



MINUTES: Meeting of the Board of Directors

Thursday, January 23, 2020

CALL TO ORDER

The meeting was called to order at 1:07pm by Chair Michael Ponce

DIRECTORS PRESENT (17) Ponce, Hohenstein, Noll, Stevenson, Fornasiere, Glass, Hoefs, Paret, Villalobos, Foley, Say, Bradley, Lavelle, Salinas, Kielpinski, Perico and Sanchez on the phone

DIRECTORS ABSENT (2)

Alkibay, Radde

STAFF PRESENT (5)

Luttjohann, Miller, Warner, Johnson, DeMyer

GUESTS (16)

Nichole Farley, Gina Reed, Selita Burris, Holly Nielson, Sean Conner, Cinde Cassidy, Greg Bombard, Amanda Bombard, Michael Parmer, David Work, Ryan Whitaker, Buddy Wilson, Lee Harrison, Vernon Altieri, Greg Carson, Emma Farrell

CONSENT ITEMS

Approval of Minutes from November 2019

Motion for approval Hohenstein, second Hoefs. Passed unanimously

Approve New Members

Applications for new membership by Silver Sea Yachts and Church of Jesus Christ of Latter Day Saints were presented to the board for approval. Motion for approval by Stevenson, second Fornasiere. Passed unanimously

DISCUSSION AND POSSIBLE ACTION ITEMS

Report of the Chair—Ponce stated the Executive Committee met in December and focused on the annual CEO evaluation. The committee is happy with the performance of Luttjohann and approved a wage increase and a year-end bonus per his contract. Ponce sought volunteers to serve on the 2020 Nominating Committee. Glass was willing to become the member-at-large on that committee.

Report of the Chief Financial Officer—Noll asked Luttjohann to present the financials and a visual was provided on screen of the report include in the packet. Luttjohann made brief explanations. Noll called for a motion of approval.

Approval of Financials November 2019

Motion for approval by Stevenson, second Hohenstein. Passed unanimously

Approval of Financials December 2019

Motion of approval by Lavelle, second Bradley. Passed unanimously

Report of the President—Luttjohann acknowledged the format change to his written report included in the packet. This was done to make it more comprehensive and to align with adopted organizational goals. Approval of the Trip Advisor proposal, included in the Board packet, was requested which will save costs if a multi-year contract is signed. Motion for approval by Fornasiere, second Hohenstein. Passed unanimously

Correspondence

An updated Certificate of Insurance is included in the packet for Board Members to add to their file.

Date change for February meeting with SMG presentation

Luttjohann sought approval call an additional meeting or change the February Board meeting to accommodate the Sentiment Survey presentation by Carl Ribaldo from SMG Consulting. He asked for a show of hands from Board Members that could attend the meeting if it were rescheduled to February 13; enough would attend that date for a quorum. Luttjohann will confirm the decision via email after checking the date still works for SMG.

Board Member Reports

Cassidy announced Chet's Hardware will be relocating to Catalina Avenue. The business will take over the building formerly occupied by Vons Express. Opening is projected for May 2020 and will include a nursery.

CLOSED SESSION

Board Members and invited guests continued with a closed session.

ANNOUNCEMENTS

Ponce thanked the Catalina Island Chamber of Commerce members and staff that attended the City Council meeting on Tuesday. The support was helpful to recognize the importance of establishing cruise guidelines that will benefit the community.

Luttjohann reminded all to attend the Mixer tonight at White Buffalo.

ADJOURNMENT

There being no further business to come before the Board, Chair Ponce adjourned the meeting at 2:59pm