

Columbia Christmas Parade & Tree Lighting

Saturday, December 2, 2023 | Parade: 6:00 PM | Tree Lighting: 7:15-ish

- **Application Deadline: Nov 17, 2023. No Entries accepted after this date. Maximum of 4 floats per application please.**
- **NEW THIS YEAR: PARADE FEE is \$25 per application. Submit with application. Check or Cash.**
- **Rain date: Saturday, December 9th at 6:00 PM**
- **4:30 PM: Parade lineup begins** - all entries must be in place by 5:30 PM (This includes both judged and non-judged entries.)
- **5:45 PM: Parade lineup closes** - staging area secured with no further access permitted
- **6:00 PM: Parade begins** at Trotwood/W 7th St split and travels east to Courthouse Square; Tree Lighting festivities will begin approximately 15 minutes after parade ends.
- This is a nighttime parade so holiday decorations & lights are expected & appropriate holiday music is encouraged. No decorating theme is required.
- No substitute floats permitted unless approved 48 hours prior to the parade.
- The traditional staging area is along W 7th Street in front of Columbia Academy and east to the Trotwood Avenue split. The parade route begins at the Trotwood/W 7th Street split and goes downtown beyond the East side of the Maury County Courthouse.
- **The parade will be followed by the annual Tree Lighting on the Square.** Upon completing the parade, procession participants can walk back to the Courthouse Square for the tree lighting.
- The Final parade entry is Mr. and Mrs. Santa Clause. **No other entry may have a Santa character present on their float.**
- Judged winners will be announced at the Tree Lighting following the parade.
- All parade entrants will be emailed final details prior to the event.
- **NEW THIS YEAR: Parade float entries will not have a pre-set number for lineup. DAY OF PARADE: Entries will be checked in, receive their lineup number and be lined up on a first-come, first-served basis (with the exception of marching bands). If the entire party of parade float vehicles is not together upon arrival, participants for that entry will be placed in a holding spot until the entire party is on site.**
- The parade will begin at 6:00 PM & proceed along W 7th Street to the east side of the Courthouse Square.
- The parade must move continuously with NO stopping.
- Upon completion of the parade, all motorized entries will exit at E 7th Street and all walking entries will exit at North Main Street. No stopping or dismounting allowed until you have cleared beyond the exit streets.
- Parade participants are encouraged to come back to the Courthouse Square, after completing the parade, to attend the annual Tree Lighting.
- Parade participant pick-up must be scheduled in advance. Parking lots near the Courthouse Square at Woodland Street, W 6th Street, or Columbia City Hall may be used for pick-up.
- No youth participants are to be left unattended at any time.
- The Columbia Police Department and the official parade staff will govern parade activities.
- The parade typically lasts 1 to 1.5 hours.
- **Display lineup numbers in a prominent place on the front of the parade entry.**
- It is not permitted to throw candy or other items from parade floats. You may have a 'walker' accompany your float to hand out candy, but no contact can be made between the walker and the float at any time.
- Profanity or suggestive audio, video, graphics, or signage is not permitted.
- Absolutely no jumping on or off floats while in motion.
- Motorcycles and vehicles must have an adequate muffler in constant operation, properly maintained to prevent any excessive or unusual noise.
- Maintain a slow, steady pace along the parade route, proceeding in a forward direction at all times, with at least 10 feet of distance between floats.
- No stopping for performances permitted.
- No consumption of alcohol permitted.
- Only pre-approved animal entries are permitted.
- Exercise extreme caution at all times, especially in the use of generators.
- **Cancellation due to weather will be announced by 11:00 AM the day of the event through the City of Columbia's Facebook page & website and rain date will observed.**

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PARADE ENTRY APPLICATION

\$25 per application

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ORGANIZATION					
CONTACT					
ADDRESS					
CITY		STATE		ZIP	
PHONE					
EMAIL					
PARADE DAY CONTACT		CELL #			

