



CHARLESTON COUNTY PARK
& RECREATION COMMISSION

COMMISSIONERS:

Brad Taggart, Chair

Mattese Lecque, Vice-Chair

Amy Adams, Secretary/Treasurer

Lisa King

Garrett Lacy

Kenneth Bible

Noah Rosenthal

Kevin Bowie, Executive Director

Commission Agenda

Commission Regular Meeting
Monday, August 10, 2026
5:30 p.m.

CCPRC Headquarters and online at
www.youtube.com/@CharlestonCPRC

**Charleston County Park & Recreation Commission
Regular Commission Meeting
861 Riverland Drive, Charleston, SC, 29412
Online: youtube.com/@CharlestonCPRC
Monday, August 10, 2026**

Agenda

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| 1. Call to Order & Welcome | Taggart |
| 2. Introduction of Guests and Notification to Media | |
| 3. Public Comments | Taggart/Bowie |
| 4. Past Commissioner Thank You – Merriweather Mule | Taggart |
| a. (ACTION) Approval of July 13, 2026
Regular Commission Meeting Minutes | Taggart |
| 5. Financial Update | McManus |
| a. (ACTION) South Carolina Local Government Investment Pool
(SCLGIP) New 2026 GO Bond Investment Account | |
| 6. (ACTION) Rules & Regulations Review/Approval | Macchia |
| 7. Planning and Development Update | Newshutz |
| a. (ACTION) Planning and Development Staff Position for
Bond Funded Projects | |
| b. (INFO) James Island County Park Master Plan Update | |
| 8. (INFO) Foundation Board Investment Policy Request | Ellis/Strother |
| 9. Executive Session: Contractual Matter | Taggart/Bowie |
| To discuss a potential real estate acquisition opportunity on
Johns Island and potential future lease of Commission property. | |
| Upon returning to open session, the Commission may take
action upon matters discussed in Executive Session. | |
| 10. Next Meeting & Announcements | Taggart/Bowie |
| Regular Commission Meeting: | |
| Monday, September 14 at 5:30pm at CCPRC Headquarters, Charleston, SC | |

Public comments may be submitted in writing to execadmin@ccprc.com by August 10, 2026 at 12:00 pm. Those who wish to address the Commission in person may do so by signing up in person by 5:15 pm. Residents can watch the Commission Meeting live via this [link](#).

Unapproved Minutes
Charleston County Park & Recreation Commission (CCPRC)
Regular Commission Meeting
861 Riverland Drive, Charleston, SC, 29412
Monday, June 8, 2026 at 5:30 pm

Commission Members Present: Mattese Lecque (Vice Chair), Amy Adams (Secretary/Treasurer), Kenneth Bible, Garrett Lacy (via teleconference), and Noah Rosenthal.

Commission Members Not Present: Brad Taggart (Chair) and Lisa King.

Staff Present: Kevin Bowie, Charlie McManus, Gina Ellis-Strother, Steve Hutton, Eric Stewart, Kelly Campbell, Mark Madden, Melissa Muse, Patty Newshutz (via teleconference), Renee Dickinson, Tommy Hale, Shanté Ellis, Kristen Watson, and Summer Interns.

Legal Counsel Present: Dwayne Green (via teleconference).

Guests Present: Jennifer Smith and George Smith

1. Call to Order and Welcome

2. Introduction of Guests and Notification to Media

The Charleston County Park & Recreation Commission met on Monday, July 13, 2026 at CCPRC's Headquarters, Charleston, SC and virtually via [youtube.com/@CharlestonCPRC](https://www.youtube.com/@CharlestonCPRC). Commission Vice Chair, Mattese Lecque, called the meeting to order and welcomed those in attendance. In compliance with the Freedom of Information Act, notice of meetings and agendas were posted and furnished to news media and persons requesting notification.

3. Public Comments

George Smith, Charleston County Resident and avid user of the W.O. Thomas Boat Landing, was invited to speak by Commissioner Lecque. G. Smith spoke on the current conditions of the W.O. Thomas Boat Landing in North Charleston. G. Smith stated the current dock is in a state of disrepair, noting the missing tie off cleats and protective rubber dock edging. He noted local boaters using this dock risk damaging their personal property while using the landing. He requested that all cleats be replaced and the rubber dock edging be reinstalled within the next 30 days. G. Smith also brought the issue of parking enforcement at W. O. Thomas Boat Landing to the Commission's attention. He noted the recent restriping of the parking lot and thanked the Commission for that improvement. However, he voiced his concern regarding parking enforcement. He noted the parking violation fee is currently \$5 and stated the fee is not substantial enough to deter non trailer parking in trailer designated spots. He requested the Commission and the North Charleston Police Department routinely patrol the boat landing twice a day, morning and afternoon, to enforce parking compliance. He requested the violation fee be increased to \$250. He noted his belief that a more substantial fine would increase compliance. He inquired about CCPRC's process for inspecting and maintaining the boat landings and whether the process relies on the public reporting maintenance issues. Ms. Lecque directed Bowie to provide a response. Bowie asked Parks Director, Eric Stewart to provide operational

information. Stewart confirmed the boat landings are inspected weekly and noted the work is split among three separate maintenance crews to cover all of the boat landings across the county. J. Smith responded that the broken elements of the boat landing have been in their current state for over a year. Stewart stated that staff are in contact with welders to work on repairing the cleats at the boat landings. J. Smith inquired regarding a timeline for repairs. Stewart confirmed at this time he could not provide a timeline. J. Smith inquired about the status of the repair to the rubber edging. Stewart stated he was not aware of those issues and thanked them for bringing it to his attention. J. Smith inquired about the plans are regarding their parking concerns. Stewart stated that the lines being redrawn will help with the misuse of designated spaces. Bowie confirmed he has been in contact with the North Charleston Police Department regarding enforcement at the boat landings. He confirmed CCPRC does not have enforcement capabilities. He noted that enforcement responsibilities reside with the North Charleston Police Department. J. Smith requested staff determine who would be responsible for raising the fee for parking violations. Bowie stated the parking violation fee for Remley's Point Boat Landing in Mount Pleasant is \$15. He acknowledged that the low fee is not a deterrent. He stated CCPRC is working with municipalities to increase those fees and deter improper parking at boat landings. He stated the municipalities are responsible for their own ordinances. Since CCPRC operates in multiple municipalities, it must abide by the varying ordinances. Bowie stated Remley's Point Boat Landing will be the next boat landing to be renovated and the W.O. Thomas Boat Landing will be next. Bowie stated that some of the docks at these boat landings have been in place since 1990 and with a combination of age and utilization rate there are repairs and improvements that need to be made. Bowie thanked the Smith's for sharing their concerns. Bowie noted that they'll continue to be updated on the progress. J. Smith thanked the Commission for hearing and addressing the concerns brought forward in this meeting. Lecque thanked the Smith's for bringing these issues to the Commission.

4. New Commissioner Welcome – Kennth Bible

Lecque warmly welcomed Bible to the Commission.

Bowie welcomed and introduced the 2026 Summer Interns.

