



Mural Grant Program

Thank you for your interest in the City of Cedar Hill Mural Grant Program. Your investment in public art is a vital part of our City's goals to enhance the City's appearance, promote the arts, create civic pride, reduce blight, and encourage tourism.

Applicants for Mural Grants may be reimbursed for up to \$10,000 of their project cost. Except for a prepaid allowance for supplies, Mural Grants are paid **after** the work is completed.

For purposes of this Program, a "**Mural**" is a piece of art made of paint, tile, or other material applied directly to the exterior surface of a wall that is visible from a public place. Murals are a minimum size of 10 feet by 7 feet. Murals are located on non-residential properties, as further described in the Program Rules.

For purposes of this Program, the term "**Applicant**" means, collectively, the property owner of the proposed Mural site and the property owner's proposed artist. If there are multiple property owners or artists, then all property owners or artists must sign the Application. Any tenants interested in a Mural Grant should encourage their landlords to apply.

Applicants must maintain Murals for five years from the date of completion of the Mural.

To be considered for a Mural Grant, Applicants must complete the application forms and receive final funding approval **before work begins** on the mural. **Mural Grants are subject to the attached Program Rules.**

Part One: Applicant Information

1. Mural Address and Description of Exact Location: _____

2. Property Owner(s): _____
3. Mailing Address: _____
4. Day Phone: (____) _____ Cell Phone: (____) _____
5. E-mail Address: _____
6. Artist(s): _____
7. Proposed Start Date: _____ Proposed Completion Date: _____
8. Total Estimated Cost (from Worksheet): _____ Grant Amount Requested: _____

Part Two: Attachments

Your completed application must include the following attachments (initial to confirm):

- a. _____ Written explanation of your plans and how a Mural Grant would assist you and the City of Cedar Hill to achieve the goals to enhance the City's appearance, increase employment opportunities in the arts, raise awareness and appreciation of the value of art, create civic pride, reduce blight, and encourage tourism.
- b. _____ Cost Analysis Worksheet itemizing the total Mural costs, documented by written estimates broken down in major categories such as paint and supplies, labor, and equipment and safety.
- c. _____ Map and photograph showing exactly where the proposed Mural would be installed.
- d. _____ Drawing or depiction of the proposed Mural, detailing type, color, size, etc. of material to be used.
- e. _____ Installation and maintenance plan describing your plan to safely and adequately install the Mural and your plan to maintain the Mural for the required five-year maintenance period.

Part Three: Signatures

The information I have submitted herein is true and accurate. **I have read, understand, and agree to follow the attached Program Rules of the City of Cedar Hill Mural Grant Program.**

Property Owner

Artist

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Date: _____

Date: _____

(Attach additional signature pages if needed for additional Property Owners or Artists.)

OFFICE USE ONLY

Received by City Staff

Date: _____

Initials: _____

Reviewed by Advisory Board

Date: _____

Initials: _____

☐ Approved Amount: \$ _____

☐ Declined

If Approved by Advisory Board:

Reviewed by City Manager's Office

Date: _____

Initials: _____

☐ Approved Amount: \$ _____

☐ Declined

Mural Grant Program Policy & Agreement

All City of Cedar Hill (“City”) Mural Grants are subject to the following Program Rules. By submitting an application for a Mural Grant, you are agreeing to follow these program rules, terms and conditions.

