



PEORIA CIVIC CENTER AUTHORITY

October 27, 2022 at 4:00PM – Regular Meeting No. 2

MINUTES

Chairman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:03 pm, Thursday, October 27, 2022 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom via video, conference call, and in person.

Voting Authority Members Present:

Chairman Yvonne Greer-Batton
Commissioner Richard Semonis
Commissioner Karrie Ross
Commissioner Lon Lyons
Commissioner Christell Frausto Aboytes
Commissioner Norris Chase – Arrived at 4:06 pm.

Voting Authority Members Absent:

Commissioner Matt Bartolo

Non-Voting Authority Members Present:

Commissioner Sid Ruckriegel
Commissioner Joseph Dalfonso

Non-Voting Authority Members Absent:

Commissioner Deborah O'Fallon Roethler

PCC / ASM Global Staff Present

Rik Edgar, General Manager
Will Kenney, Director of Operations
Beau Sutherland, Director of Sales and Marketing
Ashley Clayton, Booking Coordinator
Dawn Holly, Accounting
Robert Gates, PCCA Legal Counsel
Kyle Cratty, City of Peoria

Chairman Greer-Batton called the meeting to order at 4:03 pm. She requested that roll call be taken, Quorum present.

Motion of Unanimous Consent to proceed with the PCCA Meeting by automated attendance: Moved: Commissioner Ross. Seconded: Commissioner Semonis. Passed unanimously by roll call vote. Commissioner Frausto Aboytes and Commissioner Chase were not in attendance for this vote.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar submitted the Venue Report. Our electric and natural gas usage is trending down. This is due to changes in procedure and staff awareness along with the facility projects to improve efficiency. Projects include changing lighting in many areas of the facility to LED, new boilers that are more efficient, and upgrading the Siemens system for better controls and programming. The Pokemon Regional Championships took place from September 30 – October 2nd. 1,500 attendees participated in the three-day competition, and we had an excellent first-time event with the organizers. Convention Sales and Business Development continue to write up proposals. The weekend of November 4th-6th is the first time post COVID that we will have the full venue engaged. We are expecting a minimum of 20,000 guests in those three days. In November, we will also host WWE and Taylor Tomlinson. On December 3rd we will host both Pentatonix and Harry Connick, Jr. The Peoria Civic Center is “becoming the large gathering spot again”. More arena show announcements will be coming in the next 2 weeks.

PACVB Report:

Commissioner Dalfonso submitted the PACVB report. Housing Stats include four indoor events for 2022-2023. The PACVB is currently working on events for 2023-2026. These events include large room requests. Peoria had its highest occupancy rate for the month, more than any September in the last four years. For the month of September, Peoria had the second highest occupancy increase in the state, increasing 11.7% and second only to Chicago. As far as our year-to-date numbers, we still have the third highest increase in the state, but we are only 0.1% behind second place (Quad Cities).

COMMITTEE REPORTS:

Finance Committee:

Commissioner Ross provided an update from the Finance Committee. Commissioner Ross informed the PCCA that the Finance Committee did meet this month and reviewed the monthly financial statements. No action was taken. Director of Finance Mindi Baumann is working with banks to determine the best investment opportunities. No money has been moved into investments at this time. The Siemens Industry Inc. Service Contract was discussed. Since it was not on the agenda, the Finance Committee consented that it should be put on the agenda of the PCCA as an action item. Since Director of Finance Mindi Baumann was not in attendance, Dawn Holly from the Accounting Department reviewed the September Financial Statements. In September we had 17 event days with an attendance of 9,102. IL Healthcare Assoc.

and IL Government Finance received grant funding. Successful events included Ghost and Gordon Lightfoot. Total Event Income for the month was \$206,131. Ticket Rebates were up \$29,072 Actual vs Budget. Convention Services was up \$17,913 Actual vs Budget. Net Salaries and Benefits were down for the month due to 7 open positions. Operating Expenses were up \$15,303 Actual vs Budget and included Ice Rink Chiller Repair. Utilities were down \$16,317 Actual vs Budget. Net Income for the month was down \$9,729 Actual vs Budget.

Commissioner Ross gave an update on the Employee Health Benefit Plan. This year we will be going with the Corporate plan. The rates will remain relatively flat.

Capital Committee:

Director of Operations Will Kenney reported the DAS System is 100% complete. The Parking Lot Controls have been installed. A parking attendant will be present during events. The Cooling Towers are near completion. The testing of the system is on hold until the summer. The Parking Lot Resurfacing project only has a few punch list items to complete. The Capital Committee is working on the contracts for the Roof Replacement. Dewberry is looking at the Glass Arcade and presenting options. Director of Operations Will Kenney stated they are expecting to receive the DCEO grant award next week and we will need a special PCCA meeting to approve the grant award document.

CONSENT AGENDA ITEMS:

1. Minutes from September 22, 2022 PCCA Meeting

Motion of Unanimous Consent to Approve the Consent Agenda Items: Moved: Commissioner Semonis. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

ACTION ITEMS:

1. Siemens Industry Inc. – Service Contract

Motion to Accept the Proposal and Proceed with the Purchase of the 3-Year Service agreement from Siemens for \$111,480.00

Moved: Commissioner Semonis. Seconded: Commissioner Lyons. Passed unanimously by roll call vote. Commissioner Frausto Aboytes was not called on for this vote in error.

2. Booking Policy

No action was taken. General Manager Rik Edgar reviewed the Booking Policy for the PCCA. Commissioner Ruckriegel stated that this information should be made available to the City Manager. It is a great asset document.

3. Resolution for Peoria City Council – 2022 Intergovernmental Agreement Between the City of Peoria and the Peoria Civic Center Authority Regarding Bridge Loan Financing

Motion to Approve the Concept/Draft of the Resolution for the Peoria City Council and Approval to Work with City Hall on the Final Draft. Also, Final Decision Making Regarding the Resolution is Given to the Finance Committee

Moved: Commissioner Semonis. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

Legal Counsel Robert Gates informed the PCCA of a FOIA request regarding the PCCA's wage scales and union contracts. The PCCA does not have independent contracts with the individual bargaining groups. The PCCA has a management agreement with ASM. Staff is employed by ASM. The PCCA has no employees.

Public Comment:

None

Executive Session:

There was no need for an Executive Session.

Adjournment:

Chairman Greer-Batton informed the committee that the next PCCA Meeting will be on Thursday, December 8, 2022. Chairman Greer-Batton requested a motion to adjourn.

Motion of Unanimous Consent to Adjourn:

Motion made by Commissioner Ross. Seconded by Commissioner Lyons. Motion passed with no objection.

Meeting adjourned at 4:44 pm.