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Request for Printing Proposal

We require a proposal to include all aspects of printing for our **2023-2024 Visitors Guide**. Please quote on the following project:

DESCRIPTION:	2023-2024 Chicago Northwest Visitors Guide
QUANTITY:	60M <u>OR</u> 80M
TRIM SIZE:	8 ½ in wide x 10.875 in high
PAGES:	48p (self-cover); 2 different cover images - interior pages will be the same
STOCK:	60# Recycled (at least 10%) Matte text
INK:	4/4 Process with Bleeds Varnish - Satin Finish (outside covers only)
COLOR PROOFS:	Printer to provide final color proof and 1 folded digital dylux proof.
FINISHING:	Saddle stitch on 10.875" side. Pack magazines into boxes – 80 <u>or</u> 100 per box. Each box to be clearly labeled <u>on one side</u> (not top or bottom) with stickers reading "Chicago Northwest 2023-2024 Visitors Guide" with the second line marked cover names: TBD

Although we have selected these papers as our desired stocks, we are open to new, cost-effective ways to print our magazine. In your bid, you are welcome to suggest and demonstrate additional paper stocks that may be more economical without sacrificing quality and opacity of paper. We will also consider alternative finishing processes.

SHIPPING/DELIVERY:	<p>Location #1 - MCNW Offices 1933 N. Meacham Rd., Suite 210; Schaumburg, 60173 This is an inside delivery with no loading dock. Driver needs to unload boxes and wheel to our office. Driver needs to provide own hand truck or other equipment. (No skids permitted). <i>Quantity: 10 boxes (1,000 pieces)*</i></p> <p>Location #2 - CTM Media/Brochure Display 1706 W. Armitage Rd., Addison, IL 60101 <i>Quantity: 420 boxes (33,600 pieces)*</i></p> <p>Location #3 - CTM MKE 4929 N. Lydell Avenue, Glendale, WI 53217 <i>Quantity: 57 boxes (4,560 pieces)*</i></p> <p>*QUANTITY IS APPROXIMATE NUMBER OF BOXES BASED ON 100 EACH</p>
STORAGE:	We seek storage of the remainder of guides. Quote storage costs from completion to June 30, 2024.
DEADLINES:	<p>Bids: Wednesday, August 3, 2022 Project to printer: December 10, 2022 (approximate) Project completion: January 2023 (approximate)</p>
TERMS:	In the event a printer's error results in the need for a reprint, the printer shall incur all printing and delivery costs, plus a 5% penalty of total project cost will be assigned to the printer.

**ALL PRICES MUST INCLUDE TAX, FREIGHT, & DELIVERY,
STORAGE CHARGES!**

MEET CHICAGO NORTHWEST DOES NOT ACCEPT OVERRUNS OR UNDERRUNS