



SUPPLEMENTAL CORPUS CHRISTI FILM INCENTIVE PROGRAM (SSAI)

Application Process

The following application package must be received by the Corpus Christi Film Commission no earlier than 180 business days prior to and no later than the 5th business day prior to the first day of principal photography.

The application package must include:

1. A completed application.
2. An itemized budget detailing only estimated Corpus Christi expenditures.
3. A content document: film and television projects should submit a complete script and reality television projects and music videos should submit a detailed story outline or treatment.
4. Any additional content documents outside of category requirements, including storyboards.
5. A schedule for the project detailing the number of production days and types of sets and/or locations that will be used.
6. A copy of your Texas Moving Image Industry Incentive Program (TMIIP) acceptance letter from the Texas Film Commission, if applicable.

*All application materials must be submitted electronically to Film@visitcorpuschristi.com as Adobe PDF documents. **The application package is not complete until all required documents have been received.***

Upon proper submission of the application, the applicant will receive an email confirmation acknowledging receipt. **Please do not send originals; any materials submitted will not be returned.**

Please do not submit an application if:

1. Your project does not meet the eligibility requirements as detailed in the SSAI Program Guidelines.
2. You do not have the necessary budget information or content documents to complete the application package.
3. It is more than 180 business days prior to and later than the 5th business day prior to the first day of principal photography.
4. LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Before submitting an application, please be sure to review the qualifying information for your type of project found in the SSAI Guidelines located at: www.visitcorpuschristi.com/film-commission/

SUPPLEMENTAL CORPUS CHRISTI FILM INCENTIVE APPLICATION

Definitions:

1. **Business Day** is a day other than Saturday, Sunday, or a legal federal holiday.
2. **Cast** includes all people paid to appear or perform in front of the camera including, but not limited to, featured actors and extras.
3. **Crew** includes all people paid to work in a position directly related to the project.
4. **Production** is the period between the first and last days of the project's main or principal photography and/or production phase.
5. **Corpus Christi Production Days** are any scheduled days during Production with a Corpus Christi Area address listed as the primary location for that specific day on the production company's call sheet.
6. **Corpus Christi Production Office** is the project's principal production office during Production in the Corpus Christi Area and must be located within the city limits of the City of Corpus Christi.
7. **Corpus Christi Primary Lodging** is the hotel/apartment/housing utilized by more than 50% of the total lodging required for the duration of the production, pre-production, and/or post-production, and must be located within the city limits of the City of Corpus Christi.
8. **Local and Corpus Christi** are defined as the Greater Corpus Christi Metropolitan Area, unless noted otherwise.

PROJECT INFORMATION

Project/ Working Title:

Project Type (please check one category that best fits your project):

- Feature Film Short Film MOW/ TV Movie TV Episode TV Pilot
 Music Video Webisodes Documentary TV Series/ Miniseries

Total Projected Budget:

Expected Shoot Dates:

Applicant (the entity engaged in and controlling the Production – this is the entity that would receive the rebate):

PRODUCTION COMPANY INFORMATION

Company Name:

Producer or Line Producer:

Director:

Production Manager:

Production Accountant:

Permanent Address:

Phone:

Cell:

Email:

Website:

Corpus Christi Production Office Address

Principal Contact:

Title:

Address:

Phone:

Cell:

Email:

Website:

PRODUCTION SCHEDULE

	Start	End
Prep Start/ End Dates		
Principal Photography Start/ End Dates		
Additional Photography & Reshoots Start/ End Dates		
Projected Release Date		N/A

Will the total number of production days in the Corpus Christi area count for a minimum of 60% of your schedule?

If yes, what percent?

# of Total Production Days	
# of Texas Production Days	
# of Corpus Christi Production Days	

Principal Photography Start Date:

Estimated Wrap Date:

EMPLOYEE INFORMATION

Will you hire a minimum of 55% Texas residents as paid crew? If yes, what percent?

Will you hire a minimum of 55% Texas residents as paid cast (including paid extras)? If yes, what percent?

Will you hire a minimum of 10% Corpus Christi Area residents as paid crew? If yes, what percent?

Will you hire a minimum of 10% Corpus Christi Area residents as paid cast (including paid extras)? If yes, what percent?

Cast (Including Extras)			
	#	# of Days	Total Wages/Comp
Corpus Christi Resident Cast			
Texas Resident Cast			
All Non-Texas Resident Cast			
Crew			
Corpus Christi Resident Crew			
Texas Resident Crew			
All Non-Texas Resident Crew			

**For final expenses in this category to be eligible, a completed Declaration of Texas Residency (DTR) form will be required for each paid position.*

PROJECT BUDGET

Please email a copy of your most current detailed budget with this application to Film@visitcorpuschristi.com.

The most current version of your project budget is a mandatory part of this application; it must be submitted with this application form for it to be considered complete. You must also submit a copy of the final (sign-off) budget by the 5th business day before the first day of principal photography.

ECONOMIC IMPACT INFORMATION

Total Budget	
Estimated Total Texas Spend	
Estimated Total Corpus Christi Spend	
Estimated Texas Wages	
Estimated Corpus Christi Wages	

1. Please describe and assess the financial viability of the applicant and the likelihood of successful project execution and planned spending in the Greater Corpus Christi Metropolitan Area:

2. Please address your proposed spending on existing Corpus Christi Area production infrastructure (such as soundstages and industry-related vendors):

3. Please describe the number of local jobs estimated to be created by the project:

4. Please address how the project may promote Corpus Christi as a tourist destination through the conduct of the project and planned expenditure of the funds:

5. Please describe the magnitude of the estimated expenditures in the City of Corpus Christi, as defined in the SSAI Program Guidelines:

6. Please state whether the project will be directed or produced by an individual who is a Corpus Christi Area resident (where the term “produced by” is intended to encompass a non-honorary producer with direct involvement in the day-to-day production of the project, but above the level of line producer):

7. Please indicate where the production’s key filming locations will be:

8. Please indicate where your hotel rooms used during production will be located (City and name of hotel, if known) and how many room nights the production will generate:

9. Please indicate your plan for distribution and/or exhibition:

10. Please describe and assess the financial viability of the applicant and the likelihood of successful project execution and planned spending in the Corpus Christi Area:

PREPARER'S INFORMATION

The applicant must be an authorized representative of the production.

Name:

Title:

Company:

Phone:

Cell:

Email:

The Corpus Christi Film Commission, as a division of Visit Corpus Christi, must comply with the Texas Public Information Act (the "Act"). In the event that a public information request related to the applicant is submitted to the city, the city will:

1. Promptly notify the applicant of the request
2. Take all appropriate actions with the Corpus Christi City Attorney to prevent release of confidential information, including asserting exemptions under the Act
3. Provide the applicant with an opportunity to participate in such process

If you have any questions, please contact the Corpus Christi Film Commission at 361-336-2979 or Film@visitcorpuschristi.com with the subject line: SSAI.

By signing below, I certify the information provided in this application, along with any pertinent information included in accompanying materials, is true, correct, and complete. Any false information may be subjected to penalties and possible project disqualification. Additionally, I confirm that I have read and will abide by all the guidelines of the Supplemental Corpus Christi Incentive Guidelines as promulgated by the Corpus Christi Film Commission and to the foregoing notification regarding the Texas Public Information Act.

Applicant (Printed Name)

Applicant Signature

Date