5. (ACTION) Approval of June 8, 2026 Regular Meeting Minutes

Motion to approve the minutes of the June 8, 2026 Regular Commission Meeting was made by Commissioner Adams and approved by the Commission. (#001-2627)

6. Planning and Development Update

Planning & Development Director, Patty Newshutz, reviewed the progress staff are making related to their assigned Capital Improvement Projects, project solicitations, and potential land acquisitions. Newshutz reviewed the following end-of-year stats:

a. (ACTION) 2026 South Carolina Department of Parks, Recreation and Tourism (SCPRT) Recreational Trails Program Grant Acceptance

Motion to accept the SCPRT Recreation Trails Program Grant in the amount in the amount of \$100,000 with CCPRC's match coming from the approved CIP budget was made by Commissioner Bible and approved by the Commission. (#002-2627)

b. (ACTION) 2026 Park and Recreation Development (PARD) Grant Acceptance

Motion to accept the SCPRT Park and Recreation Development (PARD) grant in the amount of \$29,276.34 with the minimum matching share of \$7,319.09 coming from the approved CIP budget was made by Commissioner Adams and approved by the Commission. (#003-2627)

c. (ACTION) Charleston County Right-of-Way Acquisition Donation Request – Highway 41 Corridor Improvements Project

Motion to approve to donate 2.80 acres of land from parcel #583-03-00-166 for the right-of-way acquisition to Charleston County for the Highway 41 Improvements Project was made by Commissioner Rosenthal and approved by the Commission. (#004-2627)

7. Financial Services Update

Chief Financial Officer, Charlie McManus, presented and reviewed the checks over \$7,500 and financial reports for the month of May.

8. (INFO) Local Government Investment Pool Update

McManus presented CCPRC's Local Government Investment Pool (LGIP) strategy. CCPRC will be investing its operational funds not currently in use into the Local Government Investment Pool. This strategy will deliver greater returns and will add additional interest revenue. McManus further explains CCPRC has two accounts with the LGIP, a operations account and a debt services account. Between \$3-5M will be kept on hand in the operating account and one years' worth of Bond Debt services payments in the debt account. Among the two accounts \$4.5M in interest has been accrued. Lecque inquired whether a change is being made. Bowie clarified that per our policy that updates on this process are required to be made to the Commission.

9. Operations Update

Stewart and Hutton presented a new plan to partner with the Barrier Island Ocean Rescue organization to patrol Kiawah Beachwalker County Park.

Stewart provided updates on the preparations for the Holiday Festival of the Lights. The opening night will be November 13, 2026. Internal staff recruiting has already begun with 50 applications. Merchandise, including the annual signature ornament, has been delivered. Repairs and refurbishments are underway before opening as well.

a. **(ACTION) Holiday Festival of Lights (HFOL) Train Purchase**

Motion to approve to enter into a sole-source contract with Marcotec LLC, for the purchase of a new train for the Holiday Festival of Lights (HFOL) was made by Commissioner Adams and approved by the Commission. (#005-2627)

10. Information Technology Update

a. **(ACTION) Approval of Three-Year Penetration Testing and Vulnerability Scanning Services Contract – Triaxiom Security (Cybersecurity Audit Remediation)**

Motion to approve a three-year services contract with Triaxiom Security for annual External and Internal Penetration Testing and Quarterly Vulnerability Scanning services, in the amount of \$20,475 per year (\$61,425 over the three-year term), with funds coming from the approved Information Technology operating budget, as part of CCPRC's ongoing cybersecurity audit remediation efforts was made by Commissioner Bible and approved by the Commission. (#006-2627)

b. **(ACTION) Workstation Refresh Purchase – Applied Data Technologies**

Motion to approve the purchase of workstation refresh equipment from Applied Data Technologies in the amount of \$104,000.00 with funds coming from the approved Information Technology operating budget was made by Commissioner Rosenthal and approved by the Commission. (#007-2627)

11. Next Meeting & Announcements

Regular Commission Meeting, Monday, August 10, 2026, 5:30pm at CCPRC Headquarters, Charleston, SC

There being no further business, the meeting adjourned at 6:28 pm.

Respectfully submitted,

Brad Taggart, Commission Chair

Shanté Ellis, Executive Administrative Manager

June 2026 Checks over \$7,500

Date	Check #	Vendor	Description	Amount
General Agency				
06/04/26	3053591	J Evans Services LLC	Demo at Wallace Creek	\$ 8,330.00
06/04/26	3053592	J Evans Services LLC	Establish Bradham Entrance and Parking	\$ 9,880.00
06/04/26	3053608	Sabine And Waters, Inc	Laurel Hill- Tallow Invasive Treatment (Foliar)	\$ 11,650.00
06/05/26	32	Active Network LLC	ActiveNet Verifone Pin Pads	\$ 10,916.35
06/05/26	34	Active Network LLC	Active Captivate Annual Renewal	\$ 25,070.00
06/11/26	3053692	Feyen Zylstra LLC	Contractor To Repair Turtle Friendly LED Drivers	\$ 8,122.00
06/11/26	3053693	FRS Charleston	Ice Machine for Campground	\$ 9,257.19
06/11/26	3053706	Network Cabling Infrastructures, Inc	Fiber Optic Install BWP Office	\$ 36,205.48
06/11/26	3053729	Woosung CNA, LLC	Rafts for Washout Slide at WW	\$ 10,271.93
06/18/26	3053765	Carolina Custom Painting and Drywall	Paint Exterior of MPHS Welcome Center	\$ 11,450.00
06/18/26	3053782	New South Associates	Sea Island Farmers- Architectural Assessment	\$ 20,390.67
06/18/26	3053792	State Fiscal Accountability Authority	Insurance Policy Payment FY27	\$ 850,811.01
06/23/26	3053804	J Evans Services LLC	Trail Improvement at Laurel Hill	\$ 18,230.00
06/23/26	3053807	Lowcountry Wraps	Vinyl Graphics On(2) 2025 Ram Vans	\$ 8,250.00
06/23/26	3053810	Mount Pleasant Business Enterprises, Inc	CRM Exterior Acrylic Signs	\$ 19,657.13
06/23/26	3053812	Pflug Law Firm LLC	May Legal Fees	\$ 57,061.50
06/23/26	3053813	Plant Green Landscaping	Cut Down Invasive Trees at Climbing Wall	\$ 7,650.00
06/23/26	3053816	Ready Security LLC	OTCCP Camera Main & Pedestrian Gates	\$ 10,116.11
06/23/26	3053820	State Accident Fund	State Accident Fund Premium Installment & Adjust	\$ 26,706.00
06/25/26	3053829	City of Folly Beach	Folly Renourishment 6.30.26	\$ 77,850.00
06/25/26	3053834	Granicus LLC	Simpleview Site Annual Renewal	\$ 37,199.20
06/25/26	3053838	Network Cabling Infrastructures, Inc	Conduit Install FBCP For AT&T	\$ 14,052.24
06/25/26	3053846	Stantec Consulting Services, Inc	Map Base Coordination & Rendering	\$ 8,800.00
06/25/26	3053847	TM Taylor Construction Company, Inc	Rock Shop Deck and ADA Ramp	\$ 28,407.22

Capital Improvement Projects				
06/04/26	559	Brockington and Associates, Inc	CCIC-003 A&E Exhibit Design and Construction	\$ 31,818.20
06/11/26	1	TM Taylor Construction Company, Inc	JICP-007 Edisto Hall Building Repairs	\$ 70,166.36
06/11/26	83	Network Cabling Infrastructures, Inc	OTCCP Fiber Optic Installation	\$ 79,769.20
06/18/26	561	Ashley River Site and Utilities LLC	CCIC-004 Spillway Replacement	\$ 24,530.49
06/18/26	563	Roofing USA LLC	CRM-003 Exterior Building Painting	\$ 67,065.00
06/18/26	564	Satchel Construction	WCP-001 Concession Replacement Construction	\$ 134,638.53
06/25/26	85	Allegood Electric LLC	OTCCP Electrical for Fuel Tank	\$ 9,435.00
06/25/26	89	Jon Guerry Taylor & Associates LLC	BOAT-001 Remley's Point Boat Landing	\$ 14,375.00
06/25/26	90	Network Cabling Infrastructures, Inc	OTCCP Network Cabling	\$ 25,249.55
06/30/26	91	Oxford Tank	OTCCP Fuel Tank	\$ 18,317.85

