

# MEMORANDUM

To: Rowdy Gaudet, Chair  
Janice Delerno  
Claude Reynaud

From: Lisa Clary, Vice President of Administration

Re: Personnel Committee Meeting

Date: November 14, 2025

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Please be advised that Visit Baton Rouge's Personnel Committee will meet as follows:

Date: Wednesday, November 19, 2025  
Time: 12:00 PM (lunch included)  
Location: Visit Baton Rouge Office, 359 Third Street - Boardroom

Enclosed you will find a Meeting Notice and Agenda.

Please be advised that the Personnel Committee may enter executive session to discuss the performance of Jill Kidder, President & CEO.

Please RSVP your attendance to me at 382-3580 or via email at [lisa@visitbatonrouge.com](mailto:lisa@visitbatonrouge.com) to ensure that a quorum is present.

Thank you.

c: Gary Jupiter  
Mary Stein  
Marty Engquist  
Jeremy Fontenot  
Stephen Hightower  
Gary Patureau  
Robyn Merrick  
Scott Landry  
Tim Boone

# VISIT BATON ROUGE

## Personnel Committee Meeting Notice & Agenda

**Wednesday, November 19, 2025  
12:00 PM**

**Visit Baton Rouge  
359 Third Street**

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|-------|--|--------------|
| I.    | Call to Order  | Rowdy Gaudet |
| II.   | Opportunity for Public Comment   | Rowdy Gaudet |
| III.  | Discussion/action in connection with the updated revisions to the Visit Baton Rouge Retired Employee Insurance Benefit Plan and the change of the Administrator of the Plan. | Scott Landry |
| IV.   | Discussion/action in connection with the updated revisions to the Employee Policy & Procedure Manual.  | Scott Landry |
| V.    | Discussion/action in connection with Employment Contract and Annual Performance Review of Jill Kidder, President & CEO.  | Scott Landry |
| VI.   | New Business   |              |
| VII.  | Old Business   |              |
| VIII. | Adjourn  |              |