

HANDMADE VENDOR APPLICATION 2023 BAYFIELD APPLE FESTIVAL

OCT. 6-8, 2023 • BAYFIELD, WI • BAYFIELD.ORG
FRIDAY, SATURDAY & SUNDAY • 10AM TO 5PM

HANDMADE (ART, CRAFT & SMALL BATCH) ITEMS ONLY

NAME: _____

BUSINESS NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (____) _____

EMAIL: _____

WEBSITE: _____

FACEBOOK: @ _____ INSTAGRAM: @ _____

I, the undersigned, accept the rules, requirements and procedures outlined above and understand that failure to follow these regulations may result in expulsion from this year's festival. I agree to release and hold harmless the Bayfield Chamber & Visitor Bureau, board of directors, volunteers and representatives from any liability for damage, theft, or loss.

VENDOR SIGNATURE: _____

WISCONSIN SELLER'S PERMIT REQUIRED:

WI PERMIT # _____

I HAVE APPLIED FOR PERMIT BUT HAVE NOT RECEIVED MY NUMBER

2023 APPLE FESTIVAL DEADLINES

Application deadline: JUNE 1 FOR EARLY BIRD PRICING
APPLICATIONS ACCEPTED UNTIL FULL

Notification of acceptance begins: JUNE 5

Cancellation (full refund): JUNE 12

Cancellation (50% refund): AUGUST 14

Full payment must be received by August 14th to secure booth.

ENTRY PROCEDURE

- Applicants are requested to submit four photos by email for jurying each category checked on the application. Please include three photos of the product/s to be sold and one photo of the booth/display.
(EMAIL TO CAROL@BAYFIELD.ORG)
- Applicants will be juried on three criteria: impact, creativity and marketability.
- Post-dated checks will not be accepted.
- **Submit two checks:** one for your jury fee and one for your space fee. The jury fee will be cashed immediately; your space fee will be cashed once you have been juried and accepted into the festival.

FEES

- Jury fee: \$20 (non-refundable)
- Fee for 10' x 10' booth space: \$325 by June 1; \$350 after June 1
- Fee for 10' x 20' booth space: \$650 by June 1; \$700 after June 1
- Corner booth reservation: \$50 (optional - Nonrefundable, no guarantees)
- **Do Not Pay:** The vendor will be charged \$150 following the festival if vendor trash material is not removed or if there is damage to the festival grounds. Not removing trash or damage to festival grounds could result in loss of vendor placement in future festivals.

If fees are not paid in full by August 14th that booth is no longer reserved and may be given to another vendor.

CHECK THE CATEGORIES FOR JURYING:

Include a set of 4 photographs and jury fee for each category checked.
(3 photos of product/s, 1 photo of booth)

PLEASE CHECK IF IMAGES WILL BE SENT VIA EMAIL (CAROL@BAYFIELD.ORG)

- | | | |
|---------------------------------------|--|--|
| <input type="radio"/> DRAWING/PASTELS | <input type="radio"/> PRINTMAKING | <input type="radio"/> MIXED MEDIA |
| <input type="radio"/> PAINTING | <input type="radio"/> PHOTOGRAPHY | <input type="radio"/> CERAMICS |
| <input type="radio"/> JEWELRY | <input type="radio"/> GLASS | <input type="radio"/> CLOTHING/FASHION |
| <input type="radio"/> WOOD | <input type="radio"/> SCULPTURE | <input type="radio"/> TEXTILES/LEATHER
(NON-WEARABLE) |
| <input type="radio"/> PACKAGED FOOD | <input type="radio"/> SOAPS/OILS/COSMETICS | |

JURY FEE:

\$20 JURY FEE (x # of categories): \$ _____

THE JURY FEE MUST BE PAID SEPARATELY, CHECK ONLY PLEASE

PREFERRED PLACEMENT:

- I'M RETURNING AND WOULD LIKE THE SAME SPOT AS LAST YEAR
- PREFER A BOOTH ON S. SECOND ST. (DEDICATED HANDMADE AREA)
- PREFER A BOOTH ON EITHER MANYPENNY AVE. OR BROAD ST.

BOOTH FEES:

- I'D LIKE A SINGLE BOOTH (10' X 10') • \$325 BY JUNE 1; \$350 AFTER JUNE 1
- I'D LIKE A DOUBLE BOOTH (10' X 20') • \$650 BY JUNE 1; \$700 AFTER JUNE 1
- I'D LIKE A CORNER SPACE IF POSSIBLE • \$50 (NON-REFUNDABLE)
LIMITED AVAILABILITY, NO GUARANTEES

This fee must be included if you are requesting a corner space you had last year.

