



PEORIA CIVIC CENTER®

**PCCA MEETING
MINUTES**

May 28, 2020

PEORIA CIVIC CENTER AUTHORITY
Minutes of the May 28, 2020
Meeting FY20 No. 9

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:01pm., Thursday, May 28, 2020 at the Peoria Civic Center via video & conference call.

VOTING AUTHORITY MEMBERS PRESENT:

Chairman Matthew Bartolo
Commissioner Robert Manning
Commissioner Henry Vicary
Commissioner Yvonne Greer-Batton
Commissioner Richard Semonis

VOTING AUTHORITY MEMBERS ABSENT:

Commissioner Laith Al-Khafaji
Commissioner Michael Eddlemon

NON-VOTING AUTHORITY MEMBERS PRESENT:

Commissioner Sid Ruckriegel
Commissioner Joseph Dalfonso

NON-VOTING AUTHORITY MEMBERS ABSENT:

Commissioner Deborah Roethler

SMG/PCC STAFF PRESENT:

Rik Edgar, General Manager
Mindi Baumann, Interim Director of Finance
Sarah Luthy, Director of Food & Beverage
Erin Schaefer, Senior Sales Manager
Beau Sutherland, Business Development Manager

OTHERS IN ATTENDANCE:

Dave Stuckel, PCCA Legal Counsel
Robert Gates, PCCA Legal Counsel
Aaron Sherman – Meeting Host, Heart Technologies

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Chairman Bartolo called the meeting to order at 4:01pm. He requested that a roll call be taken, Quorum present.

Chairman Bartolo requested a motion that the Commission waive the requirement that a quorum of its members be physically present and that this meeting proceed through means of electronic communication as permitted in the Executive Order 2020-07.

Motion to proceed with PCCA meeting solely by automated attendance:

Moved: Commissioner Manning. Seconded: Commissioner Vicary. Passed unanimously by voice vote.

Motion to Approve Regular Meeting Minutes of April 23, 2020 Meeting:

Moved: Commissioner Manning. Seconded: Commissioner Vicary. Passed unanimously by voice vote.

General Manager Report:

General Manager Rik Edgar reported that prior to COVID-19 the PCC was projecting a net profit of \$337,502 for FY20. Last month he reported a projected loss for FY20 of approximately (\$590,000). Due to the mitigation strategies staff has been working on, the projected loss for FY20 is now (\$422,969). There are no ticketed events for the remainder of FY20. Staff is performing 24 hour safety checks of the building. Having staff in the building 24 hours a day has helped to control damage that could have been done due to vandals breaking a window and the extremely heavy rains we received. Event operations have been prioritizing their time on projects while in the building. Microphones are being rewired and an improved Tech Package is being worked on to be ready for our clients when they are able to return. Erin Schaefer, Senior Sales Manager, continues to work with clients to transition event dates and retain business for the future. Beau Sutherland, Business Development Manager, is continuing to keep in contact with our partners to maintain that relationship during this time. Beau gave an update that all our PCC partners remain under contract at this time and Ameren will again sponsor the 2020-2021 Broadway Theater Series. Rik reported the Broadway Theater Series schedule will look a little different for 2020-2021. Currently it is looking like it will run from Spring 2021 – Summer (or possibly Fall) 2021. This will allow the PCC to offer a full Broadway Season to our patrons. Rik reviewed the YTD Event Experience survey information. Chris Janson was our highest ranked theater show and HEART was our highest ranked arena show. Chairman Bartolo thanked Rik for being creative to get the work done that the PCCA has asked during this COVID-19 epidemic.

Convention Center Sales Report:

Senior Sales Manager Erin Schaefer reported she is continuing to work on sales and proposals. Fourteen events have rescheduled for a different date later in the year. Nine events cancelled their 2020 event, but already had contracts for their 2021 events. Eleven events cancelled with no rescheduling. There are four events she is still working to reschedule. She is also working to extend contracts out for those events that might decide to cancel their fall events in 2020. She is continuing to work with the PACVB on getting new events to the area.

Finance and Facility Committee:

Interim Director of Finance Mindi Baumann presented the April 2020 financial report. Prior to COVID-19 Adjusted Gross Income for the month was budgeted at \$430,622. Actual Adjusted Gross Income was down \$383,408. Staff is continuing to work to minimize expenses including salaries. Rik reported Director of Operations Will Kenney has been working to cut contracted services and operations expenses. Utilities were down \$62,666 from budget this month.

PACVB Report:

Commissioner Dalfonso thanked Erin and Rik for working with the PACVB. Commissioner Dalfonso is currently in discussions with other CEO's of Convention and Visitor's Bureaus about a state grant program that smaller convention centers could be eligible for to help bring events to Illinois. He will keep the PCCA informed of these possible grant opportunities.

Old Business: NONE

New Business:

Appointment of New PCCA Voting Member:

Chairman Bartolo announced Commissioner Semonis was appointed by the Peoria City Council as a voting member of the PCCA.

Capital Grant Awarded:

Chairman Bartolo announced the Peoria Civic Center was awarded a \$25 million dollar grant from the state for capital projects. He thanked Rik, Will, Deb, and Dave for all of their work to prepare this grant request. Staff is looking at prioritizing how this grant money will be allocated.

Peoria Rivermen Contract:

Chairman Bartolo announced a tentative contract agreement has been made with the Peoria Rivermen. The agreement was restructured and we are happy to have that long standing relationship with the Rivermen intact. It is a one year agreement with a one year option to renew. Chairman Bartolo thanked Legal Counsel Dave Stuckel for staying to help finish the Rivermen contract. He also thanked Mr. Stuckel for his support for the building and the PCCA. Commissioner Vicary wanted to thank the PCCA for their outstanding work on getting the \$25 million dollar state grant and renewing the Rivermen contract. It is great news in difficult times.

Election of FY21 PCCA Officers:

Commissioner Al-Khafaji was appointed the chair of the Nominating Committee for the Election of the FY21 PCCA Officers. He will bring a slate to the June PCCA meeting.

Department Updates:

Director of Food & Beverage Sarah Luthy reported she is still working with Erin on event rescheduling. Food & Beverage staff are cleaning like crazy and working on projects.

Miscellaneous Business:

Retiring Legal Counsel Dave Stuckel expressed his appreciation to be able to work with some of the greatest people in Peoria who have helped make the Peoria Civic Center the showplace that it is. He thanked the PCCA for letting him stick around to help finish some of the outstanding work that was being done. He congratulated Commissioner Bartolo for the work he has done on the PCCA to get the Peoria Civic Center back to top level. Commissioner Manning suggested that when we are able to gather in person again that Mr. Stuckel come back to be recognized by the PCCA and the City Council.

Public Comment: There was no Public Comment.

Noting there was no need for Executive Session; Chairman Bartolo reminded everyone that the next regular PCCA meeting will be held June 25, 2020 at 4:00pm, in a location TBD.

Adjournment:

Chairman Bartolo requested a motion to adjourn.

Motion to Adjourn:

Moved: Commissioner Manning. Seconded: Commissioner Vicary. Passed unanimously by voice vote.

Meeting adjourned at 4:34pm.