 4:02 pm. He requested that roll call be taken, Quorum present.

Motion of Unanimous Consent to proceed with the PCCA Meeting by automated attendance: Moved: Commissioner Ross. Seconded: Commissioner Lyons. Passed unanimously by voice vote.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar introduced Event Manager Cassie Jungers to the PCCA. He wanted to inform the PCCA that because of the culture and staff in our facility more tech rehearsals will be choosing to come to our facility. He wanted to put a face with a name for the PCCA members.

General Manager Rik Edgar reported that Gabriel Iglesias performed to a capacity house in March. 95% of ticket sales were purchased online. 35% of the tickets sold were purchased from the Peoria market. This was an event that was great for the venue and even better for the downtown. Pere Marquet was sold out with fans that were in town for the show. The Chigago market was responsible for 22% of the tickets sold. Bradley and Rivermen both had noticeable bumps in per game attendance from January to February. Bradley was up 65% and Rivermen was up 208%. Whiskey Riot Demolition Derby had a solid first year. It is anticipated that there will be a 25-30% growth rate for the second year of their event here. Sales for Swan Lake were up by more than 10%. The Spring Home Show, IHSA Chess & Speech State Finals, and IESA Chess all took place after a two-year hiatus. General Manager Rik Edgar informed the PCCA that we will have a fundraising opportunity to provide aid in Ukraine. \$5 from every Nemiroff Vodka purchase will be donated to Save the Children.

PACVB Report:

Commissioner Dalfonso was not in attendance. The PACVB Report was included in the packet and will be received and filed.

COMMITTEE REPORTS:

Finance Committee:

Finance Committee Chairman Karrie Ross informed the PCCA that the Finance Committee met on Tuesday and reviewed the financial statements. We did not receive HRA funds in February. Commissioner Cratty will continue to update the Finance Committee on the status of the HRA. Director of Finance Mindi Baumann has done great work with the Cyber Liability insurance. We hope to have it in place soon. Director of Finance Will Kenney updated the Finance Committee on the price of natural gas and the options of locking in rates.

Director of Finance Mindi Baumann reviewed the February Financial Statements. We had 45 event days in February with an attendance of 55,634. Successful events included the Home Show, IHSA Speech, IHSA Chess, IESA Chess, and Jeff Dunham. Direct Event Income was up \$259,238 Actual vs Budget. Total Event Income this month included \$1,154 from Club Seating and was up \$231,123 Actual vs Budget. In Salaries and Benefits Expense we were able to recapture some of the January Expenses in SVOG. \$397,706.55 in payroll expenses were moved to SVOG in February. Operational Supplies included a purchase of water softener salt. Utilities moved \$75,535.54 to SVOG. HRA did not have funds to distribute in the month of February. Net Income for the month was up \$455,899 Actual vs Budget. Finance Committee Chairman Karrie Ross informed the PCCA that staff is continuing to work on Custodial Risk and will be bringing options next month.

Capital Committee:

Chairman Matt Bartolo reported for the Capital Committee. They have had two meetings and continue to work on the Capital Bill funding. There has been an increase in DCEO communication with progress being made, but no exact timeline yet. The Parking Lot is out for bid and we have received bids. Design work is being done on the Roof and an infrared scan of the roof will be done. The Cooling Towers will be discussed under action items, and the bids were opened last week. Weekly meetings are being held for the DAS project. Next week they are meeting twice. The install should be in 60-90 days. Weekly planning is being done for the Parking Controls. The install should be in 30-60 days depending on the event schedule for the building.

CONSENT AGENDA ITEMS:

1. Minutes from February 24, 2022 PCCA Meeting

Motion to Approve the Consent Agenda Item:

Moved: Commissioner Semonis. Seconded: Commissioner Manning. Passed unanimously by roll call vote.

ACTION ITEMS:

1. Capital Committee Memo – Ice Rink Refrigerant Removal and Reinstallation: Accept the Lowest Proposal and proceed with the removal and reinstallation of ice rink refrigerant from Alpha Energy Solutions for \$17,565.

Motion to Approve Capital Committee Memo – Ice Rink Refrigerant Removal and Reinstallation: Accept the Lowest Proposal and proceed with the removal and reinstallation of ice rink refrigerant from Alpha Energy Solutions for \$17,565.

Moved: Commissioner Manning. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

2. Capital Committee Memo – Cooling Towers Recommendation: Accept the Lowest Bid and proceed with the installation of the cooling towers from Commercial Mechanical, Inc. for \$1,833,000.00.

Motion to Approve Capital Committee Memo – Cooling Towers Recommendation: Accept the Lowest Bid and proceed with the installation of the cooling towers from Commercial Mechanical, Inc. for \$1,833,000.00.

Moved: Commissioner Semonis. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

3. Capital Committee Memo – Floor Scrubber Recommendation: Accept the Quote and proceed with the purchase of an M20 Riding Floor Scrubber from Tennant Company for \$67,256.39.

Motion to Approve Capital Committee Memo – Floor Scrubber Recommendation: Accept the Quote and proceed with the purchase of an M20 Riding Floor Scrubber from Tennant Company for \$67,256.39.

Moved: Commissioner Ross. Seconded: Commissioner Manning. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

None

Public Comment:

None

Executive Session:

PCCA Legal Counsel Robert Gates informed the committee that there was a need for Executive Session as permitted by the 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6) regarding Leases and Real Estate Matters.

Motion to Move to Executive Session.

Moved: Commissioner Manning. Seconded by Commissioner Ross. Passed unanimously by roll call vote.

Motion to Come Out of Executive Session.

Moved: Commissioner Manning. Seconded: Commissioner Semonis. Passed unanimously by voice vote.

Legal Counsel Robert Gates informed the committee that the automated attendance option for the Open Meetings Act might end in April.

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Adjournment:

Chairman Bartolo informed the committee that the next regularly scheduled PCCA Meeting will be on Thursday, April 28, 2022. Chairman Bartolo requested a motion to adjourn.

Motion to Adjourn:

Motion made by Commissioner Manning. Seconded by Commissioner Semonis. Motion passed unanimously by voice vote.

Meeting adjourned at 5:06 pm.