



## Minutes

**Visit Bastrop  
Board Meeting**

**Bastrop Convention Center  
1408 Chestnut Street  
Bastrop, Texas 78602**

**Thursday, November 21, 2019  
8:30 A.M.**

The Visit Bastrop Board of Directors convened in a regular meeting at the Bastrop Convention Center 1408 Chestnut Street., Bastrop, TX. on Thursday November 21, 2019, at 8:30 a.m. Notice of said meeting, giving date, place, and subject there of having been posted as prescribed in Article 6252-17 V.A.T.C.S., Government Code, Chapter 551, with the following Board members present (X):

Brenda Abbott X	Kevin Lee Plunkett X	Kaye Sapikas X
Shawn Anthea-Pletsch X	Marcus O'Connor X	Tom Scott X
Jamie Creacy	Mindy Raymond X	
Naseem Khonsari Nainani	Veena Tewani	

Ex officio members present: Susan Smith, and Kathy Danielson

- I. CALL TO ORDER – Mindy Raymond**  
Mindy Raymond called the meeting to order at 8:32 a.m.
- II. APPROVAL OF MINUTES – Consider approval of minutes from October 17, 2019.**  
**Kevin Lee Plunkett made a motion to approve the minutes from October 17, 2019, Kaye Sapikas seconded the motion. The motion passed. No discussion.**
- III. INTRODUCTION OF KEITH SPINDEN, GENERAL MANAGER, General Manager, Hyatt Lost Pines/ Board Introductions-** All Board members and staff introduced themselves to Keith Spinden.
- IV. TABLET UPDATE - Carrie Zimmerman**  
Carrie Zimmerman updated the Board of Directors on how to add personal email to tablet and where to find the required documents for the board meeting and how to upload packet to the tablet. Board Members signed tablet agreements. Tablets were taken by the Board Members.
- V. REVIEW AUGUST FINANCIALS – Holly Britain, CFO by Design**  
Holly Britain presented the October financial report.
- VI. CRISIS PLANNING – Chief James Algelt, City of Bastrop**  
Chief James Algelt was unable to attend, and Crisis Planning will be moved to another Board meeting.

**VII. PRESIDENT'S REPORT (September)**

- A. Ashton LaFuente presented the Marketing and PR sections of the President's Report.
- B. Kathryn Whites Lang presented the Newsletter and Sales Report section of the President's Report.
- C. Susan Smith gave an Executive Update.  
We legally can issue HOT Funds to an event and they can hire us to do work for the event per our attorney.  
Reminded the Board that sector meetings scheduling is the board members responsibility.  
Strategic Plan will be voted on at January meeting.  
Nominating Committee will have open enrollment in September.  
HOT Funds has no funds remaining. Susan will be requesting more at the December City Council meeting.  
Hospitality training was paid \$7500.00, company did not provide the product. We will have to hire an Attorney to get funds returned. Board wants a letter sent.

**VIII. CHAIR REPORT – Mindy Raymond**

**IX. NEXT BOARD MEETING**

The next Board meeting date is January 16, 2020 at the Bastrop Convention Center

**X. ADJOURN BOARD MEETING**

**Kevin Lee Plunkett moved to adjourn the meeting. Shawn Anthea-Pletsch seconded the motion. The meeting adjourned at 10:10 a.m.**

Minutes recorded by: Carrie Zimmerman, November 21, 2019