



## Minutes

Visit Bastrop  
Board Meeting

Bastrop Convention Center  
1408 Chestnut Street  
Bastrop, Texas 78602

**Thursday, October 17, 2019**  
**8:30 A.M.**

The Visit Bastrop Board of Directors convened in a regular meeting at the Bastrop Convention Center 1408 Chestnut Street., Bastrop, TX. on Thursday October 17, 2019, at 8:30 a.m. Notice of said meeting, giving date, place, and subject there of having been posted as prescribed in Article 6252-17 V.A.T.C.S., Government Code, Chapter 551, with the following Board members present (X):

Brenda Abbott X	Kevin Lee Plunkett X	Kaye Sapikas X
Shawn Anthea-Pletsch X	Marcus O'Connor	Tom Scott X
Jamie Creacy X	Mindy Raymond X	
Naseem Khonsari Nainani X	Veena Tewani X	

Ex officio members present: Susan Smith, Kathy Danielson and Becki Womble (1/2 of meeting)

**I. CALL TO ORDER – Mindy Raymond**

Mindy Raymond called the meeting to order at 8:32 a.m.

**II. APPROVAL OF MINUTES – Consider approval of minutes from September 19, 2019.**

**Kevin Lee Plunkett made a motion to approve the minutes from September 19, 2019, Shawn Anthea-Pletsch seconded the motion. The motion passed. No discussion.**

**III. TABLET TRAINING- Carrie Zimmerman**

Carrie Zimmerman trained the Board of Directors on how to use the new Amazon Tablets and where to find the required documents for the board meeting and how to send email of documents to person email.

**IV. REVIEW AUGUST FINANCIALS – Holly Britain, CFO by Design**

Holly Britain presented the September financial report.

**V. CONSIDER APPROVAL FOR TRANSFER FUNDS FOR FDIC COMPLIANCE – Susan Smith**

Email was sent out for vote on transfer of funds for FDIC compliance, a quorum was not reached. A vote was taken to consider Prosperity, Frontier, and Roscoe Bank. **The Board of Directors voted to transfer \$250,000.00 from First National Bank to Roscoe Bank for the purpose of FDIC guarantees. Kaye Sapikas made a motion to approve transfer of \$250,000.00 to Roscoe Bank, Jamie Creacy seconded the motion. The motion passed. No discussion.**

**VI. HOT FUNDS REPORT – Susan Smith**

Susan Smith presented the September HOT Funds report.

**VII. Board Chair - Susan Smith**

A nomination is needed to replace Clint Howard position as Chair. Email was sent to the Board of Directors to solicit the candidates. The candidate presented was Mindy Raymond. **Kevin Lee Plunkett nominated Mindy Raymond as Chair. Tom Scott made motion to nominate Mindy Raymond for Board Chair. Jamie Creacy seconded the motion. The motion passed. No discussion.**

**VIII. FINANCIAL COMMITTEE VOLUNTEERS – Susan Smith**

Susan asked for volunteers for the financial committee. Tom Scott and Veena Twani volunteered to serve on the committee.

**IX. PRESIDENT’S REPORT (September)**

- A. Ashton LaFuente presented the Marketing and PR sections of the President’s Report.
- B. Kathryn Whites Lang presented the Sales Report section of the President’s Report.
- C. Susan Smith covered the pace report
- D. Susan Smith gave an Executive Update.

**X. BOARD CALLED INTO EXECUTIVE SEESION – Mindy Raymond**

The board was called into Executive Session at 10:07.

**XI. BOARD CALLED INTO OPEN SESSION- Mindy Raymond**

The board called into open session 10:38

**XII. NEXT BOARD MEETING**

The next Board meeting date is November 21, 2019 at the Bastrop Convention Center

**XIII. ADJOURN BOARD MEETING**

**Shawn Anthea-Pletch moved to adjourn the meeting. Jaime Creacy seconded the motion. The meeting adjourned at 10:40 a.m.**

Minutes recorded by: Carrie Zimmerman, October 17, 2019