



**GREATER BOSTON  
CONVENTION & VISITORS BUREAU**

**First Quarter 2022 Meeting Promotion for  
TDMD Participating Hotels**

**Reimbursement Form**

Hotel Name: \_\_\_\_\_

Accounting / Finance Contact: \_\_\_\_\_

Meeting Group Name: \_\_\_\_\_

Meeting Dates: \_\_\_\_\_

Guest Room Block / Pick Up: \_\_\_\_\_

Guest Room Rate: \_\_\_\_\_

Total Guest Room Rental: \_\_\_\_\_

Meeting Room Rental Total: \_\_\_\_\_

Food and Beverage Total: \_\_\_\_\_

*Please submit with this form copies of:*

Group Pick-Up Report

Group Master Bill

Contract Signature Page