

MEMORANDUM

To: Board of Directors

From: Lauralyn Maranto, Vice President of Administration

Re: Board Meeting - Visit Baton Rouge

Date: September 18, 2020

Please be advised that the September Board of Directors meeting will be held as follows:

Date: Thursday, September 24, 2020
Time: 12:00 Noon (lunch included)
Location: **Main Library, 7711 Goodwood Blvd., Baton Rouge, LA 70806**
(Large Meeting Room to the Right as you enter the Library)

Enclosed you will find the following:

- Notice & Agenda for September 24, 2020 Board Meeting
- Minutes of the September 1, 2020 Board Meeting

Please RSVP your attendance to me at 382-3580 or via email at lauralyn@visitbatonrouge.com in order to ensure that a quorum is present.

Thank you.

c: Chuck Elkins
Caitie Burkes
Kristen Mosbrucker

VISIT BATON ROUGE

Board Meeting Notice & Agenda

September 24, 2020
12:00 Noon

Main Library
7711 Goodwood Blvd.

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| I. | Call to Order | Scott Michelet |
| II. | Opportunity for Public Comment | Scott Michelet |
| III. | Approval of September 1, 2020 Minutes | Scott Michelet |
| IV. | Annual training on the Prevention of Sexual Harassment
La. R.S. 42:341-345 | Video issued by State
of Louisiana |
| V. | Adjourn | |