

**Order Form**



<b>QTY*</b>	<b>ITEMS</b>	<b>COST EACH</b>	<b>TOTAL \$\$\$</b>
<b>Informational &amp; Promotional</b>			
	Austin Insider Guide The inside scoop on dining, nightlife, activities, attractions & transportation.	\$.50	
	Rack Brochure Graphic & descriptive. Displays the excitement of visiting the Live Music Capital of the World®.	\$.25	
	Austin Map	\$.10	
	Austin Wildflower Seeds	\$.25	
	Historic Guide of Austin	\$.25	
	Metal Austin Lapel Pins	\$1.00	
	Austin Plastic Bags (16"x12")	\$.50	
<hr/> <div style="display: flex; justify-content: space-between;"> <span>Date Requested</span> <span>Date Required</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Meeting Dates</span> <span>Estimated Attendance</span> <span>Peak Room Night Block</span> </div> <hr/> <div style="text-align: center;"> <span>Organization</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Meeting</span> <span>Location</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Contact</span> <span>Email</span> <span>Phone</span> </div> <hr/> <div style="text-align: center;"> <span>Address (Shipping/Delivery)</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>City</span> <span>State</span> <span>Zip Code</span> </div>		<div style="background-color: yellow; padding: 5px; margin-bottom: 5px;"><b>Subtotal</b></div> <hr/> <div style="background-color: yellow; padding: 5px; margin-bottom: 5px;"><b>Tax (8.25%)</b></div> <hr/> <div style="background-color: yellow; padding: 5px; margin-bottom: 5px;"><b>TOTAL</b></div> <hr/> <div style="background-color: yellow; padding: 5px; margin-bottom: 5px;"><b>Select one:</b></div> <input type="checkbox"/> Pick up <input type="checkbox"/> Hotel Delivery <input type="checkbox"/> Ship- Circle one: USPS   DHL   UPS   FedEx <b>Acct #</b> _____ <small>(If none provided, current shipping rates will be added. Shipments will only be made outside of the Austin area. Within the Austin area – pick up is preferred. Thank you!)</small>	
<b>Payment</b> <input type="checkbox"/> Cash (at Pick up) <input type="checkbox"/> Check <input type="checkbox"/> Credit Card  CC# _____ 3 Digit Security Code _____ Exp _____			

Christina Cava, Visit Austin Convention Services Coordinator, T: 512.583.7250  
**Please return completed forms to: [ccava@visitaustin.org](mailto:ccava@visitaustin.org)**

**Based on Availability. Incomplete forms will not be processed.**

Large quantity discounts may be available.

**Bureau Use Only-** Bureau Booked  No  Yes, Sales Manager \_\_\_\_\_