Combined General Agency Operations
June, 2026

Combined Revenues	Prior YTD Actuals	Year To date Actuals	Current Year Budget	% of Budget
Support Services	24,638,582	25,836,495	23,930,458	108%
Park Services	20,199,659	20,502,690	22,072,263	93%
Recreation Services	1,625,020	1,696,633	1,844,214	92%
Total Revenue	46,463,261	48,035,818	47,846,935	100%
Combined Expenses				
Support Services	12,463,689	13,151,120	13,217,578	99%
Park Services	25,406,671	26,297,140	27,815,442	95%
Recreation Services	5,659,229	5,946,227	6,164,562	96%
Total Expenses	43,529,589	45,394,487	47,197,582	96%
Net Operating Income	2,933,672	2,641,331	649,353	
Transfers In	224,940	97,283	280,647	35%
Transfers Out	2,650,000	4,500,000	4,500,000	100%
Change in Fund Balance	508,612	(1,761,386)	(3,570,000)	
Fund Balance Statement				
Change in Fund Balance	508,612	(1,761,386)	(3,570,000)	
Fund Balance- Beginning of Year	28,163,941	28,672,553	28,672,553	
Ending Fund Balance	28,672,553	26,911,167	25,102,553	

Support Services
June, 2026

Revenues	Prior YTD Actuals	Year To date Actuals	Current Year Budget	% of Budget
Administration Millage	23,040,298	24,337,331	22,403,831	109%
Administration- Other	1,598,284	1,499,164	1,526,627	98%
Total Revenue	24,638,582	25,836,495	23,930,458	108%
Expenses				
Administration	1,814,680	1,808,814	1,672,950	108%
Executive	2,073,090	2,223,905	1,980,163	112%
Financial Services	998,288	980,748	1,051,673	93%
Human Resources	1,057,028	1,135,104	1,329,223	85%
Information Technology	2,308,961	2,897,877	2,763,327	105%
Marketing	1,427,105	1,378,082	1,504,694	92%
Park and Program Services	640,905	613,421	679,420	90%
Planning and Development	1,528,885	1,563,305	1,660,851	94%
Safety	614,747	549,864	575,277	96%
Total Expenses	12,463,689	13,151,120	13,217,578	99%
Net Operating Income	12,174,893	12,685,375	10,712,880	
Transfers In	224,940	97,283	280,647	35%
Transfers Out	2,650,000	4,500,000	4,500,000	100%
Change in Fund Balance	9,749,833	8,282,658	6,493,527	

Park Services
June, 2026

Revenues	Prior YTD Actuals	Year To date Actuals	Current Year Budget	% of Budget
Administration	56,931	76,845	37,084	207%
Caw Caw Interpretive Center	46,161	72,428	73,398	99%
Cooper River Marina	1,022,096	1,105,147	1,179,315	94%
Folly Beach County Park	1,021,748	1,045,791	1,066,887	98%
Folly Beach Fishing Pier	1,780,430	1,813,199	1,862,624	97%
Isle of Palms County Park	1,291,506	1,345,448	1,361,557	99%
James Island County Park	7,713,946	7,860,938	8,253,161	95%
Johns Island County Park	184,647	208,776	268,974	78%
Kiawah Beachwalker Park	513,672	516,008	610,883	84%
Lake House at Bulow	175,214	184,250	183,667	100%
Laurel Hill Plantation	11,082	7,714	6,353	121%
McLeod Plantation	560,340	545,663	666,933	82%
Mount Pleasant Palmetto Islands County Park	770,024	764,224	818,621	93%
Mount Pleasant Pier	491,064	511,857	511,380	100%
North Charleston Wannamaker County Park	4,422,492	4,313,058	4,941,965	87%
Old Towne Creek County Park	0	(7,559)	51,600	-15%
SK8 Charleston	105,598	107,352	142,068	76%
Stono River Park	4,717	4,264	4,200	102%
West County Aquatics Center	27,991	27,287	31,593	86%
Total Revenue	20,199,659	20,502,690	22,072,263	93%
Expenses				
Administration	1,448,021	1,483,445	1,510,464	98%
Caw Caw Interpretive Center	699,226	583,021	616,922	95%
Cooper River Marina	768,332	761,119	713,400	107%
Folly Beach County Park	830,753	789,792	932,710	85%
Folly Beach Fishing Pier	1,499,828	1,403,547	1,561,603	90%
Isle of Palms County Park	1,007,063	1,069,384	1,228,772	87%
James Island County Park	6,542,598	6,701,056	6,854,293	98%
Johns Island County Park	620,653	785,477	856,089	92%
Kiawah Beachwalker Park	630,999	637,521	620,224	103%
Lake House at Bulow	150,215	129,629	155,106	84%
Laurel Hill Plantation	55,055	114,800	108,334	106%
McLeod Plantation	256,990	273,213	298,444	92%
Mount Pleasant Palmetto Islands County Park	1,480,088	1,402,664	1,630,737	86%
Mount Pleasant Pier	710,768	703,317	764,895	92%
North Charleston Wannamaker County Park	4,951,700	4,885,428	5,111,142	96%
Old Towne Creek County Park	137,268	335,407	387,554	87%
SK8 Charleston	435,605	413,772	472,724	88%
Stono River Park	57,072	29,258	23,285	126%
Undeveloped Properties & HQ Maintenance	2,869,986	3,511,901	3,610,789	97%
West County Aquatics Center	254,451	283,389	357,955	79%
Total Expenses	25,406,671	26,297,140	27,815,442	95%
Change in Fund Balance	(5,207,012)	(5,794,450)	(5,743,179)	

Recreation Services
June, 2026

Revenue	Prior YTD Actuals	Year To date Actuals	Current Year Budget	% of Budget
Accessibility	3,900	3,184	5,475	58%
Community Recreation	69,939	82,355	117,100	70%
Interpretive	110,484	141,084	104,240	135%
Outdoor	830,391	884,863	906,890	98%
Special Events	377,061	344,648	453,724	76%
Runs, Races & Fitness	233,245	240,499	256,785	94%
Total Revenue	1,625,020	1,696,633	1,844,214	92%
Expenses				
Administration	763,244	929,873	843,702	110%
Accessibility	11,724	30,658	45,325	68%
Community Recreation	1,232,369	1,257,879	1,313,633	96%
Interpretive	878,259	913,226	907,669	101%
Outdoor	1,720,579	1,643,157	1,781,702	92%
Special Events	634,450	743,402	830,390	90%
Runs, Races & Fitness	418,604	428,032	442,141	97%
Total Expenses	5,659,229	5,946,227	6,164,562	96%
Change in Fund Balance	(4,034,209)	(4,249,594)	(4,320,348)	

General Agency Balance Sheet
June, 2026

Assets	Prior YTD Actuals	Year To date Actuals
Cash & Cash Equivalents	32,127,255	30,239,139
Other Assets	2,219,151	1,716,083
Total Assets	34,346,406	31,955,222
Liabilities		
Accounts Payable	2,861,997	2,169,715
Other Liabilities	2,811,856	2,874,340
Total Liabilities	5,673,853	5,044,055
Fund Balance		
Assigned Fund Balance	1,250,000	1,250,000
Unassigned Fund Balance	27,422,553	25,661,167
Total Fund Balance	28,672,553	26,911,167
Total Fund Balance and Liabilities	34,346,406	31,955,222



MEMORANDUM

TO: Kevin Bowie
FROM: Charles McManus
DATE: August 3, 2026
RE: South Carolina Local Government Investment Pool (SCLGIP) New 2026 GO Bond Investment Account

The Commission recently approved and received \$40,000,000 in funds from the issue of 2026 GO Bonds. Staff would like permission to open a new bank account with the SC Local Government Investment Pool and invest the excess funds to get a better rate of return. As the agency does not require the total balance to maintain daily operations, management is recommending investing the excess funds in accordance with the agency's Investment Policy.