1. **Applicant Eligibility.** Mural Grant applicants must be the property owner of the proposed mural site **and** the property owner’s proposed artist (collectively, “**Applicants**”). Any tenants interested in a Mural Grant should encourage their landlords to apply. If there are multiple property owners or artists, then all property owners and artists must sign the application. City staff and officials are not eligible for Mural Grants. To be eligible, the property owner(s) must not:
 - a. be involved in any dispute or litigation, or have any dispute or litigation threatened against them, that could affect the property for which the Mural Grant is intended, both at the time of the application and the time of the reimbursement.
 - b. owe money (other than a current utility bill) to the City.
2. **Property Eligibility.** Mural Grants are limited to outdoor murals proposed on non-residential properties within Historic Downtown Cedar Hill. Single-family residences, duplexes, and triplexes are not eligible properties for Mural Grants. Government property is not eligible unless it is leased to a private person or entity. Properties owned or leased by City staff or officials are not eligible properties for Mural Grants.
3. **Location Eligibility.** In order to achieve the goals of the City’s Mural Grant Program, priority will be given to applications for proposed murals in high-traffic areas that are readily visible without requiring trespassing on private property.
4. **Content Eligibility.** The purpose of the Mural Grant Program is to encourage public art in the community without offending citizens or visitors, in accordance with prevailing community standards. The City reserves the right to decline to award a Mural Grant for a mural that:
 - a. is obscene, indecent, immoral, libelous, profane, defamatory, illegal or in violation of any copyright, trademark or other intellectual property laws;
 - b. ridicules individuals or groups of people;
 - c. tends to incite violent, criminal, or anti-social behavior, including but not limited to epithets based upon race, color, creed, religion, or gender;
 - d. is political in nature;
 - e. promotes a service or product as a dominant theme;
 - f. is likely to create a safety hazard by distracting drivers or pedestrians.

Additionally, Mural Grants will be made for original art only; proposed restorations of old or existing murals are not eligible. Preference will be given to murals that encourage viewer interaction.

5. **Artist Eligibility.** Property owners should select their own artists who can demonstrate that they have the ability to install **original**, large-scale pieces of public art. Artists and property owners warrant that their proposed murals are original and do not violate any intellectual property laws or the rights of any third parties. If a property owner cannot select their own artist, the City can assist selection through a public call for artists.

6. **Final Decision.** The Historic Downtown Advisory Board (the “**Advisory Board**”), is responsible for administering the application and selection review process and for making a funding recommendation to the City Manager. The final funding decision is by the City Manager. The Advisory Board and the City Manager reserve the right to reject any applications that do not comply with these Program Rules.
7. **Acknowledgment.** The City of Cedar Hill may place a temporary sign at the worksite during the project to acknowledge the Mural Grant Program. The City may also place a permanent acknowledgment at the location when completed. Applicants and their successors and assigns agree to allow the City to use, in any reasonable manner, funded murals to promote the Mural Grant Program and the City of Cedar Hill.
8. **Payment.** Recipients may receive payment for up to \$10,000, based on the actual cost of the installation. Eligible costs include: artist services, wall preparations, artist supplies, equipment rental, and lighting. Applicants may request an initial allowance for supplies. Requests for final payment must include detailed invoices and a digital photograph of the completed mural. Mural Grants will be paid after the City determines that the mural is completed in compliance with these Program Rules. Failure to meet these requirements will result in the grant funds not being paid and being reallocated to other Applicants.
9. **Maintenance; Clawback.** Applicants must maintain completed murals for five years from the date of completion of the mural (the “**Maintenance Period**”) at Applicant’s sole cost and expense. If, at any time within the Maintenance Period any Applicant violates any of these Program Rules, then all Mural Grant funds paid to the Applicant for the mural must be refunded to the City.
10. **Changes to Original Plans.** Applicants must notify the Advisory Board in writing of any changes in the plans submitted with the original Application. The Advisory Board reserves the right to re-consider the Application based on the changes to the original plan.
11. **Laws.** Applicant will at all times observe and comply with all applicable laws, ordinances, and regulations of the state, federal, and local governments which are in effect from the date of the Application through the Maintenance Period.
12. **Successors and Assigns.** Applicants hereby bind themselves, their successors, their legal representatives, and their assigns to the City and to its successors, legal representatives, and assigns in respect to all covenants of these Program Rules.
13. **Non-Appropriation.** All Mural Grants are subject to City Council appropriation and availability of budget funds. The City reserves the right to cancel the Mural Grant Program without prior notice.
14. **Relationship of the Parties.** These Program Rules do not create a partnership or joint venture between or among the parties. The City serves only as a financing source and does not exercise control over the Applicants or the mural job sites. Applicants are not employees of the City. Applicants are responsible for any injuries or damages sustained at their mural jobsite; the City is not responsible for the acts or omissions of any Applicant or any other third party.