The Meetings & Conventions Advisory Committee Meeting was called to order by Linda McMahon at 1:00 PM, Thursday, September 10, 2020. Attendance was taken by Amber White and the following members were present: Linda Bowers, Kathy Masterson, Nancy Guran, Robin Camacho, Laura Walker, Efrain Vargas, Lisa Crosby, and Mike Sandler. Jim Berkley, Regan Hansen, and Wendy Dorman were absent.

**Staff Present:** Amber White, Steven Pike, Linda McMahon, Lynn Miles, Sam Pollack, Lori Campbell Baker, Brandon Little, Kate Holcomb, Kay Galloway, and Jennifer Sims

**Guests:** Patrick Blankenship (Ocean Center) and Tara Hart-Patterson

A quorum was present.

**Public Participation**
Welcome and introduction made by Linda McMahon.
No public comments.

**Consent Agenda**
Linda McMahon asks for a motion to approve Consent Agenda.

Motion by Nancy Guran to approve the Consent Agenda items. Second by Efrain Vargas. Motion passed 8-0.

**Sunshine Law**
Lori Campbell Baker explains Sunshine Law.

**Cvent 2020-21 Renewal**
Linda McMahon opens floor to questions about Cvent renewal.
Hearing none she asks for a motion to approve.

Motion by Kathy Masterson to approve the Cvent 2020-21 Renewal. Second by Robyn Comacho. Motion passed 8-0.

**HelmsBriscoe 2020-21 Renewal**
Linda McMahon opens floor to questions about HelmsBriscoe 2020-21 Renewal.
Hearing questions and responding she asks for a motion to approve.

Motion by Kathy Masterson to approve HelmsBriscoe 2020-21 Renewal. Second by Robyn Comacho. Motion passed 8-0.

**Partner Update / Sales Projections / Sales Initiatives**
Linda McMahon opens floor for partner participation in providing updates, sales projections and sales initiatives. Committee partners provide information regarding their past sales, current projections and initiatives.

**2019-20 Travel Schedule Update**
Linda McMahon provides travel update.

**2021-21 Travel Schedule**
Linda McMahon provides information about future travel.
Linda McMahon opens floor for questions or comments.
No questions, committee members make comments.

**Sunshine Summit Virtual FAM Update**
Linda McMahon explains FAM and anticipated benefits. Amber White shows “Save The Date” video teaser. Amber White shows “Racing Experience” video teaser. Linda McMahon opens floor to questions / comments. Committee makes various comments and asks various questions.
New Business
Linda McMahon says next meeting will happen in December, but actual date TBD.
Kay Galloway discusses upcoming co-op opportunities.

Adjourn
Kathy Masterson adjourns meeting at 1:54 PM.

Submitted by Steven Pike, Finance / HR Assistant