



## PEORIA CIVIC CENTER AUTHORITY

**December 8, 2022 at 4:00PM – Regular Meeting No. 3**

### **MINUTES**

Chairman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:00 pm, Thursday, December 8, 2022 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom via video, conference call, and in person.

#### **Voting Authority Members Present:**

Chairman Yvonne Greer-Batton  
Commissioner Richard Semonis  
Commissioner Karrie Ross  
Commissioner Lon Lyons  
Commissioner Matt Bartolo  
Commissioner Christell Frausto Aboytes  
Commissioner Norris Chase

#### **Voting Authority Members Absent:**

None

#### **Non-Voting Authority Members Present:**

Commissioner Sid Ruckriegel

#### **Non-Voting Authority Members Absent:**

Commissioner Deborah O'Fallon Roethler  
Commissioner Joseph Dalfonso

#### **PCC / ASM Global Staff Present**

Rik Edgar, General Manager  
Mindi Baumann, Director of Finance  
Will Kenney, Director of Operations  
Beau Sutherland, Director of Sales and Marketing  
Ashley Clayton, Booking Coordinator  
Dawn Holly, Accounting  
Robert Gates, PCCA Legal Counsel  
Kimberly Richardson, City of Peoria  
Adam Pulley, CliftonLarsonAllen  
Mary Curr

Chairman Greer-Batton called the meeting to order at 4:00 pm. She requested that roll call be taken, Quorum present.

**Motion of Unanimous Consent to proceed with the PCCA Meeting by automated attendance:** Moved: Commissioner Bartolo. Seconded: Commissioner Ross. Passed unanimously by roll call vote. Commissioner Chase was not called on for this vote in error.

**CLA Audit Report:**

Adam Pulley from CliftonLarsonAllen presented the Fiscal Year 2022 Audit. His firm issued a clean audit with an unmodified opinion. The CLA Fiscal Year 2022 Audit will be received and filed.

**OPERATING REPORTS:**

**Venue Report:**

General Manager Rik Edgar submitted the Venue Report. Business Development signed six advertising agreements adding \$36,000 in new annual advertising revenue. Peoria Expo had their busiest month since joining our team in October 2021. In November we hosted 54 event days with more than 65,000 guests. Between November 2<sup>nd</sup> and December 3<sup>rd</sup> we had 80,000 people attend events. Events included Harry Connick Jr., Keith Urban, Pentatonix, and Bill Burr. In the Convention Center, Jurassic Quest welcomed more than 8,000 guests. Additional Convention Center business included the Easterseals Tribute Dinner. Come From Away and their seven performances kicked-off the Ameren Broadway in Peoria season. Taylor Tomlinson performed to a sold-out audience in the theater. General Manger Rik Edgar reported we have had a good start to the year. Currently we are outperforming our projections. Recently announced shows include Buddy Guy, Katt Williams, Thomas Rhett, Brooke Ligertwood, and Blippi.

**COMMITTEE REPORTS:**

**Finance Committee:**

Commissioner Ross informed the PCCA that the Finance Committee met on Tuesday. CLA presented the FY22 Audit. Commissioner Ross appreciated all the work that went into preparing for the audit. The monthly financial statements were reviewed. Commissioner Ross informed the PCCA that at the next Peoria City Council meeting the DCEO Bridge Loan will be discussed. Director of Finance Mindi Baumann reviewed the October 2022 Financial Statements. In October we had 29 event days with an attendance of 33,539. We had two grant funded events: IL Fert & Chem and Skyward. Successful events included Luke Bryan, Charlie Berens, Chris D'Elia, Skyward Convention, and the Pokemon Championships.

Total Event Income for the month was \$642,459. General and Administrative Expenses were up \$12,017 due to the dual payroll system still being required. Operational Supplies were up \$12,556 and included the purchase of new radios and linens. HRA was up \$116,487 Actual vs Budget. Net Income was up \$333,417 Actual vs Budget.

### **Capital Committee:**

Commissioner Bartolo reported that the Capital Committee did meet this month. He updated the PCCA that design work has been reviewed for the Scoreboard and Video Boards. \$115,000 can be saved using the second design.

Director of Operations Will Kenney reported the Theater Backstage Entrance Sidewalk Repair/Replacement project is complete. The Annual Scoreboard Hoist Inspection was completed on 11/11/22. The hoist is in good operational condition. It was recommended to replace the hoist when we install a new scoreboard. The Sonar Tide lights, which were on backorder, have been received and installed. The Cooling Tower insulation is near complete. Some electrical work still needs completed in December. The system will be tested in the summer. The Parking Lot Controls project is complete. Meetings are taking place regarding the Arena Retractable Seating. The new Security Cameras and Server have been installed.

### **CONSENT AGENDA ITEMS:**

- 1. Minutes from October 27, 2022 PCCA Meeting**
- 2. Minutes from November 7, 2022 – Special Meeting No. 1**

#### **Motion of Unanimous Consent to Approve the Consent Agenda Items: Moved:**

Commissioner Bartolo. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

### **ACTION ITEMS:**

#### **1. Sidewalk Replacement Memo**

No action needed. Approved by Capital Committee.

#### **2. Equipment Disposal Request**

#### **Motion to Approve the Equipment Disposal Request – December 6, 2022**

Moved: Commissioner Semonis. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

#### **3. Booking Policy**

No action taken. Deferred until January.

#### **4. Rules of Order of Peoria Civic Center Authority Public Comment**

##### **Motion to Approve the Rules of Order of Peoria Civic Center Authority Public Comment**

Moved: Commissioner Lyons. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

#### **OPERATING REPORTS (Continued):**

##### **PAVCB Report:**

Commissioner Dalfonso submitted the PACVB report to be received and filed.

#### **DISCUSSION/INFORMATIONAL ITEMS:**

Mr. Gates and Chairman Greer-Batton discussed conversations they have seen and heard regarding positive experiences guests have had attending events at the Peoria Civic Center. Board members that have attended events recently have also had positive experiences. General Manager Rik Edgar informed the PCCA that we showed we can handle large shows on the same night and that we were able to get 11,000 people into the events in 90 minutes. The staff really stepped up to make this possible.

##### **Public Comment:**

Mary Curr was present and addressed the PCCA regarding the Peoria Rivermen.

##### **Executive Session:**

There was no need for an Executive Session.

##### **Adjournment:**

Chairman Greer-Batton informed the committee that the next PCCA Meeting will be on Thursday, January 26, 2023. Chairman Greer-Batton requested a motion to adjourn.

##### **Motion of Unanimous Consent to Adjourn:**

Motion made by Commissioner Bartolo. Seconded by Commissioner Ross. Motion passed with no objection.

Meeting adjourned at 4:41 pm.