Staff Recommendation:

A motion to consent to opening a new 2026 GO Bond investment account with the South Carolina Local Government Investment Pool (SCLGIP).



MEMORANDUM

TO: Kevin Bowie
FROM: Phil Macchia
DATE: August 4, 2026
RE: Rules & Regulations Review/Approval Request

Directors finished reviewing the agency's Rules & Regulations and would like to recommend the attached changes for the Commission's consideration. The major policy changes or rewrites are highlighted in the appendix of changes to make it easier to find and locate.

Staff Recommendation:

A motion to approve the recommended changes to the Commission's Rules & Regulations.

Commission¶

Rules & Regulations¶



Commission Rules & Regulations Review

August 2026

CHANGES	SECTION
<i>Updated all grammatic and formatting issues to improve readability.</i>	Document wide
<i>Added “or designee”</i> <i>Added “The Commission will follow any and all laws or ordinances of other governmental units which have jurisdiction over CCPRC property.”</i>	Section 3
<i>Moved Other Power-Driven Mobility Devices (OPDMD) information to Section 5.</i> <i>Moved “Service Animal Procedure to Section 5.</i> <i>CCPRC has established the following procedure regarding the use of service animals by persons with disabilities who are visiting CCPRC parks and/or participating in CCPRC programs, as well as for CCPRC employees. This procedure intends to ensure compliance with the Americans with Disabilities Act (ADA) and Section 504 of the 1973 Rehabilitation Act (Section 504), and to ensure that CCPRC does not discriminate on the basis of disability as identified in Titles I and II of the ADA.</i> <i>Primary CCPRC Contacts:</i> 1. <i>Participants and authorized users may have a service animal accompany them in CCPRC parks, facilities and programs where they are authorized users as a reasonable modification. Persons with disabilities are invited to contact CCPRC’s ADA Coordinator at steve.hutton@ccprc.com or (843) 762-2172 if there are any questions about this procedure.</i> 2. <i>Employees may have a service animal as a workplace accommodation. Please contact the Human Resources Division for information regarding this process.</i> a. <i>As a general rule, CCPRC will modify policies, practices, and procedures to permit the use of a service animal by an individual with a disability.”</i>	Section 4
<i>Removed “therefore”.</i> <i>Changed “reptile or bird” to “animal”.</i> <i>Added “nuisance,”</i> <i>Changed “loud” to “loudly”.</i> <i>Removed “produce proof of such within 72 hours”.</i> <i>Added “provide credible assurance that the device is used due to disability”.</i> <i>Added “Cultural, & Archeological”.</i> <i>Change “Rubbish” to “Waste”.</i> <i>Added “or business”.</i> <i>Removed “in Section II.”</i> <i>Removed “, and upon request by CCPRC officials, shall produce proof of such within 72 hours.”</i> <i>Removed “The individual may be asked to provide medical documentation that</i>	Section 5

identifies a disability and the need for a modification.” <i>Changed “No person shall require any vehicle for hire to stand upon any part of a park or recreation area for the purpose of soliciting passengers.” to “No person or business may park or position a taxi, rideshare, shuttle, limousine, or other vehicle-for-hire in a park or recreation area for the purpose of attracting or soliciting customers.”</i> <i>Changed “provided for park use” to “designated for this purpose and provided for park use”.</i> <i>Removed “, such as at specific areas of a zoo.”</i> <i>Changed “disciplinary” to “appropriate”.</i> <i>Changed “vaporize cigarettes” to “vapes”.</i>	
<i>Changed “deposit” to “pay”.</i> <i>Removed “the posting of sufficient monies or”.</i>	Section 7
<i>Updated all grammatic and formatting issues to improve readability.</i>	Document wide
<i>Added “or designee”</i> <i>Added “The Commission will follow any and all laws or ordinances of other governmental units which have jurisdiction over CCPRC property.”</i>	Section 3
<i>Moved Other Power-Driven Mobility Devices (OPDMD) information to Section 5.</i> <i>Moved “Service Animal Procedure to Section 5.</i> <i>CCPRC has established the following procedure regarding the use of service animals by persons with disabilities who are visiting CCPRC parks and/or participating in CCPRC programs, as well as for CCPRC employees. This procedure intends to ensure compliance with the Americans with Disabilities Act (ADA) and Section 504 of the 1973 Rehabilitation Act (Section 504), and to ensure that CCPRC does not discriminate on the basis of disability as identified in Titles I and II of the ADA.</i> <i>Primary CCPRC Contacts:</i> 3. <i>Participants and authorized users may have a service animal accompany them in CCPRC parks, facilities and programs where they are authorized users as a reasonable modification. Persons with disabilities are invited to contact CCPRC’s ADA Coordinator at steve.hutton@ccprc.com or (843) 762-2172 if there are any questions about this procedure.</i> 4. <i>Employees may have a service animal as a workplace accommodation. Please contact the Human Resources Division for information regarding this process.</i> <i>As a general rule, CCPRC will modify policies, practices, and procedures to permit the use of a service animal by an individual with a disability.”</i>	Section 4
<i>Changed “reptile or bird” to “animal” in the Hunting subsection.</i> <i>Added “nuisance,” to the Hunting subsection.</i> <i>Changed “loud” to “loudly” in the Noise subsection.</i> <i>Added “Cultural, & Archeological” to Resource Removal subsection title.</i> <i>Removed “, and upon request by CCPRC officials, shall produce proof of such within 72 hours.” from the Other Power-Driven Mobility Devices (OPDMD) and Service Animal</i>	Section 5

<i>Restrictions/Areas of Safety subsections.</i> <i>Added “provide credible assurance that the device is used due to disability” to the Other Power-Driven Mobility Devices (OPDMD) subsection.</i> <i>Added “or business” in the Sales and Solicitation subsection.</i> <i>Removed “therefore” from the Service Animal Restrictions/Areas of Safety subsection.</i> <i>Removed “in Section II” from the Service Animal Restrictions/Areas of Safety subsection.</i> <i>Removed “The individual may be asked to provide medical documentation that identifies a disability and the need for a modification.” from the Service Animal Restrictions/Areas of Safety subsection.</i> <i>Removed “, such as at specific areas of a zoo.” from the Service Animal Restrictions/Areas of Safety subsection.</i> <i>Added “above” in the Service Animal Restrictions subsection.</i> <i>Changed “disciplinary” to “appropriate” in the Service Animal Restrictions subsection.</i> <i>Changed “vaporize cigarettes” to “vapes” in the Smoking subsection.</i> <i>Changed “No person shall require any vehicle for hire to stand upon any part of a park or recreation area for the purpose of soliciting passengers.” to “No person or business may park or position a taxi, rideshare, shuttle, limousine, or other vehicle-for-hire in a park or recreation area for the purpose of attracting or soliciting customers.” in the Traffic subsection.</i> <i>Changed section title from “Rubbish” to “Waste” and relocated it alphabetically within the section.</i> <i>Changed “provided for park use” to “designated for this purpose and provided for park use” in the Waste subsection.</i>	
<i>Changed “deposit” to “pay”.</i> <i>Removed “the posting of sufficient monies or”.</i>	Section 7

Rules & Regulations

Overview

Pursuant to: Act 1595 of 1972, which provides for the creation of the Charleston County Park, Recreation, and Tourist District and enumerates its powers and duties.

The Charleston County Park and Recreation Commission (CCPRC) herewith promulgates and publishes the following rules and regulations for the use, protection, regulation and control of all of its services, and scenic areas and preserves and parkways. Amendments may be made to these rules and regulations from time to time in accordance with commission procedures as relates to amendment of commission by-laws.

