



PEORIA CIVIC CENTER AUTHORITY

May 26, 2022 at 4:00PM – Regular Meeting No. 8

MINUTES

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:00 pm, Thursday, May 26, 2022 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom via video, conference call, and in person.

Voting Authority Members Present:

Chairman Matt Bartolo
Commissioner Yvonne Greer-Batton
Commissioner Richard Semonis
Commissioner Robert Manning
Commissioner Christell Frausto Aboytes
Commissioner Lon Lyons

Voting Authority Members Absent:

Commissioner Karrie Ross

Non-Voting Authority Members Present:

Commissioner Sid Ruckriegel
Commissioner Joseph Dalfonso

Non-Voting Authority Members Absent:

Commissioner Deborah O'Fallon Roethler
Commissioner Norris Chase

PCC / ASM Global Staff Present

Rik Edgar, General Manager
Mindi Baumann, Director of Finance
Will Kenney, Director of Operations
Ashley Clayton, Booking Coordinator
Robert Gates, PCCA Legal Counsel

Chairman Bartolo called the meeting to order at 4:00 pm. He requested that roll call be taken, Quorum present.

Motion of Unanimous Consent to proceed with the PCCA Meeting by automated attendance: Moved: Commissioner Manning. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar reported April posted a total event income of \$854,527 with more than 50,000 guests in attendance. More than 275,000 guests have attended events at the PCC this year. In a traditional year, the PCC can see 650,000 guests. Consumer Events continue to be down. In the last three months the PCC has generated \$2,844,350 in Adjusted Gross Revenue. This is primarily due to the increased arena entertainment options. The venue is now \$1.6 million ahead of budget and we are projecting to maintain that level for the remainder of the fiscal year. Peoria Expo contributed \$33,570 to the bottom line for April and has generated \$174,000 for their year-to-date. The purchase of gear from the previous vendor, Peoria Flag, has been finalized. Slipknot and Shinedown had combined attendance of more than 13,500 fans with 80% of the audience coming from outside of Peoria and Tazewell counties. Our partnership with ESS for merchandise sales continues to strengthen with each show. Shinedown merchandise sales were up 20% over their 2019 concert. The Peoria Rivermen played in front of 9,500 fans during their playoff run that led to their first SPHL Championship. Whiskey Myers had strong sales and performed to a capacity audience. Sales drafted fifteen proposals with twelve contracts signed for upcoming events.

Director of Operations Will Kenney updated the PCCA on current Operations and Inspections. The annual fire alarm inspection began on 5/24/22. The sprinkler, fire pump, backflow, and hydrant inspections will begin on 5/31/22. This is a five-year inspection that is due this year. There was a small fire involving a pump in the theater elevator. ThyssenKrupp will be onsite 5/25/22. The trees lining the loading docks will be removed and will be replaced with a fence. This work is expected to be done 5/18-25/22. New camera platforms are being installed in the arena. One is in place. Exhibit Hall D LED Light Replacement is 75% complete. The R-22 was removed from the Ice Plant system. 4,510 pounds of R-22 were stored and the system was charged with nitrogen for the off season. The cooling towers have been completely removed and the new towers are expected on 6/13/22. There will be a couple of days when the system will be shut down and this will impact City Hall. The DAS install is underway, and they are here onsite daily. Due to the long lead time for some of the parts, this project is expected to be complete in September. The preliminary start date for the parking lot is 6/13/22. Due to supply and demand getting materials might be an issue, so the Capital Committee will continue to discuss this project. Normal operations projects for the summer have started. These include groundskeeping, cleaning, and painting. General Manager Rik Edgar reviewed the Recent Announcements which include Gladys Knight, The Oak Ridge Boys, Ghost, and Bill Burr. Show announcements have been picking up.

