



BAF Expo Date: July 28-30, 2023
HMF Expo Date: September 8-10, 2023

BOOTH FEES ARE NON-REFUNDABLE

2022 Experience Ely Expo Application

Nonprofit Name: _____ Contact Name: _____

Address: _____

Phone: _____ Cell: _____

Email: _____ Website: _____

We are a _____ 501(c)3 organization _____ 501(c)4 organization _____ Not a nonprofit

Please choose the category that describes your organization or event focus:

- Sports & Recreation
- Attractions/Museums
- Arts & Crafts
- Service Organization
- First Responder

***If your organization and/or event is involved in political, lobbyist, or advocacy efforts it will not be considered for either expo.**

We are applying for: Blueberry/Art Expo _____ Harvest Moon Expo _____
Organizations and events may apply for both Expos.

Please share your organization or event mission statement or purpose:

CIRCLE ALL THAT APPLY:

Does your organization provide: **memberships, member activities, activities open to the public, volunteer opportunities, provide outreach funding** (scholarships, donations, etc.), **support community activities, encourage visitors to return, information & educational opportunities.**

Other:

CIRCLE ALL THAT APPLY:

If an event, does your organization: **charge admission, provide outreach funding** (scholarships, donations, etc.), **reach a broad demographic, encourage participation from outside the Ely area.**

Other:

If an event, what is the date?

Is this an annual event?

Is this a new organization or event?

Has your organization ever participated in either the Blueberry/Art or Harvest Moon Festival? _____
If so, what was the most recent year? _____

Has your organization ever participated in either of the Experience Ely Expos?
If so, what was the most recent year? _____

Will your organization or event sell merchandise, raffle tickets or other items during the expo (please list)? _____

There are limited booths per expo. Each vendor (nonprofit) is required to follow expo policies. A copy of the expo policies is included in the application packet.

Booth Fees:

Blueberry/Art Expo: \$225.00

Harvest Moon Expo: \$175.00

Each organization will be allowed one 12' x 12' booth space. There is no additional space available behind booths during the expo, so please keep this in mind during planning and booth setup.

By signing, I am stating that I have read and agree to comply with the Ely Chamber of Commerce Experience Ely Expo Policies. I also understand that booth fees are non-refundable.

Signature

Date

Please return this signed application along with the items listed below. **YOUR APPLICATION WILL NOT BE PROCESSED IF ALL THE REQUIRED ITEMS ARE NOT INCLUDED.**

- A completed and signed Expo application
- Three (3) photos of merchandise and/or raffle items and one (1) photo of your booth display. Judging will be based on what can be viewed in the submitted photos.
- A copy of any literature that will be distributed.
- A signed copy of the Minnesota Revenue Operator Certificate of Compliance form ST19
- A signed copy of the General Release and Hold Harmless Agreement

Please send information by mail or email to:

Ely Chamber of Commerce
1600 E. Sheridan Street
Ely, Minnesota 55731
director@ely.org

Our first round of jury selections will occur in mid-January. Depending on available booth space, an additional round of jury selections may occur.

Those selected for the expo(s) will receive notification by email. They have 15 days to submit their booth fees. Checks are payable to the Ely Chamber of Commerce. Booth fees are non-refundable. No booth spaces will be reserved until the booth fees are received. If fees are not received within 15 days, the booth space will be offered to the next applicant on the list.