

HOW TO ... Update your AMENITIES

- Login to the Visit Baton Rouge Portal at https://batonrouge.extranet.simpleviewcrm.com
- 2. Using the left navigation select "Profile" then > "Accounts"
- From your list of accounts, and under the "actions" column, click the triangle to expand a drop down menu, then select "Manage Amenities"

Status is o	rs (0) one of: E •		
APPLY F	ILTERS	I	
Actions		Account	
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4. Go through the list of all amenity options, carefully marking your property's features. You can use the blue links in the left navigation to jump to particular sections.

SAVE	Accommodate	5.							
CANCEL	Accomm	ations - Ge	neral						
Accommodations	100% Smokel we:			2 - Bedroom Suites:					
staurant	•	TES	0	NO	•	ris	0	NO	
opping	All Suites:	(text			Bed & Breakfast:				
pertu/Sundoore	0	YES	02	NO	0	YES	•	· NO	
	Check In Time			Check OutTime:					
						11:00:00.0000000			
	Date Builts				Elevators				
	1973-06-01			4					
	Jr. Suites:			Last Restoration:					
	•	YES	0	NO	2014-12	P-01			



QUESTIONS: Contact Bridget Gaffney at bridget@visitbatonrouge.com

AN AUTHENTIC LOUISIANA EXPERIENCE