PACVB Report:

Commissioner Dalfonso reported for the PACVB. Great Rivers will be returning to Peoria with 1,600 attendees and 1,500 contracted rooms. The Gold Wing Riders is an

event that the CVB and the PCC are working on. The decision makers are down to Peoria and Shreveport. This event has requested 3,150 hotel rooms for \$157,500 in possible hotel tax. This event would be a 50/50 split with Peoria and East Peoria. Illinois American Water Works is interested in Peoria and came for a site visit. Director of Sales and Marketing Beau Sutherland and the PACVB are currently attending the Connect Puerto Rico event. Preparations are under way to host Connect Midwest in January/February 2023. After twelve years in Chicago, this event is now coming to Peoria. The PACVB continues to work with Connect on quality leads. Occupancy reports from STR are demonstrating that the Peoria area is on track with the national recovery rate averaging 13% higher than 2021 occupancy rates. The week of SkillsUSA, the regional hotel occupancy was 59.4%, the highest since July 2021. The PACVB is also looking at the average room rates in our area. The PACVB will be holding an executive meeting on Friday, May 27, 2022. They will be discussing how the PACVB can assist on lobbying with government leaders to get money coming to Peoria for capital improvements.

COMMITTEE REPORTS:

Finance Committee:

Commissioner Manning informed the PCCA that the Finance Committee met on Tuesday. Items discussed included the Debt Schedule from the City, HRA Funding Reforecast, Investment Policy, and Cyber Liability Insurance.

Director of Finance Mindi Baumann reviewed the April Financial Statements. We had 36 event days in April with an attendance of 50,996. Total Event Income for the month was \$854,527. Successful events included Slipknot, Shinedown, Baby Shark, IL State Science Fair, and IL State Skills Conference. HRA Grant Funding was issued for IL State Science Fair, IL State Skills Conference, and PSO. Revenue from Ticket Rebates is doing fantastic. Year to Date Ticket Rebates are up \$299,217 Actual vs Budget. Director of Finance Mindi Baumann gave a shout out to the Box Office. The upcharge for premium seating has brought in \$3,392 this year. Box Office Manager Tiana Brown also worked on setting up the availability for patrons to purchase premium earplugs when purchasing their event tickets. The earplugs are shipped directly to the customer, and it has been a success. Net Salaries & Benefits were down \$55,195 and no money was moved to SVOG. The SVOG Budget for Salaries and Event Labor is complete. Utilities were down \$9,213 and no money was moved to SVOG. The SVOG Budget for Utilities is complete. We received \$41,346 in HRA Tax Revenue in April. This was the March distribution received in April. Net Income for the month was up \$572,841 Actual vs Budget.

Capital Committee:

Chairman Bartolo gave an update. Many of the Operations projects were covered in the Venue Report. At the Capital Committee meeting a roofing supplier came in and gave a presentation on alternative roofing applications. Materials for the parking lot were discussed. The Capital Committee has the authority to approve up to \$250,000. If it

exceeds that amount it will need to come back to the PCCA for approval. The R-22 was removed from the Ice Plant system. We stored 4,510 pounds. The current price for R-22 is \$50/lb. They are discussing what amount the system will need to start it back up. Commissioner Manning stated that this could be expensive and asked if this has been discussed with the Rivermen. The Finance Committee will discuss what to present to the Rivermen regarding the R-22 purchase. The price has continued to increase.

CONSENT AGENDA ITEMS:

1. Minutes from April 28, 2022 PCCA Meeting

Motion to Approve the Consent Agenda Item:

Moved: Commissioner Semonis. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

ACTION ITEMS:

1. Intergovernmental Agreement between the Peoria County Election Committee and the Peoria Civic Center Authority.

This agreement was created to allow the Peoria County Election Committee to put a Drop Box in the drive-thru located outside of the Box Office. This Drop Box will be located closest to the parking lot and will only be present during the election season.

Motion to Approve the Authorization of the PCCA or its Designee to Enter into the Intergovernmental Agreement between the Peoria County Election Committee and the Peoria Civic Center Authority

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

Legal Counsel Robert Gates stated that we would like to have a structure in place for FOIA requests. Human Resources Matt Johnson will be the person designated to handle these requests.

Commissioner Dalfonso discussed a new tool that the PACVB will be using to track foot traffic. They will start retrieving data soon.

Public Comment:

None

Executive Session:

There was no need for an Executive Session.

Adjournment:

Chairman Bartolo informed the committee that the next regularly scheduled PCCA Meeting will be on Thursday, June 23, 2022. Chairman Bartolo requested a motion to adjourn.

Motion of Unanimous Consent to Adjourn:

Motion made by Commissioner Greer-Batton. Seconded by Commissioner Manning. Motion passed by voice vote.

Meeting adjourned at 4:37 pm.