



community Youth camp

2021 Parent Handbook





Welcome to Community Youth Camp!

We're so glad your child is joining us for the first annual Columbus Community Youth Camp!

At the Greater Columbus Sports Commission, we're thrilled to showcase the life lessons and impact of sports in our community through this special event. With Community Youth Camp, we aim to provide equitable sports opportunities to campers while introducing skills that are transferrable off the field, such as confidence, teamwork and sportsmanship.

We can't wait to welcome you and your child at Community Youth Camp. Please take a moment to read through the important information in this handbook and discuss it with your camper. Together, I know we will have a fun, safe and memorable week at camp!

Sincerely,



Linda Shetina Logan

Linda Shetina Logan, CTA & CSEE
Executive Director, Greater Columbus Sports Commission



ABOUT THE EVENT

The Columbus Community Youth Camp is a four-day camp that provides equitable sports opportunities for children ages 6-12. Community Youth Camp promotes confidence and personal wellness while teaching life lessons like teamwork, sportsmanship and overcoming adversity.

Creating a safe environment for the Columbus Community Youth Camp is our top priority. Our dedicated staff will work in accordance with federal, state and local mandates to ensure that campers, volunteers and instructors are kept safe, comfortable and healthy. With vast space at Lou Berliner Athletic Complex and limited registration, we are prepared to follow social distancing and mass gathering recommendations.

Ready for camp?

CAMP FORMS

Please bring the following forms the first day of camp:

- [Ohio Department of Health Concussion Information Sheet Signature Page](#)
- [Lindsay's Law Signature Page](#)

CAMP HOURS AND DATES

Campers may be dropped off no earlier than 8:30 a.m. and must be picked up by 4:15 p.m. Camp hours are the same each day:

- Camp Week: Monday, June 7- Thursday, June 10

CAMPER PICK-UP AND DROP-OFF

To ensure the health of campers, staff and the community, the pick-up and drop-off process will be the same each day. Please review this information carefully and share the process with your camper so they know what to expect.

Parents and campers are asked to wear a face covering when dropping off and picking up campers.

DROP-OFF PROCESS

Please follow posted signage and directions from staff when dropping your camper off in the morning. We will have curbside drop-off to limit the number of people in direct contact. Regular drop-off is 8:30 a.m.- 9:00 a.m. If you need to drop off your camper outside of these hours, please email camp@columbusports.org.

When You Arrive:

- You will sign in your camper. Campers must be signed in daily noting the time.
- Staff will escort your camper to their group.
- Your camper will wash their hands with soap and water or hand sanitizer and put on a mask. If possible, please send a mask with your camper.
- Your camper will join their group. Groups will stay together the entire day and will remain separate from other groups.

PICK-UP PROCESS

Please follow posted signage and directions from staff when picking up your camper in the afternoon. All sites will have curbside pick-up to limit the number of people in contact. Pick-up is promptly at 4 p.m. If you need to pick up your camper outside of these hours, please email camp@columbusports.org.

The parent or guardian must physically come to the outdoor sign-in area. Campers will only be released to those adults listed on the Information and Waiver Form/Authorized Escort List: parents, guardians and emergency contacts. Anyone picking up a camper will be required to show identification.

- Please note: In the case of custody issues, please provide documentation so staff is aware of any potential issues that may arise. All documentation will remain confidential.
- Contact the camp using the information posted on the pick-up signage.
- Staff will bring your camper to you.
- You will sign out your camper. Campers must be signed out daily noting the time. To limit the number of people in contact, parents/guardians will do curbside sign-out.

Late Pick-Up

- Chronic late pick-ups may result in removal from the camp.
- Camp staff will make every attempt to contact the parents/guardians and the emergency contacts.

DRESS CODE

- Comfortable clothing that is appropriate for active play and approved for getting dirty. Campers will participate in physical activities; therefore dresses and skirts are not recommended.
- Clothing that is appropriate for the day’s weather.
- Closed-toe shoes only; preferably sneakers. Sandals and flip flops are not permitted.
- Pants and shorts must be worn at the natural waist. Shirts must reach the waistline and shoulders must be covered. Short-shorts should be avoided.
- Clothing must be free of words, slogans or images that are inappropriate, including drugs, sex or alcohol, vulgar or offensive language, racially-charged or insensitive content, suggestive imagery, bias toward any group or individual, and symbols related to gangs/gang membership.

EXPECTATIONS FOR CAMPERS AND ADULTS

- Campers need to participate in all activities.
- If your camper is not feeling well, please have him/her stay at home. If a camper becomes sick while at camp, they will be moved to an isolated area until they are picked up. Parents will be called to pick up the camper as soon as possible.
- Never leave your child(ren) until you have signed them in and they have been received by camp staff. Parents must provide support in addressing their child’s behavior.
- Please communicate with camp staff so that they can make this week the best experience for your camper.

