



Minutes

**Visit Bastrop
Board Meeting**

**Bastrop Convention Center
1408 Chestnut Street
Bastrop, TX 78602**

**Thursday, November 16, 2023
8:30am**

The Visit Bastrop Board of Directors convened a meeting on November 16, 2023, at 8:30 a.m. The following voting Board members present (X) = Present, (Z) = Zoom, (A) = Absent:

Kerry Fossler (X)	Irby Morvant (Z)	Harrison Wood (X)
Amy Bailey (X)	Dawn Sevcik Guerrero (X)	Jane Hunt (X)
Shawn Anthea Pletsch (X)	Dr. Kristi Lee (A)	Robert Kraft (X)

Ex officio members: Becki Womble (A), Kathy Danielson (A), Susan Smith (A)

Visit Bastrop Staff: Ashton LaFuente (X), Cherry Kay Abel (X), Megan Garcia (A), Stephanie Doradea (X)

Guests via Zoom: Gregg Kronenberger, Jessica Palvino

I. CALL TO ORDER – Kerry Fossler

Kerry Fossler called the meeting to order at 8:34 a.m.

II. APPROVAL OF CONSENT AGENDA – Kerry Fossler

Concerns were brought up due to the financial statement showing \$14 in total revenue for the month of October. Kerry will ask the financial team (CFO by Design) for clarification. A motion was made to approve the consent agenda. The motion was seconded and unanimously approved.

III. BOD MEETING SCHEDULE – Kerry Fossler

Board agreed to hold third Thursday of December for a possible virtual meeting.

IV. MARKETING REPORT – Ashton LaFuente

Ashton presented items on the marketing report.

V. EXECUTIVE SESSION – Kerry Fossler

A motion was made to go into executive session at 9:03 a.m. to discuss TMRS employer-contribution settlement letters. The motion was seconded and unanimously approved. Jessica Palvino of Jackson Walker LLP and Gregg Kronenberger of Kronenberger Law Firm, PLLC presented and advised.

A motion was made to move out of executive session at 9:58 a.m. It was seconded and unanimously approved.

VI. REGULAR MEETING – Kerry Fossler

Kerry Fossler moved the meeting back into regular session at 9:59 a.m.

a. Retirement Plan - Kerry Fossler

A motion was made to approve the TMRS Settlement amounts and personalized waiver letter for each current employee as prepared by Jackson Walker LLP (employer contribution plus 6%.) The motion was seconded and unanimously approved. Deadline for employees to sign their waiver is set for November 27, 2023.

VII. BOARD RESIGNATIONS – Kerry Fossler

Board reviewed resignation letters from Tom Dickey and Jamie Creacy, and acknowledged their dedication and contributions during their terms. Kerry Fossler stated the need to update Visit Bastrop’s bank accounts and signing authorities, as well as the levels of approval in Bill.Com. A motion was made to REMOVE the previous signers: Thomas H. Dickey, Jamie Creacy, Susan M. Smith; and ADD new signers: Ashton E. LaFuente and Kerry Fossler. The motion was seconded and unanimously approved.

VIII. EMPLOYEE HANDBOOK & POLICIES – Kerry Fossler

Shawn Anthea-Pletsch and Ashton LaFuente volunteered to begin a subcommittee to discuss proposed updates to the employee handbook and policies. Kerry Fossler suggested Dr. Kristi Lee join this subcommittee.

IX. NOMINATING COMMITTEE – Kerry Fossler

Shawn Anthea-Pletsch suggested recruitment of incoming board members hold off until January 1, 2024. Kerry Fossler suggested adding a City Councilmember as a liaison. Board in agreement with timing and City Council liaison.

X. ADJOURN

A motion was made to adjourn the meeting of November 16, 2023 at 10:09 a.m.

Minutes recorded by Stephanie Doradea, November 21, 2023