



Drayage Service Order Form



EVENT/CLIENT INFORMATION:

Name of Event: _____

Event Dates: _____ Location/Booth Number: _____

Name of Company: _____

Contact Name: _____

Address: _____

City, State and Zip Code: _____

Phone Number: _____ Email: _____

Shipping Date: _____ Approximate Arrival Date: _____

Delivery Carrier: _____ Total # of Pieces/Weight: _____

DRAYAGE/FREIGHT HANDLING DETAILS:

Unit Cost: \$0.85 per pound

- Deliveries will only be accepted 3 days prior to event date
- Rate includes off loading shipment from delivery truck
- Rate includes secure storage
- Delivery of shipment from storage to location/booth number
- TCC cannot originate any freight pick up.
- Accept Visa, MasterCard, American Express, and Discover. Please coordinate all check payments with Event Manager 10 days prior to the first schedule day of move in.

PAYMENT METHOD:

Name on Credit Card: _____

Credit Card Number: _____

Credit Card Expiration Date: _____ CVV: _____ Billing Zip Code: _____

Payment Amount: _____

Authorized Signature/Date: _____

**Completed form with payment must be received 5 days prior to the first schedule day of move in.
SUBMIT ORDER FORM VIA EMAIL martha.espinol@tucsonaz.gov OR FAX 520.791.5572**