



2024 Catalina Island Visitors Guide

Meeting & Event Venue Guide Contract

Contract Deadline: September 22, 2023

Listings in the Meeting & Event Venue Guide are available for **\$475 per On-Site Facility**. The Meeting & Event Venue Guide will appear in the Meetings & Events section of the 2024 Visitors Guide. Space is limited and all Meetings & Events Guide Listings will be processed on a first-come/first-served basis. **BONUS:** Each paid Meeting & Event business will also receive a location marker on the Meeting & Events venue map along with one image of your venue. **Deadline: September 22, 2023. Please submit one form per business.**

MEETING & EVENT VENUE GUIDE INFO (print **exactly** as you want it to appear):

No changes from 2023 Guide

Business Name: _____ # of Sleeping Rooms (if available): _____

Website: _____ Internet/Wireless in Rooms: YES NO

Physical Address: _____ FREE Wireless: YES NO

Mailing Address: _____

Phone #: _____ Fax: _____ Email: _____

Website: _____

MEETING FACILITIES		(capacity by set-up configuration)					
Room Name	Total Sq Ft/Dimensions of Room	Theatre	Classroom	Banquet	U-Shape	Hollow Sq	Reception

ON-SITE MEETING FACILITY

Total Due \$475: \$ _____

DEADLINE: September 22, 2023

I hereby agree to the purchase of a Meeting & Event Venues Guide Listing as indicated above, in the 2024 Catalina Island Visitors Guide, under the Terms and Conditions of this contract (see below).

COMPANY NAME _____

PAYMENT: CHECK CREDIT CARD

CONTACT PERSON _____

CREDIT CARD # _____

SIGNATURE _____ DATE _____

EXP. DATE _____ 3 or 4 DIGIT SECURITY CODE _____

PHONE _____ EMAIL _____

NAME ON CARD _____

SEND CONTRACT & PAYMENT TO (choose one):

Email: michelle@lovecatalina.com

Mail: PO Box 217, Avalon, CA 90704

Drop: Love Catalina Visitor Information Center, Green Pleasure Pier

BILLING ADDRESS _____

QUESTIONS?

Contact Michelle Warner: michelle@lovecatalina.com, 310-510-7653

SIGNATURE _____

DEADLINE:

Meeting & Event Venue Contract & payment due by September 22, 2023

Checks payable to: Catalina Island Chamber of Commerce
All payments must be received prior to print production.

TERMS & CONDITIONS: The publisher of the 2024 Visitors Guide and its authorized agents shall not be liable to the advertiser for delays in publications or damages resulting from failure to include all or any of said items of advertising in the Guide or from errors in the advertising printed in the Guide in excess of the agreed price for such advertising for the issue in which the error or omission occurs. If legal or any other action must be instituted for collection of any amount unpaid on this agreement the advertiser agrees to pay in addition thereto, all such collection costs involved, including but not limited to attorney's fees, collection agency costs and legal interest. Advertisers and/or their agents assume complete liability for all content of printed ads and also assume responsibility for any and all claims arising there from made against the publisher, and their authorized agents, agreeing to hold them harmless.

FOR OFFICE USE ONLY: Invoice #: _____ Date Contract Rec'd: _____ Date Payment Rec'd: _____