



PEORIA CIVIC CENTER AUTHORITY

July 27, 2023 at 4:00PM – Regular Meeting No. 10

MINUTES

Chairwoman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:03 pm, Thursday, July 27, 2023 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom.

Voting Authority Members Present:

Chairwoman Yvonne Greer-Batton
Commissioner Richard Semonis
Commissioner Karrie Ross
Commissioner Christell Frausto Aboytes

Voting Authority Members Absent:

Commissioner Lon Lyons
Commissioner Matt Bartolo
Commissioner Norris Chase

Non-Voting Authority Members Present:

Commissioner Timothy Riggerbach

Non-Voting Authority Members Absent:

Commissioner Deborah O'Fallon Roethler
Commissioner Joseph Dalfonso

PCC / ASM Global Staff Present:

Rik Edgar, General Manager
Mindi Baumann, Director of Finance
Will Kenney, Director of Operations
Beau Sutherland, Director of Sales and Marketing
Brian Carver, Guest Services Manager
Dawn Holly, Accounting Specialist
Robert Gates, PCCA Legal Counsel

Chairwoman Greer-Batton called the meeting to order at 4:03 pm. She requested that roll call be taken, Quorum present.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar submitted the Venue Report. June is usually a slow month, but this year we had activity every weekend in June. The additional activity helped the venue exceed budget expectations by more than \$250,000. The PCCA has hit a new annual high in tax payments of \$672,735 from Food and Beverage Sales, Amusement Tax, and Merchandise Sales Tax. We are anticipating a total of \$1M in total State and City Tax payments by the end of the fiscal year. Multiple venue projects are being addressed this summer. These include the Roof, Arena Dressing Rooms, Arena Sound System, Cooling Towers, Parking Lot Resurface, Arena Scoreboard/LED, Arena Retractable Seats, Vomitory Lofts, Concrete Replacement, and Fan Coil Replacement in the Locker Rooms. We have recently announced Cirque Musica, Malevo, John Cleese, and Jerry Seinfeld. General Manager Rik Edgar stated it takes the whole community to help bring shows and have good experiences.

PACVB Report:

Chairwoman Greer-Batton stated the PACVB Reports for May and June will be received and filed. The PACVB also wanted to note that hotel occupancy is up 4 ½ %. The Illinois Fire Chiefs Association and the Illinois Fire Protection Districts Association hosted their first joint conference in June. It was a great success. They have decided to host together again in Peoria for 2024 and contracts are being finalized for that event. The United Methodists Great Rivers Conference hosted their annual convention in June and it was voted that they will remain in Peoria for the next 5 years.

COMMITTEE REPORTS:

Finance Committee:

Commissioner Ross informed the PCCA that the Finance Committee met on Tuesday and have 2 actions items they are bringing to the PCCA today. These are the FY24 Budget – Public Posting and the Equipment Disposal Request.

Director of Finance Mindi Baumann reviewed the June 2023 Financial Statements. In June we had 30 event days with an attendance of 20,805. Adjusted Gross Income was up \$100,163 Actual vs Budget. Net Salaries and Benefits were down with the 5 open positions we have. General and Administrative Expenses included and increase in office supplies and an employee outing at the Chiefs. Repairs and Maintenance included work on the arena lighting and a pipe repair. We did not receive HRA prior to closing the month. Interest Income was \$27,805. Net Income was up \$212,754 Actual vs Budget.

Capital Committee:

Director of Operations Will Kenny updated the committee on the status of the DCEO projects. Projects included the Vom Lofts, Arena Lower Concourse Lights, Roof, Arena

Retractable Seats, Arena Star Dressing Rooms, Arena Sound System, and Arena Scoreboard.

CONSENT AGENDA ITEM:

- 1. Minutes from June 22, 2023 PCCA Meeting**
- 2. PCCA Board Resolution – Capital Expenditure Limits**
- 3. PCCA Board Resolution - Committees**

Motion to Approve the Consent Agenda Items:

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

ACTION ITEMS:

- 1. Receive, File, Approve Committee Reports and Recommendations**

Motion to Receive, File, Approve Committee Reports and Recommendations:

Moved: Commissioner Ross. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

- 2. Capital Committee Memo – Equipment Disposal Request**

Motion to Approve Capital Committee Memo – Equipment Disposal Request Dated July 20, 2023:

Moved: Commissioner Semonis. Seconded: Commissioner Frausto Aboytes. Passed unanimously by roll call vote.

- 3. Capital Committee Memo – Arena Ice Plant**

Motion to Table Capital Committee Memo – Arena Ice Plant Until Next PCCA Meeting

Moved: Commissioner Semonis. Seconded: Commissioner Frausto Aboytes. Passed unanimously by roll call vote.

4. Capital Committee Memo – Project Approval

Motion to Accept the Proposals from the Following Vendors and Proceed with the Projects for the Costs Listed Below:

<u>VENDOR</u>	<u>PROJECT</u>	<u>COST / BUDGET</u>
Heart	Door Access Control & Alarms	\$243,529.22 / 24-07
Heart	Legacy Network Switch Replacement & Licensing	\$153,903.24 / 24-06
Heart	Wireless AP Replacement & License	\$46,202.36 / 24-06
Heart	Camera Addition Phase 2	\$72,660.68 / 24-07
Heart	PC & Monitor Replacement	\$32,300.64 / 24-06
Full Compass	17,500 lm Projectors, Lens and Screen	\$101,041.51 / 24-03
Full Compass	Xenon Spotlights – Arena	\$180,840.28 / 24-03
Graybar	Arena Concourse LED	\$39,727.20 / 24-04
Graybar	Monroe St. Parking Lot LED	\$45,743.83 / 24-04
Siemens	Field Panel Control Upgrades Node	\$105,918.00 / 24-04
Athletica	Arena Deck Ice Cover	\$78,155.00 / 24-01
Spec Seats	Clarín 4400 Style Folding Chairs Ganging	\$225,000.00 / 24-01
NPFS	Partition Recovery Ballroom	\$195,168.00 / 24-10
Georgia Expo	Drape – Black, Blue, Brown, Navy, Raspberry	\$33,389.75 / 24-12
Portafab	Standard Booths – 3x5 Sliding Door	\$62,084.00 / 24-05
FS Industries	Bollards with Lights and Sphere Bollards	\$36,370.00 / 24-05
Full Compass	Theater and Ballroom Show Audio	\$35,138.48 / 24-03

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

5. FY24 Budget – Public Posting

Motion to Approve the FY24 Budget – Public Posting for 30 Days as Required:

Moved: Commissioner Ross. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

6. Review of Executive Session Minutes and Recommendation on Status – Remained Closed

Motion to Approve the Review of Executive Session Minutes and Recommendation on Status – Remained Closed:

Moved: Commissioner Ross. Seconded: Commissioner Frausto Aboytes. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

None.

Public Comment:

None.

Executive Session:

There was no need for an Executive Session.

Adjournment:

Chairwoman Greer-Batton informed the committee that the next regular PCCA Meeting will be on Thursday, August 31, 2023. Chairwoman Greer-Batton requested a motion to adjourn.

Motion of Unanimous Consent to Adjourn:

Moved: Commissioner Semonis. Seconded: Commissioner Frausto Aboytes. Passed with no objection.

Meeting adjourned at 4:46 pm.