



Cape Cod Melody Tent Licensed On Premises Caterer

General Description:

The Caterer reports directly to the Production Manager / Operations Manager and is in charge of preparing, delivering and serving performer meals, including lunch and dinner and sometime breakfast, to be served in the hospitality area where our performers spend their time resting, having meals, and preparing for performances. There are typically 30-35 events per season. The Caterer develops menus, coordinates meal delivery, manages event schedules and food preparation timelines, setting up equipment to serve food and preserve its temperature. Menus created with consideration to special requests and occasional dietary requirements (gluten free, vegetarian, etc.) and served based on COVID requirements as reflected in the contract and/or rider.

Duties/Responsibilities

- Prepare show day menus, working with Production Manager on menus and meal requirements for each performer according to the specifics in their Contract Rider
- Provide / prepare breakfast, lunch, and dinner for the artists
- Create mutually agreed master list of 8 entrée selections for production manager to present
- Meals include including salad, bread, main course, starch, vegetable and dessert
- Responsible for preparation, delivery, safe storage, set up, serving and clean up after all performer's meals, as determined by contract riders and maintaining hospitality area in clean and neat condition
- Supply all tableware, glassware, silverware, linens, serving dishes and utensils

Qualifications:

- Knowledge of dietary restrictions and ability to create menus accordingly
- Certified and licensed in safe food handling policies and procedures
- Excellent communications skills
- Friendly and energetic demeanor, with the ability to stay calm and move quickly during busy times.
- Ability to work cooperatively and effectively with a wide variety of people including management and peers
- Ability to address and handle customer concerns courteously and respectfully
- Organized, responsible, and dependable
- Due to the nature of our business, Caterer and any staff must be fully vaccinated

Physical Demands/ Working Environment:

- Must be available for ALL show dates in the Season, Mid-June – Mid-September, 2022
- Able to lift 50 pounds
- Ability to work outside in varying temperatures, fast-paced environment
- Have a valid driver's license and reliable transportation to and from work

Cape Cod Melody Tent in Hyannis, MA and the South Shore Music Circus in Cohasset, MA, are sister venues, each with a 2300 seating capacity for all-ages. Our venues are seasonal and are tented outdoor theaters. We have been presenting national touring live music, children's theater, and comedy performances continuously for over 70 years.

To Apply: Please email your resume to jobs@themusiccircus.org