WHEREAS, the public need and demand for the use of facilities owned and operated by CCPRC has dramatically increased; and

WHEREAS, CCPRC desires to provide for efficient operation and control of its park and recreation facilities while providing a recreation environment which is free from unreasonable hazard or danger; and

WHEREAS, CCPRC finds that it is essential to implement uniform policies and procedures for the administration of its facilities; and

WHEREAS, CCPRC finds it necessary and useful to designate certain areas for specific activities and to prohibit certain conduct and activities within certain areas;

Therefore, be it resolved by the Charleston County Park & Recreation Commission of Charleston County, South Carolina.

Section 1 – Policy

It is the general purpose and intent of this resolution to establish uniform procedures for the administration of park and recreation facilities in Charleston County; to establish a system of regulations and rules governing the activities within the parks and recreation facilities; to declare certain activities as being violations of the regulations; to allow expulsion from a park or recreation facility for violation of a rule and to provide a procedure for establishing permits for activities within designated areas; and to set methods for the administration of parks and recreation facilities.

Section 2 – Definitions

For the purpose of this resolution the following definitions shall apply in the interpretation, execution and enforcement of this resolution. When not inconsistent with the context, words in the plural include the singular, words in the present tense include the future, words in the singular number include the plural number. The word “shall” is always mandatory, not merely directory.

Alcoholic Beverages means any beer, wine, fortified wine, or liquor or alcoholic beverage.

Chief Operating Officer means the person appointed by the Executive Director of CCPRC to direct the operations of all parks and recreation activities owned or operated by the Commission.

Closing Hours means that period which a park or recreation facility is closed to the general public.

Commission means CCPRC of Charleston County, South Carolina.

Controlled Substances means all drugs defined in S. C. Code as “Controlled Substances.”

County means the County of Charleston, State of South Carolina.

Designated Area means that geographical area which has been designated by the Commission wherein a specific activity or activities within a park or recreation area takes place.

Division means the Executive Division of CCPRC.

Electronic Personal Assistive Mobility Device (EPAMD) means a device used by a person with a mobility impairment for ambulation. This definition does not include gasoline powered devices, golf cars, or riding lawn mowers.

Executive Director means the person appointed by the Commission to direct the operations of CCPRC.

Governmental Unit means any governmental body which exercises police jurisdiction over a park or recreation facility.

Gun means any instrument capable of firing a projectile or bullet or shot at a high velocity, including but not limited to, any firearm, air gun, “BB Gun”, pellet gun, sling or slingshot. Included are bow and arrows.

Other Power-Driven Mobility Device (OPDMD) means any mobility device powered by batteries, fuel, or other engines—whether or not designed primarily for use by individuals with mobility disabilities—that is used by individuals with mobility disabilities for the purpose of locomotion, including golf cars, electronic personal assistance mobility devices (EPAMDs), such as the Segway® PT, or any mobility device designed to operate in areas without defined pedestrian routes, but that is not a wheelchair within the meaning of this document.

Park means a park, reservation, playground, recreation center, beach or other land area owned, leased or used by CCPRC and devoted to active or passive recreation.

Partner/Handler means a person with a disability who uses a service animal as a reasonable modification, or a trainer.

Pass means a park entrance permit.

Permit means a written document issued by the Chief Operating Officer or designee granting permission for a specific activity.

Person means any person, firm, partnership, association, corporation, company, entity, or organization of any kind.

Recreation Facility means a facility for recreation purposes on property owned, leased or used by CCPRC.

Regulation means a regulation approved by the Commission which governs the use of park and recreation facilities. The violation of which may also subject the offender to criminal penalties and/or civil penalties.

Rule means a rule approved by the Commission which governs the use of park or recreation facilities. The violation of which may subject the offender to ejection or expulsion from park or recreation facilities.

Service Animal means a dog or a miniature horse that has been individually trained to perform tasks for the benefit of a person with a disability. Exceptions may be made by CCPRC on a case-by-case basis in accordance with the law. Tasks may include, but are not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to sounds, pulling a wheelchair, or retrieving dropped items.

Dogs or miniature horses that are not trained to perform tasks that mitigate the effects of a disability, including dogs or miniature horses that are used purely for emotional support, are not considered service animals and are subject to all existing park and program rules pertaining to animals. For information on animals that do not qualify as service animals, see our Pets & Parks page.

Team means a partner/handler and a service animal. The two work as a cohesive team in accomplishing the tasks of daily living.

Trainee means a dog or a miniature horse being trained to become a service animal has the same rights as a fully trained service animal when accompanied by a partner/handler and identified as such.

Vehicle means any wheeled conveyance, whether motor powered or animal driven, including but not limited to motorbikes, mopeds, and motorcycles; except self-powered bicycles, wheel chairs and similar vehicles, baby carriages, any trailer in tow of any size, kind, or description, and vehicles in the service of the Commission.

Wheelchair means a manually-operated or power-driven device designed primarily for use by an individual with a mobility disability for the main purpose of indoor or outdoor locomotion.

Section 3 – Regulations and Rules

The Commission, by resolution, shall adopt Rules and Regulations governing the use of parks and recreation facilities owned, leased or operated by CCPRC which include but are not limited to the use of supplies and equipment, the charge and payment of fees, the hours of operation, the use and parking of vehicles, the conduct and overall safety of persons within the park and general use of parks and recreation facilities for each such park and recreation facility as may be necessary. Any person violating a rule may be expelled or ejected from any park or recreation facility, to be determined by the Park Manager or their designee. At the discretion of the Executive Director or designee, an individual may be denied entrance privileges. The Commission will follow any and all laws or ordinances of other governmental units which have jurisdiction over CCPRC property.

Section 4 – Park Rules

The Commission hereby adopts rules for parks and recreation facilities as follows.

Fees

The Commission or its authorized representatives are authorized to lease the use of equipment and Commission property and charge a fee for the use of facilities, products, and services to individuals, private or public organizations. The Commission shall set the charge and fees for the use of Commission equipment, Commission property and facilities.

Organized Activities

No person shall play or participate in any game or organized activity including but not limited to football, baseball, basketball, or any such game, in any park or recreation facility except in areas designated for such use.

Reservations

Any group or organization seeking to reserve any park or recreation facility for a picnic or other recreation purpose shall normally be required to register in advance following the operational procedure applicable for desired facility.

Right of Entry

The Commission or its authorized representatives shall have the right at all times to enter the premises of any building, structure or enclosure of any park or recreation facility including such grounds, buildings, structures or enclosures as may be leased, set aside for the private or exclusive use of any individual or group.

Temporary Closure, Change in Operating Hours

The Commission or its authorized representative may order temporary closure or change in operating hours of facilities and exclude the public from any park areas, buildings, facilities, or program events. Such closure or change in operating hours may be required as the result of renovation and/or construction projects, public interest, public health, public safety, public morals, weather emergency, or other operational situation, and shall not be considered a permanent change in the operating hours.

Section 5 – Regulations

The Commission hereby adopts regulations for park and recreation facilities as follows:

Aircraft and Parachuting

No person shall ascend or land any aircraft, glider, or parachute over or into any park or recreation facility without a permit.

Alcoholic Beverages and Controlled Substances

Alcoholic beverages may not be brought into a Commission park facility by a visitor for consumption other than at a designated area and with the required permit and insurance. Alcoholic beverages purchased at park facilities may be consumed only in those areas approved by the Commission. No controlled substance may be possessed in any park or recreation area unless the possessor has a valid prescription on their person.