TYPE OF ENTRY (CHECK ALL THAT APPLY)	WALKERS	# OF WALKING PARTICIPANTS:			
	VEHICLES	# OF VEHICLES/FLOATS:			
VEHICLE/FLOAT - MAXIMUM LENGTH IS 72 FEET PER FLOAT					
DESCRIPTION OF ENTRY – <i>vehicle types, theme, etc.</i>					
	No theme required. This is a nighttime parade so holiday lights are expected and music is encouraged.				
CATEGORY	AUTOMOBILE		MOTORCYCLE (Muffler Req.)		CHURCH
	CIVIC GROUP		COMMERCIAL BUSINESS		MARCHING BAND
	PAGEENTRY		SCHOOL GROUP		SCOUT GROUP
	OTHER (PLEASE SPECIFY)				

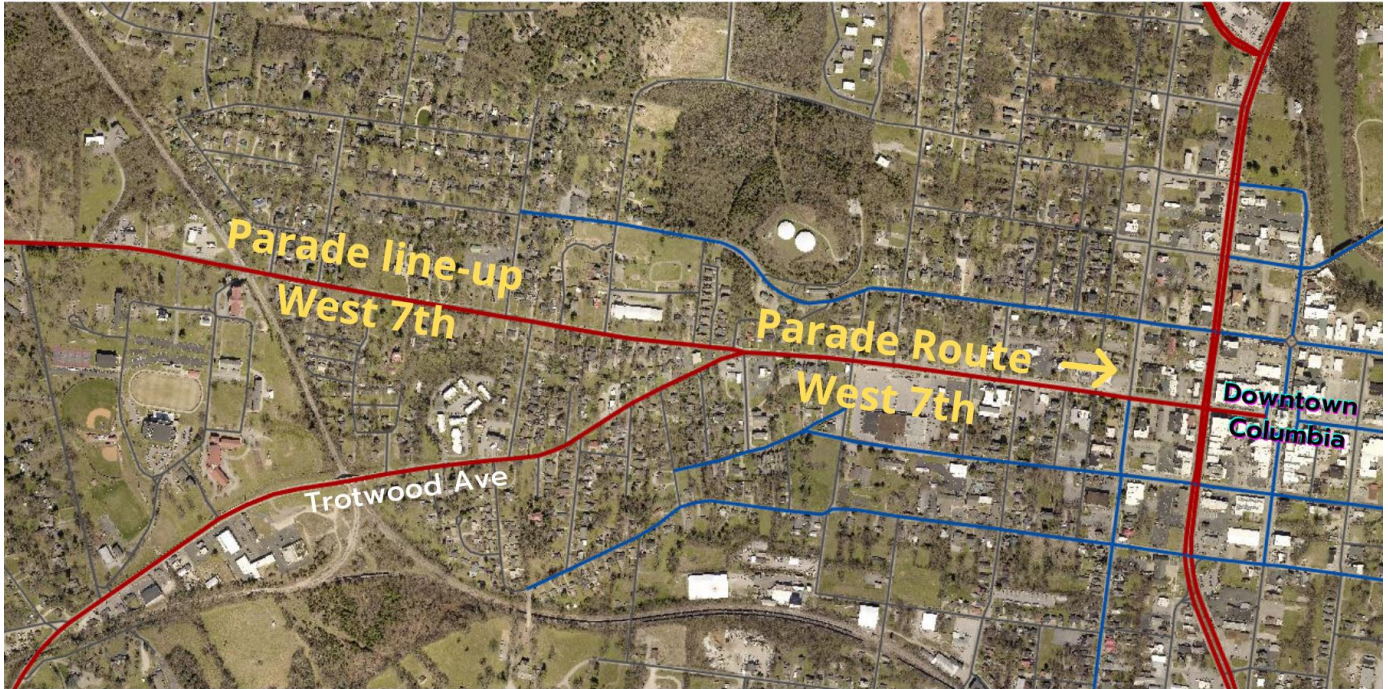
COMPANY / ORGANIZATION DESCRIPTION FOR LIVE BROADCAST "Commercial"					

READ AND SIGN	By signing this application, the participant agrees that everyone involved with this parade entry has read and will abide by the parade regulations established by the City of Columbia Parade Committee.				
	SIGNATURE		DATE		

Please mail or hand deliver entry form and \$25 entry fee (payable to Columbia Main Street) to:

PARADE CONTACT	Columbia Main Street, 713 North Main Street, Columbia TN 38401				
	ORGANIZER	Kelli Johnson	CELL	931-560-1507	
			EMAIL	kjohanson@columbiatn.com	

PARADE MAP



PARADE EXIT ROUTES

