



Board of Directors
3:30 pm

AGENDA

Thursday November 16, 2023
In Person
Topside by NDMK
708 Crescent Ave, Avalon, CA 90704

In consideration of others, please turn off cell phones prior to the beginning of the meeting.

Amanda Bombard '24, Chair* (2nd)
Bryce Noll '24, Past Chair
Ben Villalobos '25, Treasurer
Dave Stevenson, Chair Elect
Gail Fornasiere, Marketing Chair
Mesa Bradley '26 (2nd)
Janet Flathers '26
Elaina Garcia '26
Daniel Teng '26
Bart Glass '25 (2nd)

Conrado Vega '25
Megan Wright '25
Cinde MacGugan-Cassidy, '24
Tim Foley '24
Nicole Hohenstein '24
Andrew Allen, Two Harbors
Tim Kielpinski, Catalina Island Conservancy
David Maistros, City of Avalon
Jason Paret, Catalina Island Medical Center

Jim Lutjohann, President & CEO

**= Member Executive Committee/ '24 = year term expires on 6/30*

Board of Directors Meeting

I. Call to Order

II. Consent Items

- a. Minutes of October 19, 2023 Meeting*
- b. Financials October 2023*

III. Report of the Chair

- a. Excused absences for Tim Foley 10/19/23 (illness), Dave Stevenson 10/19/23 (work conflict), Ben Villalobos 10/19/23 (work conflict) and Janet Flathers 1/18/24 (out of country)

IV. Discussion & Possible Action Items

- a. Presentation of Audited Financials--Melissa Knudtson (McGinty, Knudtson & Associates LLP)*
- b. Accept Bylaws Amendment
 - i. Amended Ballots Received = 61 Yes, 1 No, with at least 21 required
- c. Accept Daniel Teng's resignation from Board of Directors*

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- d. Nominating Committee, Election to fill vacated seat*--Dave Stevenson
- e. President's Report*
 - i. Revisit direction on Care Fund, 501c3 establishment (requested by Hohenstein)
 - ii. Report out on Florida Caribbean Cruise Association Conference
- f. Events Report*—Jim Luttjohann
- g. Visitor & Member Services Report-Jim Luttjohann
 - i. Approve New Member: 316 Clemente Vacation Rental

V. Correspondence*

VI. Board & Member Updates

VII. Future Agenda Items

VIII. Adjourn

* information included in board packet

Audio/Video Recording may be used for accuracy of minutes and actions

Future Meetings

December—No Board Meeting/TBD Executive Committee, CEO Annual Review

January 18, 2024—Board & Quarterly Marketing Committee

February 28-29, 2024*--Board Retreat with Charney Associates (Two full days)

March 21, 2024—Board & Cruise Committee. Nominating Committee on separate meeting, time tbd

April 18, 2024—Board & Quarterly Marketing (possible joint session with Council)

May 16, 2024—Board & Visitor/Member Services

June 20, 2024—Board & Finance Committee

July 18, 2024—Installation of Officers & Directors/Annual Meeting/Year in Review

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