Building and Other Property

No person in any park or recreation facility shall willfully mark, deface, disfigure, injure, tamper with, misplace or remove any building, bridge, table, bench, fireplace, railings, paving or paving materials, water lines, or other public facilities or parts appurtenances thereto, signs, notices, or place-cards, whether temporary or permanent monuments, stakes, posts or other structures or equipment or any part of any aforesaid facilities, park property or appurtenances whatsoever, either real or personal, in any park or recreation facility.

Disorderly Conduct

Any person(s) who shall engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene or otherwise disorderly conduct tending to create a breach of the peace or to disturb or annoy others, or who shall publicly appear in a state of nudity, or shall make any indecent exposure of themselves, shall be subject to immediate removal and suspension from the use of park and recreation facilities.

Equestrian Activity

No person in any park or recreation area shall ride horseback except on roadways and bridle paths within designated areas for such purposes. No person shall be permitted to ride horseback in any park or recreation facility after dark and before daylight, unless a permit is granted. It shall be a violation for any

person to fail to maintain control of any horse which such person is riding or to ride a horse in a reckless manner. It shall also be a violation for any person to tie up, leave or otherwise allow a horse to be in any portion of the park that is not specifically designated for that use.

Fire

No person, firm or corporation in any park or recreation facility shall ignite, set or maintain any fire for cooking or any other purpose unless such fire is within a designated area for such purpose.

Firearms

Firearms are not allowed inside of buildings on park property.

Fireworks/Drones/Projectiles

No person in any park or recreation area shall discharge fireworks, launch a drone, or release any dangerous projectiles unless a permit has been granted and then only in designated area for such activity.

Fishing

No person shall fish in any park or recreation facility except in such waters permitted for fishing or during special scheduled events.

Hunting

No person in any park or recreation area shall hunt, catch, harm, kill, trap, chase, tease, shoot, or throw missiles at any animal. No person in any park or recreation area shall remove or have in their possession the young of any wild animal or eggs or nest of young of any animal. The Chief Operating Officer or designee has the authority to contract a vendor to remove **nuisance**, hazardous or impaired animals from the site.

Interference with Personnel

Any person who interferes with, hinders, or opposes any officer, agent or employee of the Commission in the discharge of their duties or with the enforcement of the park regulations and rules shall be subject to suspension from the use of parks and recreation facilities.

Literature

No person in any park or recreation area shall distribute or post any handbill, circular, booklet, leaflet, flyer, card, pamphlet, written or printed matter without a permit.

Meeting

Unless a park or recreation area permit has been issued, no person shall conduct or participate in any public meeting, assemblies, entertainment, tournaments, religious gatherings, demonstrations, parades, processions or meetings on any subject including but not limited to, religious, social, political, or otherwise.

Noise

No person shall use any loud speaker, public address system or other amplifying equipment nor shall any person play any musical instrument **loudly** in any park or recreation area without a permit.

Other Power-Driven Mobility Devices (OPDMD)

CCPRC has established the following procedure regarding the use of other power-driven mobility devices (OPDMD) by persons with disabilities who are visiting CCPRC parks and/or participating in CCPRC programs, as well as for CCPRC employees. This procedure intends to ensure compliance with the Americans with Disabilities Act (ADA) and Section 504 of the 1973 Rehabilitation Act (Section 504), and to ensure that CCPRC does not discriminate on the basis of disability as identified in Titles I and II of the ADA.

Primary CCPRC Contacts:

1. Participants and authorized users may use an OPDMD in CCPRC parks, facilities and programs where they are authorized users as a reasonable modification. Persons with disabilities are invited to contact CCPRC's ADA Coordinator at steve.hutton@ccprc.com or 843-762-2172 if there are any questions about this procedure.
2. Employees may use OPDMD as a workplace accommodation. Please contact the Human Resources Division for information regarding this process.

When an OPDMD is being used by a person with a mobility disability, different rules apply under the ADA than when it is being used by a person without a disability. CCPRC authorizes persons with mobility impairments to use OPDMDs and EPAMDs in CCPRC parks and facilities subject to the following restrictions:

1. The operator of the device must be a person with a mobility impairment, and upon request by CCPRC officials, shall provide credible assurance that the device is used due to disability;
2. The device, if used in a facility or park, is allowed in any area in which the general public is allowed, with the exception of employee only spaces, stairways, and identified hazardous areas;
3. The device, if used indoors, must be controlled by the operator and:
 - a. may not exceed speed of 4 mph;
 - b. shall be driven on the right side of the circulation route;
 - c. is prohibited from carrying another person, or any object, on the frame that may make the device less stable; and
 - d. must not be operated in a dangerous or reckless manner that jeopardizes the safety of the operator, CCPRC employees, or the public.
4. The device, if used outdoors in a park or facility, must be controlled by the operator and:
 - a. may not be operated between dusk and dawn unless equipped with headlights that are visible at 300';
 - b. may not exceed speed of 6 mph;
 - c. shall not be driven into wet or ecologically sensitive areas, posted as such;
 - d. shall be driven on the right side of the circulation route;
 - e. is prohibited from carrying another person or any object on the frame that may make the device less stable; and
 - f. must not be operated in a dangerous or reckless manner that jeopardizes the safety of the operator, CCPRC employees, or the public.
5. CCPRC accepts no responsibility for storage or maintenance (refueling, recharging, etc.) of the device.
6. CCPRC accepts no liability for damage to, or theft of the device, or injury to the operator, whether caused by the operator, another facility or site visitor, or any other circumstance.
7. CCPRC accepts no liability for damage caused by the operator of the device, or injury to others caused by the operator of the device.

8. CCPRC reserves the right to suspend the use of facilities or sites by the operator of an OPMDP if doing so is in the best interests of the facility or site and its visitors.
9. CCPRC reserves the right to change, modify, or amend this procedure at any time, as it would any other procedure.

Penalties

Any person who violates any of the rules or regulations shall be subject to suspension of access to recreation facilities and parks, as determined by the Chief Operating Officer or designee.

Pollution

No person in any park or recreation area shall throw or place or cause to be thrown or placed, any dirt, filth, or foreign matter into the waters of any lake, pond, pool, river, tank or reservoir in any park or recreation facility.

Removal of Natural, Cultural, & Archeological Resources

No person in any park or recreation facility shall remove any rock, stone, plant, wood, or other materials or make any excavation by tools, equipment, blasting or other means or agency.

Waste

No person in any park or recreation facility shall throw, place, cast, deposit, dump or cause to be thrown, any ashes, refuse, offal, vegetables, garbage, dross, cinders, shells, straw, shavings, paper, scrap, dirt or like matter, filth or rubbish of any kind in any park, playground, roads, ground, recreation area, except to place the same in cans or receptacles deposited in any can or receptacle designated for this purpose and provided for park use.

Sales and Solicitation of Sales

No person or business shall sell, keep or offer for sale any tangible or intangible object, merchandise or thing or solicit for any trade, occupation, business or profession for any consideration, engaging in commercial activity, providing a service for compensation without a permit.

Service Animal Restrictions/Areas of Safety

CCPRC has established the following procedure regarding the use of service animals by persons with disabilities who are visiting CCPRC parks and/or participating in CCPRC programs, as well as for CCPRC employees. This procedure intends to ensure compliance with the Americans with Disabilities Act (ADA) and Section 504 of the 1973 Rehabilitation Act (Section 504), and to ensure that CCPRC does not discriminate on the basis of disability as identified in Titles I and II of the ADA.

Primary CCPRC Contacts:

1. Participants and authorized users may have a service animal accompany them in CCPRC parks, facilities and programs where they are authorized users as a reasonable modification. Persons with disabilities are invited to contact CCPRC's ADA Coordinator at steve.hutton@ccprc.com or (843) 762-2172 if there are any questions about this procedure.
2. Employees may have a service animal as a workplace accommodation. Please contact the Human Resources Division for information regarding this process.

