

MEMORANDUM

To: Board of Directors
From: Lauralyn Maranto, Vice President of Administration
Re: Board Meeting - Visit Baton Rouge
Date: March 20, 2020

Please be advised that the March Board of Directors meeting will be held as follows:

Date: Thursday, March 26, 2020
Time: 12:00 Noon
Location: **Teleconference Board Meeting – Zoom Meeting**

Instructions:

To join dial (312) 626 6799

If you are having trouble with this number, please try any of the following:

- (646)558 8656
- (312) 626 6799
- (669) 900 9128
- (253) 215 8782
- (301) 715 8592
- (346) 248 7799

Meeting ID: 730 476 449 #

If or when asked for a Participant ID, press #

Enclosed you will find the following:

- Notice & Agenda for March 26, 2020 Board Meeting
- Minutes of the February 27, 2020 Board Meeting

Please RSVP your attendance to me at 382-3580 or via email at lauralyn@visitbatonrouge.com in order to ensure that a quorum is present.

Thank you.

c: Chuck Elkins, Caitie Burkes, Kristen Mosbrucker

VISIT BATON ROUGE

Board Meeting Notice & Agenda

March 26, 2020
12:00 Noon

Teleconference Call

- | | | |
|-------|---|------------------|
| I. | Call to Order | Scott Michelet |
| II. | Roll Call | Lauralyn Maranto |
| III. | Opportunity for Public Comment | Scott Michelet |
| IV. | Ratification of decision to hold Board Meeting via Teleconference | Chuck Elkins |
| V. | Approval of February 27, 2020 Minutes | Scott Michelet |
| VI. | Treasurer's Report | Jessica Coffing |
| | A. Presentation of February Financial Statements | |
| VII. | President's Report | Paul Arrigo |
| VIII. | New Business | |
| | A. Discussion/action in connection with proposed 2020 Budget Amendments | Paul Arrigo |
| | B. Discussion/action in connection with the LAMP Accounts: Reserve and Operations Contingency Fund, Building Repair Renovation Acquisition and Relocation Fund, and Special Projects Fund | Paul Arrigo |
| | C. Discussion/action in connection with Visit Baton Rouge 's Accounting System | Paul Arrigo |
| IX. | Old Business | |
| IX. | Adjourn | |