

# Final Budget

Natrona County Travel & Tourism Council	
Budget Hearing Information	
139 W 2nd Street, Ste. 1B	Location: 139 West 2nd Street, Suite 1B
Casper, WY 82601	Date: 7/26/2022
307-234-5362	Time: 1130 am
Natrona County	Budget Prepared by: Jim Ruble

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The Organization has budgeted up for the 2022-2023 fiscal year. There continues to be a strong rebound in leisure travel, meeting and conventions and the skilled worker segment. The industry is cautiously optimistic it will be a robust summer travel season in spite of gas prices and inflation. We are also seeing a bit of a renaissance in international travel while road trips and regional travel will continue to be foundational in generating tourism spend. The increase in budget will go to marketing, sales, and the support of special projects including the buisness challenge, film commission and driving progress on teh community-wide development plan.

**S-B RESERVE DESCRIPTION**

N/A

**S-C**

Names of Board Members	Date of End of Term	
Jim Ruble	6/30/24	Does the district have regular office hours exceeding 20 hours per week? <span style="float: right; border: 1px solid black; padding: 2px;">Yes</span>
Tiffany Gamble	6/30/23	
Brad Murphy	6/30/23	If Yes, enter Address of office: 139 West 2nd Street City, State, Zip: Casper, WY 82601 Phone Number: 307-234-5362 Hours Open: 8am - 5pm, Monday through Friday
Renee Penton-Jones	6/30/25	
Ken Thoren	6/30/23	
Sabrina Kemper	6/30/24	
Steve Freel	6/30/24	

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,849,791	\$2,067,561	\$1,776,600	\$1,801,600
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$2,674,837	\$2,937,197	\$2,606,970	\$2,631,970
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$1,230,532	\$1,492,496	\$1,750,000	\$1,775,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9	<b>Government Support</b>	\$608,851	\$577,781	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$5,084	\$36,550	\$26,600	\$26,600
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$1,844,467	\$2,106,827	\$1,776,600	\$1,801,600
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FY 7/1/22-6/30/23

Natrona County Travel & Tourism Council

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$692,147	\$697,956	\$810,692	\$815,692
S-18	<b>Operations</b>	\$1,157,644	\$1,369,605	\$965,908	\$985,908
S-19	<b>Indirect Costs</b>	\$0	\$0	\$0	\$0
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$1,849,791	\$2,067,561	\$1,776,600	\$1,801,600

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$830,370	\$830,370	\$830,370	\$830,370
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 139 W 2nd Street, Ste. 1B  
Casper, WY 82601

**PREPARED BY:** Jim Ruble

**DISTRICT PHONE:** 307-234-5362

# Final Budget

Natrona County Travel & Tourism Council

FYE 6/30/2023

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$509,351	\$577,781		
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$99,500			
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$608,851	\$577,781	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$1,230,532	\$1,492,496	\$1,750,000	\$1,775,000
R-3.4 <b>Total Operating Revenues</b>		\$1,230,532	\$1,492,496	\$1,750,000	\$1,775,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$595	\$578	\$600	\$600
R-5.2 Other: Specify <u>Proud to Host the Best</u>	4500			\$25,000	\$25,000
R-5.3 Other: See Additior <u>See Additional Details</u>		\$4,489	\$35,972	\$1,000	\$1,000
R-5.4 <b>Total Miscellaneous</b>		\$5,084	\$36,550	\$26,600	\$26,600
R-5.5 <b>Total Forecasted Revenue</b>		\$1,844,467	\$2,106,827	\$1,776,600	\$1,801,600
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

Natrona County Travel & Tourism Council

FYE 6/30/2023

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210			
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5	_____	6200			
E-1.6	_____	6200			
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	Salaries, Bonuses, Benefits	7005	\$462,733	\$467,941	\$576,192
E-2.6	_____	7005			
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4	_____	7013			
E-3.5	_____	7013			
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	7021			
E-4.2	Accounting/Auditing	7022			
E-4.3	Other (Specify)				
E-4.4	_____	7023			
E-4.5	_____	7023			
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	7031	\$229,414	\$230,015	\$234,500
E-5.2	Office equipment, rent & repair	7032			
E-5.3	Education	7033			
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	_____	7035			
E-5.7	_____	7035			
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>		\$692,147	\$697,956	\$810,692

# Final Budget

<b>OPERATIONS BUDGET</b>
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		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-7 Personnel Services</b>					
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	Staff Training/Education	7204	\$4,931	\$10,874	\$10,000
E-7.5		7204			
E-7.6					
<b>E-8 Travel</b>					
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3		7212			
E-8.4		7212			
E-8.5					
<b>E-9 Operating supplies (List)</b>					
E-9.1		7220			
E-9.2		7220			
E-9.3		7220			
E-9.4		7220			
E-9.5					
<b>E-10 Program Services (List)</b>					
E-10.1	Sales	7230	\$140,834	\$304,297	\$300,300
E-10.2	Advertising/Marketing	7230	\$336,818	\$365,053	\$455,608
E-10.3		7230			
E-10.4		7230			
E-10.5					
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1		7400			
E-11.2		7400			
E-11.3		7400			
E-11.4		7400			
E-11.5					
<b>E-12 Other operations (Specify)</b>					
E-12.1	Grants/Sponsorships	7450	\$165,710	\$111,600	\$200,000
E-12.2	Cares Grant	7450	\$509,351	\$577,781	
E-12.3		7450			
E-12.4		7450			
E-12.5					
<b>E-13 TOTAL OPERATIONS</b>			\$1,157,644	\$1,369,605	\$965,908
				\$985,908	

# Final Budget

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$0	\$0	\$0	\$0

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Final Budget

NAME OF DISTRICT/BOARD

<b>GENERAL FUNDS</b>				
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		End of Year	Beginning	Beginning	
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	1010	\$26,332	\$26,332	\$26,332
C-1.2	Savings and Investments	1040	\$804,038	\$804,038	\$804,038
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$830,370	\$830,370	\$830,370
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$830,370	\$830,370	\$830,370

	<b>DOA Chart of Accounts</b>			
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070			

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>				
	1090			

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>BOND FUNDS</b>				
	1060			

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0

