



PEORIA CIVIC CENTER AUTHORITY

September 28, 2023 at 4:00PM – Regular Meeting No. 1

MINUTES

Chairwoman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:04 pm, Thursday, September 28, 2023 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom.

Voting Authority Members Present:

Chairwoman Yvonne Greer-Batton
Commissioner Karrie Ross
Commissioner Matt Bartolo
Commissioner Norris Chase

Voting Authority Members Absent:

Commissioner Richard Semonis
Commissioner Lon Lyons
Commissioner Christell Frausto Aboytes

Non-Voting Authority Members Present:

None

Non-Voting Authority Members Absent:

Commissioner Timothy Riggerbach
Commissioner Deborah O'Fallon Roethler
Commissioner Joseph Dalfonso

PCC / ASM Global Staff Present:

Rik Edgar, General Manager
Mindi Baumann, Director of Finance
Will Kenney, Director of Operations
Beau Sutherland, Director of Sales and Marketing
Brian Carver, Guest Services Manager
Dawn Holly, Accounting Specialist
Samarah McAbee, Food and Beverage Accounting Coordinator

Others Present:

Kyle Cratty, Finance Director / Comptroller - City of Peoria

Chairwoman Greer-Batton called the meeting to order at 4:04 pm. She requested that roll call be taken, Quorum present.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar submitted the Venue Report. We have recently announced that Journey and WWE will be coming to the Peoria Civic Center. Additional announcements will be coming soon.

PACVB Report:

The PACVB report will be received and filed.

COMMITTEE REPORTS:

Finance Committee:

Commissioner Ross informed the PCCA that the Finance Committee met on Tuesday. Director of Finance Mindi Baumann reviewed the August 2023 Financial Statements. In August we had 17 event days with an attendance of 23,283. Successful events included Frankie Valli, RuPaul's Drag Race, Pat Benatar, Highway Township Officials, St. Jude, Growmark, and Bandai-One. We had one funded event which was Highway Township Officials. Adjusted Gross Income was up \$174,887 Actual vs Budget. General and Administrative Expenses included the ASM Training Academy and the purchase of additional Square terminals. Operational Supplies Expense included the purchase of uniforms and ADA signage. Net Income was up \$758,315 Actual vs Budget. The Operating Cash Balance at the end of August was \$2.7 million.

Capital Committee:

Commissioner Bartolo reported the Capital Committee met on September 15th. Director of Operations Will Kenney stated the extension for the DCEO Grant was submitted. We have also submitted the BEP Plan and waiver request. He then gave an update on the status of the DCEO projects.

CONSENT AGENDA ITEM:

1. Minutes from August 31, 2023 PCCA Meeting

Motion to Approve the Consent Agenda Items:

Moved: Commissioner Bartolo. Seconded: Commissioner Chase. Passed unanimously by roll call vote.

ACTION ITEMS:

1. Receive, File, Approve Committee Reports and Recommendations

Motion to Receive, File, Approve Committee Reports and Recommendations:

Moved: Commissioner Ross. Seconded: Commissioner Chase. Passed unanimously by roll call vote.

2. Capital Committee Memo – Equipment Disposal Request – September 26, 2023

Motion to Approve Capital Committee Memo – Equipment Disposal Request – September 26, 2023:

Moved: Commissioner Ross. Seconded: Commissioner Bartolo. Passed unanimously by roll call vote.

3. Capital Committee Memo September 28, 2023 – Project Approval

Motion to Accept the First Three Items Listed on the Memo and Proceed with the Projects for the Costs Listed Below:

<u>VENDOR</u>	<u>PROJECT</u>	<u>COST</u>
Pipco	Dry Fire Sprinkler Main Piping Replacement	\$82,575.00
Mity Lite	ABS Rectangle Tables (140)	\$56,908.00
NPFS	Full Partition Recovery – Exhibit Hall	\$167,530.00

Moved: Commissioner Bartolo. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

Motion to Accept the Fourth Item Listed on the Memo as stated below:

Move to Approve the Purchase of a C5500 Dump Bed Truck from Uftring Not to Exceed \$100,000.00 Waiving Bid and Quote Requirements Allowing for a Spot Market Purchase if Authorized after Counsel’s Review:

<u>VENDOR</u>	<u>PROJECT</u>	<u>COST</u>
Uftring	C5500 Reg Cab with Dump Bed	\$82,575.00

Moved: Commissioner Ross. Seconded: Commissioner Bartolo. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

None.

Public Comment:

None.

Executive Session:

There was no need for an Executive Session.

Adjournment:

Chairwoman Greer-Batton informed the committee that the next regular PCCA Meeting will be on Thursday, October 26, 2023. Chairwoman Greer-Batton requested a motion to adjourn.

Motion of Unanimous Consent to Adjourn:

Moved: Commissioner Chase. Seconded: Commissioner Bartolo. Passed with no objection.

Meeting adjourned at 4:21 pm.