

**PREPARED  
FOOD AND BEVERAGE  
TAX**

**Bentonville Advertising and Promotion Commission**

www.visitbentonville.com  
(479) 271-9153 (800) 410-2535  
admin@visitbentonville.com

*1. Enter account information*

**TAX COLLECTOR #** \_\_\_\_\_  
**LEGAL NAME** \_\_\_\_\_  
**DOING BUSINESS AS** \_\_\_\_\_  
**PHYSICAL ADDRESS** \_\_\_\_\_  
\_\_\_\_\_

*2. Enter the month in which taxes were collected, MM/YYYY*

**GROSS RECEIPTS TAX MONTHLY REPORT FOR** \_\_\_\_\_

*(Each month must be reported separately. Report must be filed even if no tax is due)*

*3. Enter the numbers*

<b>Taxable Gross Receipts</b>	do not include alcoholic beverage sales or taxes collected	_____
<b>Tax collected (1% of gross)</b>	taxes are due and payable on the 1st of the month following collection	_____
<b>Discount (2% of tax)</b> <i>must enter as a negative number</i>	the discount may be taken if taxes are remitted by the 20th	_____
<b>Penalties (5% of tax X months)</b>	penalties will be assessed if taxes are remitted after the 30th	_____
<b>Total tax due</b>		=====

*4. Print the form*

*5. Signature*

I hereby state, avow and affirm that the statements herein are full, true and correct as required by provision of Arkansas Gross Tax Law, Act 626 of 1989 and City Ordinance No. 95-100, and such regulation promulgated there under by the Bentonville Advertising and Promotion Commission.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

*6. Mail report and payment*

Make check payable to  
**BENTONVILLE A&P COMMISSION**  
and mail with this report to:  
**BENTONVILLE A&P COMMISSION**  
**PO BOX 1608**  
**LOWELL, AR 72745**

**You must inform the Bentonville  
A&P commission form even if you  
did not collect any tax. This can be  
done with a simple email to  
accounting@visitbentonville.com**