CAMP RULES

- Every camper is expected to follow all camp rules. Failure to follow these behavior guidelines will result in disciplinary action.
- Each camper will treat everyone at camp with respect and consideration. Intimidation, bullying, verbal, emotional or physical abuse, or destruction of property will not be tolerated.
- Physical aggression and sexual or suggestive behavior is not acceptable and will not be tolerated.
- Alcohol, illegal drugs, smoking or tobacco products, e-cigarettes or Juuls, matches, lighters, fireworks and other items that are deemed inappropriate are not permitted at camp. Weapons will not be tolerated. Weapons are any item that can cause physical harm including, but not limited to: knives, metal knuckles, nun chucks, guns, rifles or other firearms, as well as any object that can be used as a weapon. Weapon and drug/smoking paraphernalia are not permitted.
- Stealing of any kind will be not be tolerated.
- Camper attire must be camp-appropriate. Clothing that is soiled, torn, revealing or displays inappropriate slogans or message cannot be worn. Pants must be worn at the natural waist (no sagging).
- Cussing, swearing and inappropriate language is not acceptable and will not be tolerated.
- For safety reasons, campers must stay with their group at all times.

3-Step Discipline Procedure

Campers failing to follow the rules and regulations will be subject to our 3-Step Discipline Procedure as outlined below.

1. Verbal warning with parent/guardian notification (documented)
2. Written warning to both participant and parent/guardian
3. Conference with participant and parent/guardian

If the camper fails to comply with camp rules and regulations and the 3-Step Discipline Procedure has been implemented, the camper can be suspended from that camp. If a camper is suspended from a summer program, they must have a parent or guardian pick them up immediately.

Refunds will not be given for campers who are sent home for disciplinary reasons.

Each Camp Director reserves the right to suspend any camper without implementing the 3-Step Discipline Procedure if he/ she feels the offense is a threat to the health, safety or wellbeing of any camper or staff member.

PARENT/CAMPER INTERACTION

Parents must notify staff of any altercations between campers so they can handle the situation. Parents are not to approach or attempt to discipline campers other than their own.

WHAT TO BRING TO CAMP

- Bag or backpack to keep personal items (please label on the inside)
- Sun block (please apply before your child arrives at camp)
- A facemask
- A water bottle

WHAT NOT TO BRING TO CAMP

- Items of value, including money
- Weapons of any kind (see camp rules)
- Digital devices - tablets, smart watches, fitness trackers, hand-held gaming devices, etc. Campers are allowed to bring a phone, but they are not allowed to use it during camp. Please reach out to our staff if you need to contact your child.
- Glass containers

Camp staff is not responsible for any lost or stolen items.

LUNCH AND SNACKS

Campers will be provided a light breakfast only if they arrive by the designated breakfast time.

- Lunch will be provided each day.
- Snacks will be provided.
- All meals provided will be free of peanuts and tree nuts.
- Menus will be posted at the check-in area. Your child may choose to pack meals, however, refrigeration will not be provided.
- If your child has a food allergy, please notify staff as we cannot control what other campers pack for their lunches/ snacks.

MEDICATIONS

Medication Policy: All medication taken by participants shall be self-administered and no resident taking regular medication shall be registered in our programs unless the resident is capable of taking his/her own medications or a parent/nurse/ guardian is available to administer the medication.

Staff may:

1. Remind the participant when to take medication and watch to ensure that directions on the container are followed.
2. Assist a participant in the self-administration of the medication by taking the medication from the area where it is stored and handing it to the participant.

Medication Procedures

- Parents will provide all medication for the registered session to an on-site staff member, in the original container with the directions for dosage clearly written on the container.
- Medication will be kept in a locked container in a central location.
- A daily medication log will be kept with the following information:
 - Participant’s name, medication and dosage
 - Total amount of medication available at the start of the day and total amount available at the end of the day.
 - Initials of the participant when they self-administer their medication.
 - Initial of staff member present when the medication was self-administered.
- Campers are permitted to carry Epi-Pens and inhalers, but they must be administered in the presence of a staff member.

KEEPING YOU SAFE AT COMMUNITY YOUTH CAMP

The safety of campers, residents and staff is our first priority. We are operating with new protocols to ensure the safety for everyone, based on guidance from the Ohio Department of Health, in partnership with Columbus Public Health.

