

PEORIA CIVIC CENTER AUTHORITY
Minutes of the September 24, 2020
Meeting FY21 No. 1

Commissioner Manning called the regular meeting of the Peoria Civic Center Authority to order at 4:00pm., Thursday, September 24, 2020 at the Peoria Civic Center via video & conference call.

VOTING AUTHORITY MEMBERS PRESENT:

Commissioner Henry Vicary
Commissioner Robert Manning
Commissioner Yvonne Greer-Batton
Commissioner Laith Al-Khafaji
Commissioner Michael Eddlemon
Commissioner Richard Semonis

VOTING AUTHORITY MEMBERS ABSENT:

Chairman Matthew Bartolo

NON-VOTING AUTHORITY MEMBERS PRESENT:

Commissioner Deborah Roethler
Commissioner Sid Ruckriegel
Commissioner Joseph Dalfonso
Commissioner Karrie Ross

NON-VOTING AUTHORITY MEMBERS ABSENT:

Commissioner Cristell Frausto Aboytes

SMG/PCC STAFF PRESENT:

Rik Edgar, General Manager
Mindi Baumann, Interim Director of Finance
Sarah Luthy, Director of Food & Beverage
Will Kenney, Director of Operations
Erin Schaefer, Senior Sales Manager
Beau Sutherland, Business Development Manager

OTHERS IN ATTENDANCE:

Robert Gates, PCCA Legal Counsel

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Commissioner Manning called the meeting to order at 4:00pm. He requested that a roll call be taken, Quorum present.

Commissioner Manning requested a motion that the Commission waive the requirement that a quorum of its members be physically present and that this meeting proceed through means of electronic communication as permitted in the Executive Order 2020-07.

Motion to proceed with PCCA meeting solely by automated attendance:

Moved: Commissioner Al-Khafaji. Seconded: Commissioner Eddlemon. Passed unanimously by roll call vote.

Motion to Approve Regular Meeting Minutes of August 27, 2020 Meeting:

Moved: Commissioner Eddlemon. Seconded: Commissioner Vicary. Passed unanimously by roll call vote.

General Manager Report:

General Manager Rik Edgar stated he presented the Annual Report and the FY21 Budget to the Peoria City Council on Tuesday. The FY21 budget was approved and the city agreed to loan the Peoria Civic Center \$4 million dollars. This will be done by the restructuring of current bonds. It is not know yet how that money will be disbursed over the next year. General Manager Rik Edgar stated it will be good to get our local vendors paid. The Peoria City Council voted unanimously to approve the loan. The PCC received a \$55,000 grant for COVID-19 related expenses from the DCEO Cure program. This will allow us to purchase items necessary to be COVID ready when we can reopen. The FY20 year-end net (loss) is (\$241,450). Had we continued to receive the HRA tax revenue, we would have made budget. Dewberry and Associates completed a vulnerability assessment of the facility. The findings of this report will be presented to the PCCA when they are published. Staff is continuing to look for grant opportunities to apply for. Our local insurance agent agreed to an insurance audit for FY20. Due to this audit, the insurance premium rebate for FY21 should be close to 25%. General Manager Rik Edgar gave credit to Interim Director of Finance Mindi Baumann for recognizing our reduced attendance in FY20 and realizing that this could translate to possible financial savings on our insurance rates.

Facility and Operations Report:

This month the Facilities and Operations Report was included in the General Manager Report.

Convention Center Sales Report:

Senior Sales Manager Erin Schaefer reported leads are slow. They are slowly starting to ramp up for future years.

Finance and Facility Committee:

Interim Director of Finance Mindi Baumann presented the August 2020 financial report. She reported we did not have any events in August. Event Income was down due to cancelled events. Ticket Rebates were

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down due to refunding rebates for cancelled events. Advertising Income is down due to contracts being extended and income being deferred to FY21. The SMG Capital Contribution is up due to recognizing the remainder of the prior SMG contract. Expenses are down due to continued mitigation strategies. Non-Operating Revenue and Expense include bleacher rental and food product lost due to spoilage. Net Income was up \$29,518 for the month. The net loss for FY20 was (\$241,450).

PACVB Report:

Commissioner Dalfonso thanked General Manager Rik Edgar and staff for the incredible work on the presentation to the Peoria City Council on Tuesday night. It was good to show the Council what the Peoria Civic Center and the PACVB do together. The PACVB is busy working on 2021 and attending virtual conferences.

Old Business:

Peoria City Council Meeting Report

Commissioner Manning congratulated General Manager Rik Edgar and staff for an excellent job on the presentation to City Council. It was important to let the Council know what kind of economic generator the Peoria Civic Center is. He also thanked Councilman Ruckriegel for his leadership. The communication over the last several months has been very good with the City Council. Commissioner Manning stated that it is the responsibility of the PCCA Board Members to give people the facts about our approved funding. We are restructuring existing bonds. This is not a bailout and it is a totally separate issue from the Fire Stations. Commissioner Ruckriegel stated that we need to make sure to set the record straight. We are an entertainment venue that generates taxes, sales, and is a job creator. We are an anchor for Downtown Peoria.

New Business: - NONE

Public Comment: There was no Public Comment.

Noting there was no need for Executive Session; Commissioner Manning reminded everyone that the next regular PCCA meeting will be held October 22, 2020 at 4:00pm, in a location TBD.

Adjournment:

Commissioner Manning requested a motion to adjourn at 4:23pm.

Motion to Adjourn:

Moved: Commissioner Eddlemon. Seconded: Commissioner Greer-Batton. Passed unanimously by roll call vote.