As a general rule, CCPRC will modify policies, practices, and procedures to permit the use of a service animal by an individual with a disability.

CCPRC may impose some restrictions on service animals for safety reasons. Restrictions are considered individually to determine if the animal poses a danger to others at CCPRC sites, or could be in danger itself, and to determine if other reasonable modifications can be provided to assure that the individual enjoys access to the park, facility, or program. Questions about restrictions on service animals should be directed to the contacts listed **above**.

Responsibilities of Individuals Using Service Animals

An individual with a service animal is responsible for the following:

1. Responding truthfully to the limited and appropriate inquiries that may be made by employees regarding the service animal.
2. Ensuring that the animal meets any local licensing requirements, including maintenance of required immunizations for that type of animal.
3. Partners/handlers must ensure that the animal is in a harness or on a leash or tether at all times. Exceptions may be considered individually and require the demonstration of control of the service animal by the handler.
4. Partners/handlers must ensure that the animal is under control and behaves properly at all times. The supervision of the animal is solely the responsibility of its partner/handler. If the animal's behavior results in a hygiene problem, or the animal acts in a threatening manner, CCPRC may require the partner/handler to remove the service animal from the site.
5. Partners/handlers must ensure that all local ordinances or other laws regarding cleaning up after the animal defecates are strictly adhered to. Individuals with disabilities who cannot clean up after their own service animals are not required to pick up and dispose of feces and are asked to contact a staff member to request assistance.
6. Partners/handlers must keep the service animal in good health. If the service animal becomes ill, the partner/handler must remove it from the area. If such action does not occur, CCPRC staff may require it to leave.
7. CCPRC may exclude a service animal from any or all parts of its property if a partner/handler fails to comply with these restrictions, and in failing to do so, fundamentally alters the nature of programs, services, or activity offered by CCPRC.
8. CCPRC may exclude a service animal from any or all parts of its property if a partner/handler fails to control the behavior of a service animal and it poses a threat to the health or safety of others.

Requirements for CCPRC Staff, Registrants, and Visitors

Members of CCPRC staff, participants and authorized users, and visitors of CCPRC sites are responsible for the following:

1. Allow service animals to accompany the partner/handler at all times and anywhere at a site except where animals are specifically prohibited.
2. Refrain from distracting a service animal in any way. Do not pet, feed, or interact with the animal without the partner/handler's invitation to do so.
3. Shall not separate a partner/handler from a service animal.
4. CCPRC may take **appropriate** action against any individual who fails to abide by these guidelines.

Temporary Exclusion of Service Animals

A participant or authorized user, employee, or visitor may report a concern regarding a service animal to CCPRC staff.

1. Temporary Exclusion of a Service Animal Used by a Participant or Visitor:

- a. In response to an immediate concern, CCPRC staff may determine that a service animal must be temporarily removed from parks, sites, or facilities. The employee authorized to make such decisions at that site, park, or facility shall notify the participant or visitor of this decision and that the incident will be reported immediately to the CCPRC ADA Coordinator. The employee shall then report the incident to the ADA Coordinator.
- b. The ADA Coordinator (or designee) will investigate all reported concerns and incidents where service animals have been temporarily removed from sites, parks, and facilities. The ADA Coordinator (or designee) will consult with appropriate CCPRC personnel and determine whether or not the animal should be excluded from sites, parks, and facilities for an extended period of time or permanently. The ADA Coordinator (or designee) will notify the participant, authorized user, or visitor of his or her decision.
- c. If it is appropriate for the service animal to be excluded from sites, parks, or facilities permanently, the ADA Coordinator (or designee) will work with other CCPRC staff to ensure the participant, authorized user, or visitor receives appropriate reasonable modifications in place of the use of a service animal.

2. A participant, authorized user, or visitor who does not agree with the decision regarding removal from the premises may file an accessibility complaint through CCPRC's ADA Grievance Process.

Conflicting Disabilities

Individuals with medical issues (such as respiratory diseases) who are affected by animals should contact CCPRC's ADA Coordinator if they have a concern about exposure to a service animal. The appropriate CCPRC staff will facilitate a process to resolve the conflict that considers the needs and conditions of all persons involved.

Clarifying an Animal's Status

A service animal is not required to wear a cape, vest, or other symbols. It may not be easy to discern whether or not an animal is a service animal by observing the animal's conduct or the partner or handler. However, in other cases, an animal may only have a leash, and in still other situations, the partner/handler's disability is not apparent. Therefore, it may be appropriate for designated CCPRC staff such as facility managers, site directors, area staff, or administrative staff to ask whether the animal is required because of a disability, and what work or task the animal has been trained to perform.

Emergency Situations

Emergency Responders (ERs) are trained to recognize service animals and to be aware that animals may try to communicate the need for help. Also, an animal may become disoriented from the smell of smoke in a fire or facility emergency, or from sirens, wind noise, or shaking

and moving ground.

A partner/handler, service animal, and team may be confused in any stressful situation. ERs will remember that animals may be trying to be protective and, in its confusion, should not be considered harmful. ERs should make every effort to keep a service animal with its partner/handler; however, the ER's first effort should be toward the partner/handler, which may result in the animal being left behind in some emergency evacuation situations.

Signs

No person shall post or affix to any tree, shrub, plant, fence, building, structure, monument, wall, table, apparatus, bridge, post, bench, gate or any other physical object, any sign, poster, or other printed or written matter in any park or recreation area without a permit.

Sleeping, Camping, Lodging

No person shall sleep, camp, lodge, or park a vehicle overnight in any park or recreation area except in such areas as designated for such purposes, and then only with a permit.

Smoking, Vaping, and Tobacco Use

Smoking, vaping, and tobacco use is prohibited at CCPRC owned or operated facilities, programs and events. This regulation applies to all forms of cigarettes, pipes, cigars, e-cigarettes, and vapes, as well as smokeless tobacco such as snuff and chewing tobacco.

Traffic

1. No person shall operate, drive, or park any motor vehicle or other vehicle upon any road, driveway, path, parking area or other area unless such road, driveway, path, parking area or other area has been designated for such purpose. No person or business may park or position a taxi, rideshare, shuttle, limousine, or other vehicle-for-hire in a park or recreation area for the purpose of attracting or soliciting customers.
2. No person shall operate an off-the-road motor-driven vehicle including but not limited to a mini-bike, motorcycle, dune mobile, amphibious vehicle or any motorized device except on designated roads, trails, or areas posted for such use without a permit.
3. No person shall drive a vehicle at a rate of speed exceeding five miles per hour in any county park unless the roadway has a sign posting a greater speed limit. No person shall disobey traffic signs.
4. No person shall enter or exit from any park or recreation facility in any vehicle except on entrances and exits established for such purpose.
5. Any vehicle stopped or standing in any manner in violation of existing parking rules shall be guilty of a violation and such vehicle may be towed and/or impounded at the owner's/operator's expense.
6. When a motor vehicle is found parked in a county park or recreation area, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of the vehicle was the person who parked it on the location where found.

Trees and Vegetation

No person(s) in any park, or recreation area shall remove, damage, cut, carve, or transplant, any tree, shrubbery, lawn, plant or injure the bark or pick the flowers. It is unlawful for any person(s) to remove, cut, break or otherwise destroy sea oat plants or any part thereof. No person shall attach any rope, wire, or other contrivance to any tree or plant in any park or recreation facility.

Trespass

No person shall enter or remain on park or recreation facilities without a permit during closing hours, if the closing hours are posted at the entrance of the park or recreation facility. No person shall enter or remain on park or recreation facilities without a permit after such person receives notice of the closing hours from a Commission employee.

