

Mashpee Chamber of Commerce Executive Director Position

The Executive Director (who reports to The Board of Directors) is the chief operating officer of the Mashpee Chamber of Commerce and is responsible for the day-to-day management and event preparation necessary to ensure proper functioning of the Chamber and for operating within approved Chamber policies, plans, and budgets.

The Executive Director is responsible for upholding the Chamber's bylaws, government regulations, and policies established by the Board of Directors. The Director will communicate effectively internally and externally and work diligently to promote and expand the programs, services, and available resources of the Chamber, including staff and volunteers, on behalf of the membership.

Specific responsibilities include, but are not limited to:
Membership, Administration, and Events and Marketing

Compensation: Salary determined by annual budget review meeting with Board of Directors

Contact julie@rideawayadventures.com or call 774-487-4064 for more information