

# MEMORANDUM

To: Mary Stein, Chair  
Scott Michelet  
Robyn Merrick

From: Lauralyn Maranto, Senior Executive Vice President of Administration

Re: Personnel Committee Meeting

Date: November 16, 2023

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Please be advised that Visit Baton Rouge's Personnel Committee will meet as follows:

Date: Tuesday, November 28, 2023  
Time: 12:00 Noon (lunch included)  
Location: Visit Baton Rouge Office, 359 Third Street - Boardroom

Enclosed you will find a Meeting Notice and Agenda.

Please be advised that the Personnel Committee may enter into executive session to discuss the performance of Jill Kidder, President & CEO.

Please RSVP your attendance to me at 382-3580 or via email at [lauralyn@visitbatonrouge.com](mailto:lauralyn@visitbatonrouge.com) in order to ensure that a quorum is present.

Thank you.

c: Claude Reynaud  
Mickey Freiberg  
Marty Engquist  
Gary Jupiter  
Kim Ginn  
Rowdy Gaudet  
Gary Patureau  
Tim Boone  
Chuck Elkins

# **VISIT BATON ROUGE**

## **Personnel Committee Meeting Notice & Agenda**

**November 28, 2023**  
**12:00 Noon**

**Visit Baton Rouge**  
**359 Third Street**

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|------|--|------------------|
| I.   | Call to Order  | Mary Stein       |
| II.  | Opportunity for Public Comment   | Mary Stein       |
| III. | Discussion/action in connection with Employment Contract and Annual Performance Review of Jill Kidder, President & CEO | Chuck Elkins     |
| IV.  | Discussion/action in connection with amendments to the Employee Policy & Procedure Manual                              | Lauralyn Maranto |
| V.   | New Business   |                  |
| VI.  | Old Business   |                  |
| VII. | Adjourn  |                  |