- Below is a partial list of protocols we have put in place for everyone’s safety this summer:
- Staff and camper well-checks will be done each day, prior to entering the building.
- Campers and legal guardians are required to self-assessment prior to camp.
- Sign-in screening questions may include asking if your child has experienced any of the following symptoms:
 - Fever over 100.4°F
 - Cough
 - Chills
 - Muscle Pain or Aches
 - Sore Throat
 - New Loss of Taste or Smell
- Shortness of Breath or Difficulty Breathing
- Staff will remind parents that they will be called to pick up their child if they are experiencing any of the symptoms listed above.
- No child may return to camp or facility within 72 hours of screened symptoms.
- Face coverings must be worn by all employees and campers. We ask that parents wear a face covering when dropping off and picking up campers. Face coverings may be removed for a short time when necessary, such as while eating or drinking, but must be worn at all other times unless outside in an area where there is safe social distancing in the activity.
- Social distancing will be practiced where possible, with an understanding on limitations with social distancing for young children and children with disabilities.
- A portable hand sanitizer station will be at the entrance for all to use when campers enter the building.
- Staff will follow an hourly schedule to clean and disinfect equipment and surfaces.

PARTICIPANTS WHO TEST POSITIVE* FOR COVID-19:

- Parents/guardians will receive updated camp information notifying them of new policies and procedures to prevent the spread of COVID-19.
- Parents/guardians will sign a COVID-19 release form acknowledging inherent risks and agreeing that they will be required to keep a participant at home if the participant displays a temperature of 100.4°F or greater, or any other known COVID-19 symptoms. Parents/caregivers must also agree to notify the Camp Director immediately if a camper is hospitalized due to potential COVID-19 symptoms or receives a positive test result for COVID-19. Camp Director contact information will be provided within the camp information packet.
- The Camp Director will immediately report the hospitalization and/or positive test result to the CRPD HR Safety Manager, who will initiate next steps.
- The Camp Director and HR Safety Manager will prepare a list of the staff and campers who were in close contact with the affected individual and submit it in writing to Columbus Public Health, Ohio Department of Job and Family Services, Columbus Recreation and Parks Department’s Assistant Director of Community Recreation and Community Relations Chief. Close contact is defined as being within 6 feet of the affected individual for more than 15 minutes, when the individual was symptomatic. Staff and participants exposed to a person with a positive COVID-19 diagnosis before they are symptomatic are NOT considered close contacts.
- Electronic registration and daily attendance records will be maintained that denote each participant’s small group and staff assignment for the week in order to facilitate an accurate list of close contacts.
- The department will provide written communication to all staff and parents/caregivers of campers who were in close contact with the affected staff at that camp. The communication will direct the individuals to remove themselves from the site and encourage them to contact their health care provider or Columbus Public Health. Columbus Public Health may quarantine any individual on the list.
- The participant who tested positive cannot return to camp.

**Positive COVID-19 test results include results from either a laboratory confirmed diagnosis or a clinical diagnosis. A laboratory confirmed diagnosis is a COVID-19 diagnosis based on FDA-approved testing. A clinical diagnosis is a presumed diagnosis of COVID-19 performed by a licensed health care professional. This diagnosis can be performed by assessing patient symptoms and is used in the absence of testing availability.*

CAMPER PHOTOS AND VIDEOS

Your child’s photo or video may be used for department marketing and media relations purposes.

To ensure privacy, campers and staff are not permitted to take photos or videos of participants in our programs for personal use, which includes personal social media accounts.

COMMUNITY YOUTH CAMP SCHEDULE

WEEK SCHEDULE

Monday June 7, 2021	AM: Flag Football and Volleyball PM: Soccer and Fencing	Theme: Teamwork/Sportsmanship
Tuesday, June 8, 2021	AM: Hockey and Track PM: Golf and Rowing	Theme: Empowerment
Wednesday, June 9, 2021	AM: Basketball and Lacrosse PM: Baseball/Softball and Self-defense	Theme: Overcoming Adversity
Thursday, June 10, 2021	AM: Yoga and Tennis PM: Futsal, Cycling and Free Play Camp Celebration	Theme: Self-care

**Please note, schedule is subject to change*

DAILY SCHEDULE

8:30 a.m.	Check-in and Welcome Activity
9:00 a.m.	Group Activity and Speaker
9:45 a.m.	AM Sports Session 1
10:45 a.m.	Snack Break
11:00 a.m.	AM Sports Session 2
12:00 p.m.	Lunch / Speaker
1:15 p.m.	PM Sports Session 1
2:15 p.m.	Snack Break
2:30 p.m.	PM Sports Session 2
3:30 p.m.	Group Activity
3:50 p.m.	Closing Activity
4:00 p.m.	Check-out

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