PARKING FEE: \$60 (FRI-SUN OF FESTIVAL)

PARK AT BODIN FISHERIES LOT ON THE CORNER OF WILSON AVENUE
AND SOUTH 2ND STREET (ACROSS FROM BODIN FISHERIES)

- YES, I WOULD LIKE TO RESERVE PARKING
- NO, I DO NOT NEED PARKING

BOOTH FEE TOTAL: \$

CREDIT CARD:

- VISA
- MASTERCARD
- CHECK (PAYABLE TO THE BAYFIELD CHAMBER. JURY FEE MUST BE ON A SEPARATE CHECK.)

CARD NUMBER: _____

SECURITY CODE: _____ EXP: (m/y) _____ / _____

SIGNATURE: _____

Mail with payment to:

BAYFIELD CHAMBER & VISITOR BUREAU
PO BOX 138 • BAYFIELD, WI 54814

HANDMADE VENDOR REQUIREMENTS

- Products that are mass produced, commercial or imported are not considered to be **HANDMADE** and should not use this application. Please use the **RETAIL VENDOR APPLICATION**.
- Food items *must* be pre-packaged and produced in small batches to fall under the **HANDMADE** category. For ready-to-eat items, please use the **FOOD & BEVERAGE VENDOR APPLICATION**. For large batch products or products sold in retail locations, please use the **RETAIL VENDOR APPLICATION**.
- Vendor must be 18 years or older.
- All work must be original and created by the vendor making the application.
- Vendor must be present Friday, Saturday & Sunday. Any vendor who vacates their booth space before the end of the festival will not be invited to return.
- No sales representatives are allowed.
- Booth space may be shared if work presented is fully collaborative.
- Two vendors creating two different types of work or product may share a booth, however both vendors must each pay the entire fee.

(CONTINUED)

BAYFIELD
and the apostle islands



OFFICE USE

DATE RECEIVED: _____

NAME ON CHECKS:

JURY CHECK #: _____

BOOTH FEE CHECK #: _____

OF PHOTOS SCANNED: _____

RECEIVED BY: _____

(FROM PREVIOUS PAGE)

SPACE REQUESTS

- Returning vendors may request their last year's space and will be assigned a space as close to their previous space as possible (include \$50 if corner.) We encourage you to apply as soon as possible if you have a space request.
- Vendors will be assigned spaces based on type of product sold and space availability.
- The responsibility of fitting into the space assigned is that of the vendor.
- Electrical outlets are not provided for any booths.
- All spaces are equal in the number of crowds that they attract, whether located on S. 2nd St., Broad St. or Manypenny Ave.

VENDOR RESPONSIBILITIES

- Vendors must provide their own display materials and make accommodations in case of inclement weather.
- Displays must be set up by 9:00 A.M. on Friday. Drop off and set up may take place between 6:00 P.M. and 9:00 P.M. on Thursday or early Friday morning.
- Cars are not allowed on festival grounds between 9:00 A.M. and 5:00 P.M. on Friday, Saturday or Sunday.
- All vendors are responsible for packing materials and boxes brought into the festival grounds. These items may be deposited in the dumpsters located on S. Third St. (between Manypenny Ave. and Wilson Ave.) or must be taken away by the vendor. **Trash may not be left at the curbside for festival workers.**
- The vendor will be charged \$150 following the festival if vendor trash material is not removed or if there is damage to the festival grounds. Not removing trash or damage to festival grounds could result in loss of vendor placement in future festivals.
- All vendors are required to have or to have applied for a **Wisconsin Seller's Permit** in order to participate. You can obtain one by contacting the WI Dept. of Revenue at (608) 266-2776 or visiting the Department of Revenues website: <https://www.revenue.wi.gov/Pages/HTML/tempsell.aspx>

If you have applied and not received a permit, note that on your application Anyone selling prepackaged food must be registered or licensed through WI Department of Agriculture, Trade and Consumer Protection. For permit information, contact:

Wisconsin Department of Agriculture,
Trade and Consumer Protection
2811 Agriculture Drive, P.O. Box 8911
Madison, Wisconsin 53708-8911, (608) 224-5012

LODGING

Upon acceptance, you will need to reserve lodging as soon as possible. Lodging availability can be found on our website at BAYFIELD.ORG

Camping for vendors will be available at Mt. Ashwabay Ski & Recreation Area, three miles south of Bayfield. There will be a nightly fee, please contact them for details: www.mtashwabay.org or (715) 779-3227.

CANCELLATIONS

If an applicant cancels their application prior to June 12, a full refund of space fees will be honored. For cancellations made after June 12 and prior to Aug. 14, half of the booth fee will be refunded. After Aug. 14, refunds will not be issued.

FOR MORE INFORMATION:

CONTACT CAROL FAHRENKROG:
CAROL@BAYFIELD.ORG
(715) 779-3335

THANK YOU FOR APPLYING!