

# MEMORANDUM

To: Board of Directors  
From: Lauralyn Maranto, Vice President of Administration  
Re: Visit Baton Rouge Board of Directors Meeting  
Date: January 17, 2019

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Please be advised that the January Board of Directors meeting will be held as follows:

Date: Thursday, January 24, 2019  
Time: 12:00 Noon (lunch included)  
Location: Visit Baton Rouge Office, 359 Third Street

Enclosed you will find the following:

- Notice & Agenda for January 24, 2019 Board Meeting
- Minutes of the December 13, 2018 Board Meeting

Please RSVP your attendance to me at 382-3580 or via email at [lauralyn@visitbatonrouge.com](mailto:lauralyn@visitbatonrouge.com) in order to ensure that a quorum is present.

Thank you.

c: Andrea Gallo  
Alexandria Burris  
Steve Sanoski  
Chuck Elkins

# **VISIT BATON ROUGE**

## **Board Meeting Notice & Agenda**

**January 24, 2019**  
**12:00 Noon**

**VBR Office**  
**359 Third Street**

- |      |   |             |
|------|---|-------------|
| I.   | Call to Order   | Paul Arrigo |
| II.  | Opportunity for Public Comment                                | Paul Arrigo |
| III. | Election of Officers for 2019                                 | Paul Arrigo |
|      | A. Chairman   |             |
|      | 1. Nominating Committee Report regarding Chairman             |             |
|      | 2. Nominations from the floor regarding Chairman              |             |
|      | 3. Vote in connection with Chairman position                  |             |
|      | B. Vice Chairman  |             |
|      | 1. Nominating Committee Report regarding Vice Chairman        |             |
|      | 2. Nominations from the floor regarding Vice Chairman         |             |
|      | 3. Vote in connection with Vice Chairman position             |             |
|      | C. Secretary/Treasurer  |             |
|      | 1. Nominating Committee Report regarding Secretary/Treasurer  |             |
|      | 2. Nominations from the floor regarding Secretary/Treasurer   |             |
|      | 3. Vote in connection with Secretary/Treasurer position       |             |
| IV.  | Approval of December 13, 2018 Minutes                         | Chairman    |
| V.   | Committee Appointments  | Chairman    |
|      | 1. Personnel Committee  |             |
|      | 2. Finance Committee  |             |
|      | 3. Building Committee   |             |
| VI.  | Treasurer's Report  | Sid Jackson |
|      | A. Presentation of November and December Financial Statements |             |
| VII. | President's Report  | Paul Arrigo |

VIII. New Business

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|----|---|--------------|
| A. | Discussion/action in connection with President & CEO's Standing Authority to Sign and Execute Contracts   | Chuck Elkins |
| B. | Discussion/action in connection with President & CEO's Authority to Enter into Cooperative Endeavor Agreements with the Louisiana State Office of Tourism | Chuck Elkins |
| C. | Discussion/action in connection with updating Signature Cards for new officers  | Chuck Elkins |
| D. | Discussion/action in connection with the continuation of the current Immediate Past Chairman  | Chuck Elkins |

IX. Old Business

X. Adjourn