



Vendor Application

Eau Claire HmongFest 2023

June 17, 2023- June 18, 2023

Eau Claire Soccer Park: 3456 Craig Rd.

Eau Claire, WI 54701

Deadline: Monday, May 15, 2023

ALL VENDORS: To reserve a booth space, please complete this registration form and submit **both the booth fee and the deposit fee** via **Cashier's Check or Money Order made payable to ECAHMAA**. **Mail payment to ECAHMAA at the address on the bottom.** Applications submitted without **both the booth fee and the deposit** will not be assigned a booth number.++---- Booth assignment is based on a first come first served basis dependent on the date of the application and fees received. **Desired booth cannot be guaranteed.** Late applications will not be accepted. Vendors will be notified of acceptance by May 31st. Direct questions to Sia Yang (Food) and Rebecca Vang (Merchandise).

Sia Yang: 715-497-9479; Email: yangsia@live.com

Rebecca Vang: 715-832-8420; Email: Rebecca.vang@ecahmaa.org

FOOD VENDORS: Must also review the ECCCHD Temporary Brochure and complete the 2023 Transient Food Permit Application. Please direct questions related to food licensing and permits to Eau Claire City-County Health Department:

Valerie Reiter: 715-839-2852; Email: Valerie.Reiter@eauclairecounty.com

CASH & PERSONAL CHECKS are not accepted. Must submit payment via Cashier's Check or Money Order

Interest Assigned Booth:	<input type="checkbox"/> Food Booth <input type="checkbox"/> Food Truck	<input type="checkbox"/> Fruit/Drink	<input type="checkbox"/> General merchandise (Non-food) <input type="checkbox"/> Non-Profit/Tabling (No Charge) <input type="checkbox"/> Photography
	\$2000.00 fee plus \$1000.00 deposit per booth. <i>(Limited to 6 Food booths & 6 Food Trucks)</i>	\$1000.00 fee plus \$500.00 deposit per booth <i>(Limited to 8 booths)</i>	\$800.00 fee plus \$400.00 deposit per booth <i>(Limited to 30 booths)</i>
<i>(Booths are assigned in the order in which we receive the reservation)</i>			

Vendor Information

Vendor's Name:			
Business Name (if any):			
Address:	City, State	Zip Code	
Home Phone:	Cell	Business	
Email:			
Food vendors will receive up to 4 admission badges with each paid booth space. Badges for additional workers must be purchased at the standard admission upon check-in.	Additional badges needed: Saturday only: \$10 _____ Sunday only: \$10 _____	Saturday & Sunday \$18 _____ Night Festival \$25 _____	

Merchandise vendors will receive up to 2 admission badges with each paid booth space. Badges for additional workers must be purchased at the standard admission upon check-in.	Additional badges needed: Saturday only: \$10 _____ Sunday only: \$10 _____	Saturday & Sunday \$18 ____ Night Festival \$25 _____
CHECK IN/SET-UP	FRIDAY _____ EVENING _____	SATURDAY _____ MORNING _____

Please write the types of food or merchandise items that you will be selling:

1.	4.	7.
2.	5.	8.
3.	6.	9.

Vendor agrees that if they decide to cancel their booth registration, they will notify the Vendor Chair 30 days prior to the event in order to receive a full refund. A cancel notification of 15 to 29 days will receive a 50% refund. A cancel notification of 5 to 14 days will receive a 25% refund. A cancel notification of less than 5 business days or registered vendors with “no-show” will forfeit both their security deposit and booth fee.

Vendor agrees that all information provided in their application is true and correct, that they have read and understand all rules outlined. It is agreed that no other agreement shall be binding upon the parties unless in writing and signed by an authorized representative of Eau Claire HmongFest.

Vendor agrees to hold harmless and indemnify Eau Claire HmongFest, Eau Claire Area Hmong Mutual Assistance Association, Inc., the City of Eau Claire, and any of their directors, officers, members, agents, volunteers, exhibitors or the owners of any festival-related property from and against any and all liabilities, costs, damages, expenses and attorney’s fee resulting from or attributable to any and all acts and/or omissions of Exhibitor, its directors, officers, employees, agents, volunteers, exhibitors or the owners of any festival-related property associated with Exhibitor’s booth and the booth’s operations and agree to be part of no legal action of any kind against any of them.

Vendor Signature

Date

For Office Use Only

Fee Payment Rcvd:\$ _____ Date : _____	Deposit Payment Rcvd:\$ _____ Date: _____
Assigned Booth: _____	ED Signature: _____ Booth #: _____