



AUTHORITY BOARD MEETING

Date/Time: Wednesday, August 26, 2026; 12:00 P.M.

Location: BMO Center Board Room—Lower Level
300 Elm Street, Rockford, IL 61101

MINUTES

Board Members Present: Bobbie Holzwarth Kevin Schwitters Megan McCoy
Tom Walsh Craig Thomas John Phelps

Board Members Absent: Miles Nielsen Rudy Valdez Staci Brown

Others Present: Tim Rollins, Attorney
Alderman Chad Tuneberg

Staff Present: Gretchen Gilmore, General Manager, Legends Global
Jackie Powers, Finance Coordinator/RAVE Board Secretary, Legends Global

Bobbie Holzwarth calls the meeting to order at 12:00 pm.

MINUTES – The minutes from the August 3, 2026, meeting are approved.

MOTION: *To approve August 3, 2026, minutes made by Tom Walsh, second by Megan McCoy. Motion passes unanimously.*

COMMITTEE REPORTS

- **Finance Committee** **Mr. Tom Walsh, Chair**
Tom Walsh defers to the Treasurer's Report.
- **Executive Committee** **Ms. Bobbie Holzwarth, Chair**
No report at this time.
- **Belonging & Community Partnerships Committee** **Mr. Rudy Valdez, Chair**

Gretchen Gilmore reviews a Community Grant application from Rockford Dance Company for their Nutcracker performances to offset costs for their added student performance this year. Gretchen Gilmore clarifies to the board that, if the grant is awarded, the Rockford Dance Company is aware that as a Resident Company of the Coronado Theatre, there is no guarantee of receiving the grant in future years. Tom Walsh explains there is a follow-up procedure after events to determine how grants are used and if expectations are met by the organizations.

MOTION: To approve a \$2,500.00 grant to Rockford Dance Company for the purpose of presenting an additional student performance of The Nutcracker, made by Bobbie Holzwarth, second by Craig Thomas. Motion passes unanimously.

- **Content Creation & Programming Committee** **Mr. Kevin Schwitters, Chair**
No report at this time.
- **Marketing & Social Media Committee** **Ms. Megan McCoy, Chair**
No report at this time.
- **Hockey Advisory Committee** **Mr. Craig Thomas, Chair**
No report at this time.
- **Capital Planning & Infrastructure Working Group** **Mr. John Phelps, Chair**
No report at this time.

TREASURER’S REPORT – Mr. Tom Walsh, Treasurer

Tom Walsh defers to Gretchen Gilmore. Gretchen Gilmore reviews the July financials, including event income and year-to-date comparisons. Gretchen Gilmore updates the board on expenses from salaries and utilities, and that she will be meeting with our insurance agent to discuss the probable increase for next year. A discussion follows regarding our current insurance and exploring insurance options through Legends Global in the future. Gretchen Gilmore states the audit is ongoing and she will keep the board informed.

Gretchen Gilmore informs the board that Rockford City Council has approved the funding from their Redevelopment Fund to move forward with the additional concrete restoration on the BMO Center next summer.

MOTION: To approve July 2026, financials made by Tom Walsh, second by Craig Thomas. Motion passes unanimously.

GENERAL MANAGER’S REPORT – Ms. Gretchen Gilmore, GM

Gretchen Gilmore updates the board on the search for a Sales Manager and states that work continues on the Annual Report and its upcoming presentation.

Gretchen Gilmore states the success of reigniting quarterly meetings with stakeholders, including City of Rockford Public Works, the Legends Global team, and Friends of the Coronado.

Gretchen Gilmore reviews ongoing projects at the Coronado Theatre, including the pending completion of the Streetscapes project and the initiative to internally address several aspects of the ongoing lighting project. The City of Rockford does have a contract for the plaster project, and a funding plan is underway. Gretchen Gilmore informs the board of prioritized items on the project list for next year, including Friends of the Coronado funding a seating repair study and updating the Coronado Corner Classroom area to be a more collaborative space. A brief discussion follows regarding events being discussed for the Coronado Theatre 100th Birthday celebrations next year.

Gretchen Gilmore informs the board there will be a dedication of the skate park at Davis Park and gives an update regarding IceHogs scheduling and ticketing.

Gretchen Gilmore reviews ongoing capital projects and their progress at BMO Center, and reviews programming in each of our venues.

COUNSEL’S REPORT – Attorney Tim Rollins

No report at this time.

CHAIR’S REPORT

Bobbie Holzwarth reiterates the gratitude of the RAVE Board to the City of Rockford for their approval of the funding for our projects.

A recent event at Davis Park is discussed along with expected upcoming conversations regarding the division of responsibilities at the venue among the appropriate parties.

OLD BUSINESS:

None at this time.

NEW BUSINESS:

None at this time.

ADJOURNMENT – The Authority Board adjourned at 12:44 P.M.

MOTION: To adjourn made by Craig Thomas, second by Tom Walsh. Motion passes unanimously.

Respectfully Submitted,

Jackie Powers, Authority Board Secretary/ FOIA Officer