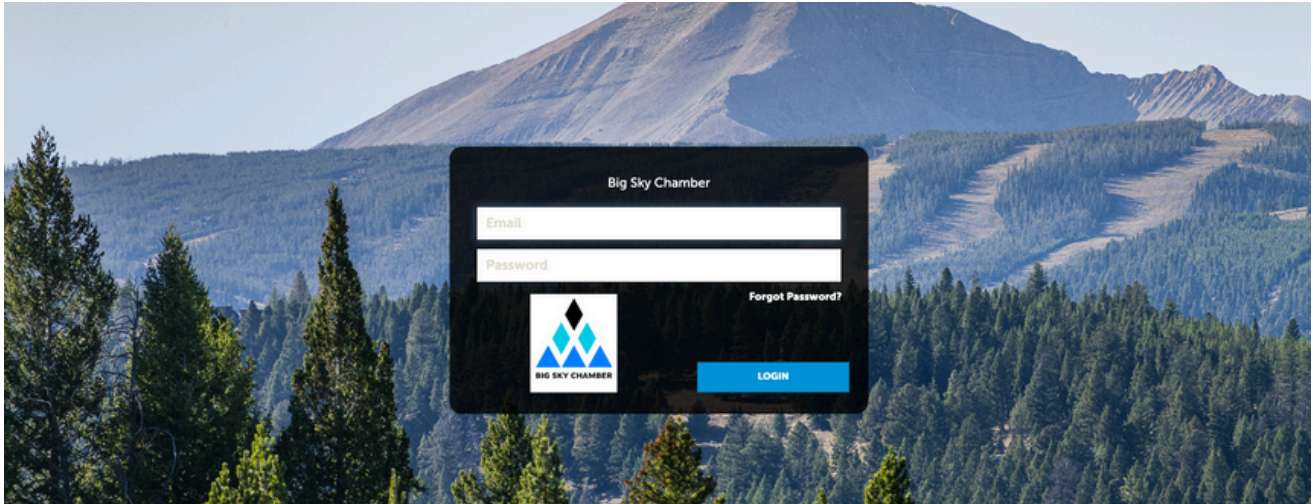


Log In



Visit

- <https://bigskymt.extranet.simpleviewcrm.com/login/#/login>
- On your web browser



1 Provide the Credentials

- These were sent to you from a Simpleview email, NOT chamber.
- If this is your first time, you will be prompted to reset your password.

2 Don't Have Your Login?

- Try "Forgot Password".
- If this does not prompt a new login, contact info@bigskychamber.com

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**Some resources in the Member Portal are for Chamber Members Only*

Member Portal



Navigate the Member Portal

In the Member Portal, you will be able to:

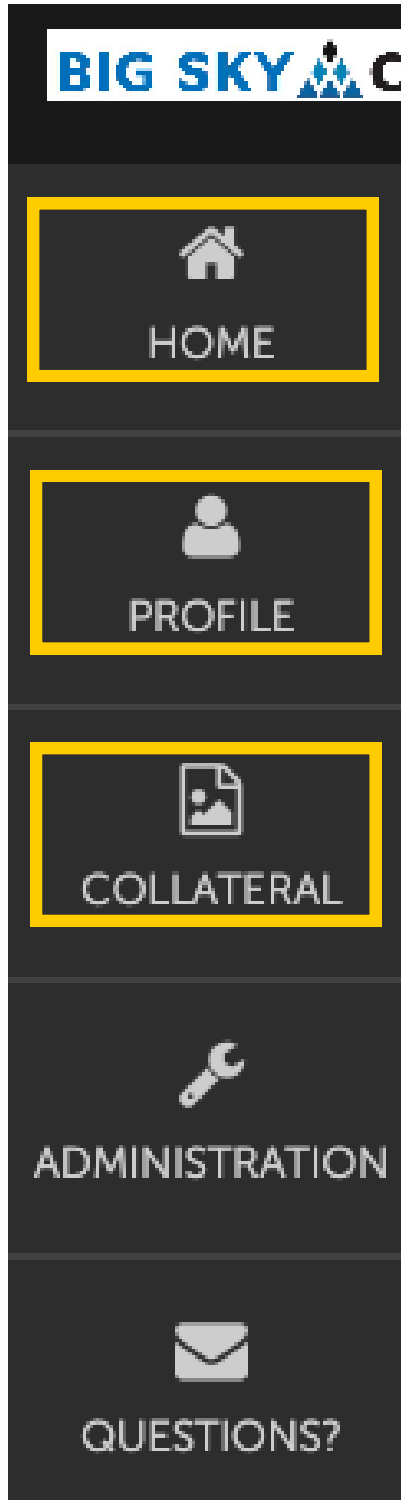
- Update account information
- Update contact information
- Submit events*
- Add lodging and dining specials*
- Review Partner Bulletins*
- Update your listing
- Photos
- Key search terms
- Hours
- Location

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Member Portal



➤ Home

Clicking the Home button you are able to see;

- Member Post Board
- Important Announcements from the Chamber

➤ Profile

Clicking the Member Profile icon displays a property's information, such as;

- Account details and information about your business
- Contacts
- My benefits*
- Invoices*

➤ Collateral

The Collateral tab provides you with your account information on file. You have the ability to manage your website listing as needed.

- Listings (Your Business/Organization)
- Special Offers
- Calendar or Events
- Media
- Occupancy

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