



PEORIA CIVIC CENTER AUTHORITY

May 23, 2024 at 4:00PM

MINUTES

Chairwoman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:00 PM, Thursday, May 23, 2024 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom.

Voting Authority Members Present:

Chairwoman Yvonne Greer-Batton
Commissioner Richard Semonis
Commissioner Karrie Ross
Commissioner Lon Lyons
Commissioner Christell Frausto Aboytes

Voting Authority Members Absent:

Commissioner Matt Bartolo
Commissioner Norris Chase
Commissioner Christell Frausto Aboytes

Non-Voting Authority Members Present:

Commissioner Timothy Riggerbach
Commissioner Joseph Dalfonso – Left at 4:15 PM

Non-Voting Authority Members Absent:

NONE

PCC / ASM Global Staff Present:

Rik Edgar, General Manager
Ashley Clayton, Booking Coordinator
Will Kenney – Director of Operations
Mindi Baumann – Director of Finance

Others Present:

Bob Gates – PCCA Legal Counsel

Chairwoman Greer-Batton called the meeting to order at 4:00 pm. She requested that roll call be taken, Quorum present.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar submitted the venue report. The Peoria Civic Center has posted an Adjusted Gross Income (AGI) of \$5.86M which is ahead of FY23 over the same time, and we are \$1.3M ahead of the Operating Income YTD budget. Revenues have held steady while expenses have increased 15%. The three primary categories impacting the increases are salaries & wages, utilities, and insurance. Business Development has hit 100% of annual sales goals for sponsorship and premium seating. We had a soft opening of our Grab-N-Go concession location during Lindsey Stirling and Whiskey Myers. We are planning to add a second Grab-N-Go location in the arena and a new Grab-N-Go location in the theater. We are continuing to partner with local establishments. We have a new gourmet popcorn provider (Popcorn Heaven) and we partnered with a local vendor on an automated cotton candy machine. The new cotton candy machines have been immensely popular at our family friendly events including our sports tenants. The majority of R-22 was recovered and stored properly for the second consecutive year.

PACVB Report:

The PACVB report will be received and filed.

COMMITTEE REPORTS:

Finance Committee:

Director of Finance Mindi Baumann reviewed the April 2024 Financial Statements. In April we had 32 event days with an attendance of 41,132. 4 HRA Funded Events: State Skills Conference, Collie Club, PSO, Clean Water Celebration. Total event income was up \$104,418 compared to budget. HRA Tax Revenue was \$74,540. Investment Interest was \$78,000. Net Income was up \$161,917 compared to budget.

Capital Committee:

Director of Operations Will Kenney updated the PCCA on various projects. The administration roofs should be completed tomorrow and then the roofing project will be complete outside of a few remaining punch list items. A double step mock up has been created for the arena seating. Once approved, steps will be manufactured by Irwin Seating and installed by in-house maintenance crew. The arcade project is going well, scheduling is in progress. LED Ribbon boards have been installed in the Arena and Great Hall. Structural reinforcement, scoreboard hoist, and scoreboard are all scheduled to be installed by July. Other upcoming projects include switcher board upgrade, parking lot maintenance, building joint replacements, Fulton parking lot LED lights, and parking lot booths.

CONSENT AGENDA ITEM:

1. Minutes from April 25, 2024 PCCA Meeting

Motion to Approve the Consent Agenda Items:

Moved: Commissioner Ross. Seconded: Commissioner Frausto Aboytes. Passed by unanimous consent.

ACTION ITEMS:

1. Receive, File, Approve Committee Reports and Recommendations

2. Capital Committee Memo – Project Approval

VENDOR	PROJECT	COST
Athletica Sport Systems	Arena Deck Ice Cover	\$74,500.00
Peoria Metro Construction	Club Room Restroom Renovation	\$31,470.00
Peoria Metro Construction	Skylight Lobby/Theater Entrances – Masonry Infill	\$27,940.00

Motion to Approve Action Items #1 & #2:

Moved: Commissioner Lyons. Seconded: Commissioner Frausto Aboytes. Passed unanimously by roll call vote.

3. Motion to Amend Capital Committee Memo #2

Motion to Amend Capital Committee Memo #2 to include authorization for the purchase of up to \$100,000.00 of R-22 to be stored for future use.

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

Legal Counsel Bob Gates and Commissioner Matt Bartolo updated the PCCA on tenant contract meetings.

Public Comment:

NONE

Executive Session:

There was no need for an Executive Session.

Adjournment:

Upon conclusion of business items, motion made by Chair for unanimous consent to adjourn meeting

Motion of Unanimous Consent to Adjourn:

Passed with no objection.

Meeting adjourned at 4:39 PM.