Utilities

No person, firm or corporation shall locate any utility upon any park or recreation facility without receiving a permit.

Violation of a Rule

No person who has violated a rule shall remain in a park or recreation facility after a Commission employee, police officer, or sheriff's deputy requests such person to leave or vacate a park or recreation facility.

Water Activity

No person(s) shall swim, dive, fish, or use boats or surfboards and/or stand-up paddleboards in any area in any park or recreation area unless such area is specifically designated for such purpose.

Section 6 – Park Entrance

No one shall enter a park or recreation facility without first obtaining an entrance pass or paying the proper fee.

Section 7 – Permits

The Chief Operating Officer or designee may issue a permit when it has been established:

1. That the proposed activity will occur within an area which is proper for that activity to occur. That the proposed activity or use will not unreasonably interfere or detract from the general public enjoyment of the park or recreation area.
2. That there are adequate facilities, equipment, and personnel in the proposed areas so that the proposed activity will not impair the health, safety, welfare, or recreation of the general public.
3. That the desired facility, equipment or program has not been reserved for other use at the time requested.
4. That the applicant will **pay** the proper fee as established for the activity.
5. When the proposed activity entails the distribution of any literature, handbill, program or other printed matter, the Chief Operating Officer or designee may require a deposit to cover cleaning costs arising from the distribution of the printed matter.
6. All permits shall be approved by the Chief Operating Officer or designee.
7. In the event any proposed activity may constitute a hazard to any person or property, the Chief Operating Officer or designee as a condition to the issuance of a permit may require public liability insurance in an amount appropriate to protect such person or property.
8. In the event any applicant is refused a permit, the Chief Operating Officer or designee shall notify the applicant within a reasonable time period of the reason for refusing such permit.
9. The applicant may appeal the refusal of the permit, after notification of such refusal, by filing a petition with the Executive Director, stating why the applicant should receive a permit.
10. The Chief Operating Officer or designee shall have the authority to revoke a permit upon finding a violation of any rule or regulation.

Section 8 – Animals

This section does not apply to service animals as defined or interpreted by the Americans with Disabilities Act.

It shall be unlawful to have animals in the areas of County parks where animals are expressly prohibited. The term “animals” includes but is not limited to dogs, cats, primates, snakes, rodents, members of the ferret and weasel family, swine, and any other animal kept in domestication. All snakes, ferrets and rodents must be kept in proper cages at all times. All other animals allowed in parks shall be attended and, on a leash, not more than six feet long except for dogs in an officially designated “off-leash” area. This restriction shall not apply to Commission employees conducting educational programs or dogs in officially designated “off-leash” areas. Dogs in off-leash areas shall be attended by the owner, have current required vaccinations, and are subject to operational rules established by the Commission for the designated area. Animal excrement shall be properly disposed of by its owner or agent. Any animal found not in the possession or immediate control of its owner or the owner’s agent, or any animal creating a disturbance or nuisance, may be removed from the park.

Section 9 – Park Administration

Designated Areas

The Commission shall have the power to designate areas and facilities in park and recreation facilities for specific activities, and to prohibit other activities within the designated area.

Walking on sand dunes is strictly prohibited at all beach parks. The Chief Operating Officer or designee shall be the official custodian of a list of all areas which have been designated for specific activities. Such list shall contain a description of the property which is designated for a specific activity and the nature of the activities which are permitted. The Commission is authorized to post designated areas when, in their discretion, such posting is appropriate.

Park Personnel or Deputies

The Chief Operating Officer or designee shall appoint park personnel or deputies who shall be responsible for the enforcement of park rules and regulations and shall have the power to eject and expel any person from a park or recreation facility for violation of any park rule or regulation and report the violation of any federal, state, or local law to the proper law enforcement agency.

Section 10 – Severability

In the event any section, paragraph or phrase of this policy is declared invalid by a court of competent jurisdiction, such section, paragraph or phrase shall be deemed a separate provision of this resolution and shall not affect the validity of other parts of this resolution.

Section 11 – Repeal of Conflicting Provisions

Any and all provisions of Commission policy or rules which conflict with this resolution are hereby repealed.

Resolution

This resolution shall become effective immediately upon its adoption.

DONE & ADOPTED, AS AMENDED, in regular session this ?? day of Month 2026.

Charleston County Park & Recreation Commission Charleston County, South Carolina



MEMORANDUM

TO: Kevin Bowie
FROM: Patty Newshutz
DATE: August 5, 2026
RE: Request for additional Planning and Development Staff Position – Bond Funded Projects

Following the Commission's approval of \$40,000,000 in 2026 GO Bond funds and the recommendation to invest excess proceeds through the South Carolina Local Government Investment Pool (SCLGIP), the Planning and Development Division anticipates a significant and sustained increase in capital project workload over the multi-year life of the bond program. Successfully executing this expanded slate of capital improvement projects will require dedicated, day-to-day project management capacity beyond the Division's current staffing complement.

Staff recommends the creation of one additional Planning and Development staff position, Project Manager I, to work exclusively on the planning, procurement, scheduling, budget tracking, and construction oversight of projects funded by the 2026 GO Bond.

As the bond proceeds held in the new SCLGIP investment account are projected to generate meaningful interest earnings over the life of the bonds, staff recommends that the salary and associated benefits for this position be funded from the interest income earned on the invested bond proceeds, rather than from the agency's operating budget. This approach directly ties the cost of managing the bond-funded capital program to the bond funds themselves and has no impact on the general operating budget.

The current classification of the position is Grade 110 with a base salary of \$74,862 and a midpoint of \$93,578.

Staff Recommendation:

A motion to approve the creation of one additional Planning and Development staff position, to serve as a dedicated bond program Project Manager working exclusively on 2026 GO Bond-funded projects, with the position's salary and benefits funded from interest earnings on the invested bond proceeds.



MEMORANDUM

To: Kevin Bowie

From: Patty Newshutz

Date: August 5, 2026

Re: James Island Master Plan Update

Attached you will find an Executive Summary of the James Island Master Plan update recently conducted. The plan will be presented and reviewed with the Commission during their August 2026 meeting. No Commission action is requested at this time.

James Island Charleston County Park Master Plan Update



Splash Zone Waterpark at James Island County Park. Photo courtesy of CCPRC.

EXECUTIVE SUMMARY



James Island County Park (JICP) is one of the most visited parks in the Charleston County Parks system, offering a community destination for adventure, recreation, and reflection. With a diverse array of both active and passive amenities—including the beloved annual Holiday Festival of Lights—the park attracts over 700,000 visitors each year. Situated along the Stono River to the west and south, the park enjoys a wealth of ecologically significant tidal salt marshes and wooded areas that add to the magic and breadth of the visitor experience.

While a leading example of the value and potential of public parks, this popular destination now faces a range of challenges. Rising sea levels, extreme weather events, continued urbanization, and associated flooding all present ongoing concerns. In addition, the proposed I-526 expansion was expected to significantly influence this master plan, however, shifting public support for that project has made its implementation unlikely in the coming decades. As a result, the decision was made to retain existing park facilities within the proposed right of way (Charleston County Park and Recreation Headquarters, Outdoor Zone, and primitive camping) in their current locations for the purposes of this master plan update.

No new facilities are proposed in this area, but the existing assets will be maintained in good condition. Where life-cycle costs and economic considerations justify it, they may be restored or renovated in place rather than relocated. Should future conditions increase the likelihood of I-526, the potential relocation of these facilities will be reconsidered in a subsequent master plan update.

This Master Plan seeks to address these challenges by gaining a comprehensive understanding of both internal and external forces affecting the park. Through the lenses of community, ecological, economic, resilience, and aesthetic benefits, the plan aims to identify strategies that will ensure the park's sustainability and continued success.