



## PEORIA CIVIC CENTER AUTHORITY

October 26, 2023 at 4:00PM – Regular Meeting No. 2

### MINUTES

Chairwoman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:02 pm, Thursday, October 26, 2023 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom.

#### **Voting Authority Members Present:**

Chairwoman Yvonne Greer-Batton  
Commissioner Richard Semonis  
Commissioner Karrie Ross  
Commissioner Lon Lyons  
Commissioner Matt Bartolo  
Commissioner Christell Frausto Aboytes  
Commissioner Norris Chase

#### **Voting Authority Members Absent:**

None

#### **Non-Voting Authority Members Present:**

Commissioner Timothy Riggerbach

#### **Non-Voting Authority Members Absent:**

Commissioner Deborah O'Fallon Roethler  
Commissioner Joseph Dalfonso

#### **PCC / ASM Global Staff Present:**

Rik Edgar, General Manager  
Mindi Baumann, Director of Finance  
Will Kenney, Director of Operations  
Dawn Holly, Accounting Specialist  
Samarah McAbee, Food and Beverage Accounting Coordinator  
Robert Gates, PCCA Legal Counsel

#### **Others Present:**

Kyle Cratty, Finance Director / Comptroller - City of Peoria

Chairwoman Greer-Batton called the meeting to order at 4:02 pm. She requested that roll call be taken, Quorum present.

### **OPERATING REPORTS:**

#### **Venue Report:**

Deferred until later in the meeting.

#### **PACVB Report:**

The PACVB report will be received and filed.

### **COMMITTEE REPORTS:**

#### **Finance Committee:**

Commissioner Ross thanked the PCCA and staff for getting the FY24 Budget to the City Council. She stated they did a nice job of answering questions. Commissioner Ross informed the PCCA that the Finance Committee met just prior to this meeting.

Director of Finance Mindi Baumann reviewed the September 2023 Financial Statements. In September we had 30 event days with an attendance of 10,106. We had one funded event which was Government Officials. Total Event Income was \$176,297. This was down \$42,536 Actual vs Budget. Successful events included Jerry Seinfeld, Career Spark, Peoria Promise Banquet, and Government Officials.

Operational Supplies Expense included the purchase of uniforms and a bulk supply of filters. HRA Tax Revenue for the month was \$120,079. We received the third payment of the DCEO Grant in the amount of \$119,686. This payment was returned to the City. Interest Income for the month was \$28,727. Investment Interest was \$87,778. Net Income was up \$209,373 Actual vs Budget. The Operating Cash Balance at the end of September was \$2.3 million.

Commissioner Semonis reported on the insurance renewal for the PCC. Our insurance has been renewed. He reported our broker did a good job this year with the process.

#### **Capital Committee:**

Commissioner Bartolo turned it over to Director of Operations Will Kenney who updated the PCCA on the status of the DCEO projects. July – September has been submitted for reimbursement based on the original budget. Now that the budget has been modified, we can submit for additional reimbursements. Chairwoman Greer-Batton and Commissioner Bartolo discussed ways to incentivize the projects.

## **OPERATING REPORTS: (continued)**

### **Venue Report:**

General Manager Rik Edgar submitted the Venue Report. Jerry Seinfeld performed to a sold-out crowd on September 13<sup>th</sup> and Bluey set a house record for the Highest Grossing Family Show in the theater's 41-year history. The Convention Center hosted a wide variety of events. We will reopen the arena on October 27<sup>th</sup> for the Opening Night of the Rivermen Hockey season. We had twelve event announcements in September and fifteen event announcements in October. Commissioner Riggerbach suggested that the Venue Report could be given to the City Council monthly to keep them updated on the activity going on at the Peoria Civic Center.

## **CONSENT AGENDA ITEM:**

### **1. Minutes from September 28, 2023 PCCA Meeting**

#### **Motion to Approve the Consent Agenda Items:**

Moved: Commissioner Bartolo. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

## **ACTION ITEMS:**

### **1. Receive, File, Approve Committee Reports and Recommendations**

#### **Motion to Receive, File, Approve Committee Reports and Recommendations:**

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

### **2. Capital Committee Memo – Equipment Disposal Request**

There was no action taken on this item.

### **3. Capital Committee Memo – Arena Elevator – October 20, 2023**

#### **Motion to Approve Capital Committee Memo – Arena Elevator – October 20, 2023 from TK Elevator for \$51,650.00:**

Moved: Commissioner Bartolo. Seconded: Commissioner Frausto Aboytes. Passed unanimously by roll call vote.

**4. Capital Committee Memo – Water Softener Systems Controls – October 20, 2023**

**Revised Motion to Approve Capital Committee Memo – Water Softener Systems Controls – October 20, 2023 from Complete Water Solutions for \$45,270.00 Provided the Responsible Bidder Policy is Adhered to as Final Clarification**

**Answers are Received:**

Moved: Commissioner Bartolo. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

**5. PCCA Meeting Date Change to August 29, 2024**

**Motion to Approve PCCA Meeting Date Change to August 29, 2024:**

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

**6. Additional PCCA Meeting Date Changes for FY24**

**Motion to Approve Additional PCCA Meeting Date Changes for FY24 which include the Cancellation of the January 25, 2024 Meeting and Moving the February Meeting to February 29, 2024:**

Moved: Commissioner Bartolo. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

**ADDITIONAL ACTION ITEM – EMERGENCY REPAIR:**

**Emergency Repair - Air Handling Unit – Accept the Proposal from Alpha Energy Solutions for the Repair with the Cost Not to Exceed \$30,000.00**

**Motion for Approval of Additional Action Item – Emergency Repair - Air Handling Unit - Accept the Proposal from Alpha Energy Solutions for the Repair with the Cost Not to Exceed \$30,000.00:**

Moved: Commissioner Bartolo. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

**DISCUSSION/INFORMATIONAL ITEMS:**

None.

**Public Comment:**

None.

**Executive Session:**

There was no need for an Executive Session.

**Adjournment:**

Chairwoman Greer-Batton informed the committee that the next regular PCCA Meeting will be on Thursday, December 7th, 2023. Chairwoman Greer-Batton requested a motion to adjourn.

**Motion of Unanimous Consent to Adjourn:**

Passed with no objection.

Meeting adjourned at 4:35 pm.