



## Minutes

Visit Bastrop  
Board Meeting

Bastrop Convention Center  
1408 Chestnut Street  
Bastrop, TX 78602

**Thursday, December 21, 2023**  
**8:30am**

The Visit Bastrop Board of Directors convened a meeting on December 21, 2023, at 8:30 a.m. The following voting Board members present (X) = Present, (Z) = Zoom, (A) = Absent:

Kerry Fossler (X)	Irby Morvant (X)	Harrison Wood (A)
Amy Bailey (Z)	Dawn Sevcik Guerrero (X)	Jane Hunt (X)
Shawn Anthea Pletsch (X)	Dr. Kristi Lee (Z)	Robert Kraft (X)

Ex officio members: Becki Womble (X), Kathy Danielson (A)

Visit Bastrop Staff and guests: Ashton LaFuente (X), Cherry Kay Abel (A), Megan Garcia (A), Stephanie Doradea (X), Gregg Kronenberger (X), City Manager Sylvia Carrillo (X), Councilmember Kevin Plunkett (X), Councilmember Cynthia Meyer (X)

**I. CALL TO ORDER – Kerry Fossler**

Kerry Fossler called the meeting to order at 8:32 a.m.

**II. EXECUTIVE SESSION – Kerry Fossler**

A motion was made to go into executive session at 8:35 a.m. to discuss TMRS employer-contribution settlement letters and review City's audit. The motion was seconded and unanimously approved.

A motion was made to move out of executive session at 9:20 a.m. It was seconded and unanimously approved.

**III. RETIREMENT – Kerry Fossler**

A motion was made to approve the TMRS Settlement amount and personalized waiver letter for previous employee Christy Hunn (vested with TMRS) as prepared by Jackson Walker LLP (employer contribution plus 6%.) The motion was seconded and unanimously approved.

**IV. CONSENT AGENDA – Kerry Fossler**

A motion was made to approve the consent agenda. The motion was seconded and unanimously approved.

**V. CONSULTING UPDATE – Ashton LaFuente**

This agenda item was moved to next month due to time constraints.

**VI. HOT FUND POLICY & APPLICATION – Proposed Changes – Ashton LaFuente**

Ashton LaFuente presented suggested revisions of our HOT Fund Policy, considering a reimbursement of hotel rooms, as other cities have done. City Manager Sylvia Carrillo stated we have not spent enough HOT Funds on Arts, also that Art & Music have different metrics for qualifying for HOT funds and a reimbursement program could be prohibitive. More conversation is needed. As the City plans future discussions with THLA, Kerry Fossler requested Ashton LaFuente be included in these conversations.

**VII. EXECUTIVE SESSION – Kerry Fossler**

A motion was made to go into executive session at 9:49 a.m. to introduce City Council’s subcommittee to works with Visit Bastrop. The motion was seconded and unanimously approved.

A motion was made to move out of executive session at 10:36 a.m. It was seconded and unanimously approved.

**VIII. POLICY REVIEW SUBCOMMITTEE – Kerry Fossler**

EMPLOYEE HANDBOOK REVIEW SUBCOMMITTEE: Confirmed members Ashton LaFuente, Shawn Pletsch, Dr. Kristi Lee, plus liaison City Councilmembers Kevin Plunkett and Cynthia Meyer. Will meet prior to next board meeting.

FINANCIAL POLICY REVIEW SUBCOMMITTEE: Confirmed members Ashton LaFuente, Irby Morvant, Harrison Wood, plus liaison City Councilmembers Kevin Plunkett and Cynthia Meyer. Will meet prior to next board meeting.

**IX. BOARD NOMINATIONS – Around the Room**

Several names were mentioned as qualified, desired candidates – Adena Lewis, Clint Howard, Lee Harle, Yvonne Keyrouz, Heather Young-Lira. Kerry Fossler asked board members to initiate conversations with ones they know.

**X. ADJOURN**

A motion was made to adjourn the meeting of December 21, 2023 at 10:52 a.m.

Minutes recorded by Stephanie Doradea & Kerry Fossler, December 21, 2023